

Proceedings  
of the  
County Board  
of  
McLean County,  
Illinois

February 16, 2016

*Subject to approval at  
March 15, 2016  
County Board Meeting*



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## **February 16, 2016**

The McLean County Board met on Tuesday February 16, 2016 at 9:00 am in Room 400 of Government Center, 115 East Washington Street, Bloomington, Illinois. The Invocation was led by Member Soeldner followed by the Pledge Allegiance and the Roll Call.

### **The Following Members answered to roll call:**

Members, James Soeldner George Wendt, Richard Buchanan, William Caisley, Chuck Erickson, George Gordon, Victoria Harris, Mark Johnson, Randall Martin, John McIntyre, Catherine Metsker, Benjamin Owens, Erik Rankin, Carlo Robustelli, Susan Schafer, Paul Segobiano, David Selzer,.

### **The following Member was absent:**

Don Cavallini

### **Resolutions and Congratulations:**

Chairman McIntyre called Member Robustelli to the podium. Member Robustelli called to the podium and introduced Crystal Howard, Director of the Bloomington Normal Area Convention and Visitors Bureau, and Katie Selzer, also with the Bureau; who introduced several representatives from the Miss USA Pageant from around the country. Ms. Howard announced that Miss USA pageant would be held at ISU, September 2-5 and thanks all involved who made this exciting event happen. Member Robustelli presented Ms. Howard a Resolution of Congratulations and Commendation for the B/N Convention and Visitors Bureau.

(Full audio is available at [www.mcleancountyil.gov/Archive.aspx](http://www.mcleancountyil.gov/Archive.aspx).)

**Other Business and Communication:**

During the Executive Committee, Chair McIntyre asked Member Soeldner for comments. Member Soeldner turned the first item 7A1 back to Chairman McIntyre. Chairman McIntyre addressed the Board and audience, indicating there were 5 applicants for the open District 2 County Board seat, to replace former Member Sorensen who had previously resigned from the Board. McIntyre recommended Scott Murphy to the Board for approval. George Gordon moved to accept Chairman McIntyre's recommendation of Mr. Murphy, with a second by Member Harris. The vote was unanimous to approve the recommendation. Mr. Murphy was the sworn in by Kathy Michael, County Clerk; and took his seat as the new member to the County Board, representing District 2.

**For further comments and suggestions you may (refer to audio at <http://www.mcleancountyil.gov/Archive.aspx>).**

After voting on the Justice Committee items, Member McIntyre announced that Member Paul Finch had resigned his seat at Executive Committee, effective February 9, 2016. McIntyre read the instructions on the application process for this County Board District #6 position, to be filled by March 15.

Board Member Chuck Erickson asked to make comments. He thanked Chairman McIntyre for the long hours he has dedicated to county business in his new position as County Board Chairman; and that it was much appreciated by the board members and the public.

**For further comments and suggestions you may (refer to audio at <http://www.mcleancountyil.gov/Archive.aspx>).**

The approval of bills was approve and motioned by Erik Rankin and seconded by Wm. Caisley.

The Board meeting was adjourned at 9:25 am.



1. Standing Committees

A. EXECUTIVE COMMITTEE

1) Items to be Presented for Action:

- a) Chairman's Recommendation on Appointment to County Board District #2 – Administration
- b) Request Approval of Resolution Approving Chairman's Appointments to the Standing Committees, Sub-Committees and the Liquor Control Commission of the McLean County Board (To be distributed at Board Meeting) – Administration
- c) Request Approval of an Amendment to Chapter 20 of the McLean County Code, McLean County Board Rules – Rules Subcommittee
- d) Request approval of Intergovernmental Revenue Sharing Agreement between the County of McLean, the City of Bloomington, and the Town of Normal - Administration

2) Items to be Presented for Information:

- a) Minutes of the Board of Trustees of the Bloomington Township Public Water District for August 11, 2015, September 8, 2015, October 13, 2015, November 10, 2015 and December 8, 2015
- b) Bloomington-Normal Airport Authority December 20, 2015 Meeting Minutes
- c) McLean County Regional Planning Committee December 2, 2015 Meeting Minutes
- d) General Report
- e) Other

B. FINANCE COMMITTEE

*(Stand-up Committee Meeting in Rm 400 at 8:45 a.m. to consider and recommend approval of 7.B.1.d.)*

1) Items to be Presented for Action:

- a) Request approval of an Emergency Appropriation Ordinance Amending the McLean County Fiscal year 2015 Combined Annual Appropriation and Budget Ordinance for Animal Control General Fund 0001, Department 0032. – Animal Control
- b) Request approval of a three year agreement with the Town of Normal and the County of McLean for Animal Control Services. – Animal Control
- c) Request approval of a three year agreement with the Town of Normal and the County of McLean for Animal Control Warden Services. – Animal Control
- d) Request approval of contract with Government Payment Services, Inc. for online payments – County Clerk

2) Items to be Presented for Information:

- a) General Report
- b) Other

C. HEALTH COMMITTEE

1) Items to be Presented for Information:

- a) General Report
- b) Other

D. TRANSPORTATION COMMITTEE

1) Items to be Presented for Action:

- a) Request approval of an Emergency Appropriation Ordinance Amending the McLean County Fiscal year 2015 Combined Annual Appropriation and Budget Ordinance for McLean County Highway Fund 0120, Department 0055 – Highway

2) Items to be Presented for Information:

- a) General Report
- b) Other

E. LAND USE AND DEVELOPMENT COMMITTEE

*(Stand-up Committee Meeting in Rm 400 at 8:55 a.m. to recommend payment of Bills and Transfers)*

1) Items to be Presented for Information:

- a) General Report
- b) Other

F. PROPERTY COMMITTEE

1) Items to be Presented for Action:

- a) Request approval of an Emergency Appropriation Ordinance amending the McLean County Fiscal Year 2016 Combined Annual Appropriation and Budget Ordinance for Parks & Recreation General Fund 0001, Department 0040. – Parks & Recreation

2) Items to be Presented for Information:

- a) General Report
- b) Other

G. JUSTICE COMMITTEE

*(Stand-up Committee Meeting in Rm 400 at 8:50 a.m. to consider and recommend approval of 7.C.1.b.)*

1) Items to be Presented for Action:

- a) Request approval of an Emergency Appropriation Ordinance amending the McLean County Fiscal Year 2016 Combined Annual appropriation and Budget Ordinance for the Children's Advocacy Center Program (Fund 0129, Department 0062, Sub-Department 0021). – CAC

- b) Request approval of a contract between Advanced Correctional Healthcare and McLean County for Physician Services at the McLean County Adult Detention Facility and Juvenile Detention Center – Sheriff's Department.

2) Items to be Presented for Information:

- a) General Report
- b) Other

H. COUNTY ADMINISTRATOR

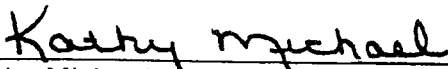
1) Items to be Presented for Action:

- a) EXECUTIVE SESSION (if necessary) pursuant to 5 ILCS 120/2(c)(21) to discuss of minutes of meetings lawfully closed under this Act, whether or purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.
- b) Request the Board find the need for confidentiality still exists for the minutes of all closed meetings except for those meetings held on the following dates: Property committee on May 1, 2001, Property Committee on May 3, 2001, Transportation Committee on June 5, 2001, Property Committee on June 7, 2001, June 4, 2002 and Property Committee October 4, 2012.

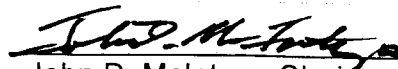
2) Items to be Presented for Information:

- a) General Report
- b) Other

- 2. Other Business and Communication
- 3. Approval of Bills
- 4. Adjourn



Kathy Michael, Clerk of the County Board  
McLean County, Illinois



John D. McIntyre, Chairman  
McLean County Board

**STATE OF ILLINOIS  
COUNTY OF McLEAN**

**A RESOLUTION OF REAPPOINTMENT OF MARY KRAMP  
AS A MEMBER OF THE McLEAN COUNTY REGIONAL PLANNING COMMISSION**

**WHEREAS**, pursuant to authority granted by the Illinois State Legislature by "An Act to Provide for Regional Planning and for the Creation, Organization and Powers of Regional Planning Commission, has the responsibility to fill a three year term by appointment or reappointment;" and,

**WHEREAS**, the Chairman of the McLean County Board shall appoint, subject to confirmation by the County Board, three members to serve on the Regional Planning Commission, which members shall be residents of McLean County; and,


**WHEREAS**, due to the resignation of George Benjamin, of the McLean County Regional Planning Commission, it is advisable to consider an appointment or reappointment to this position; now, therefore,

**BE IT RESOLVED** that the McLean County Board, now in regular session, deems it necessary to give its advice and consent to the reappointment of Mary Kramp to a three year term as a member of the McLean County Regional Planning Commission, with the term to expire on December 31, 2018 or until a successor shall have been qualified and appointed.

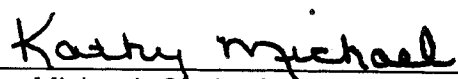
**BE IT FURTHER RESOLVED** that the County Clerk forward a certified copy of this Resolution of Appointment to Mary Kramp and to the Director of the McLean County Regional Planning Commission, as well as the County Auditor, County Clerk and the County Administrator's Office.

Adopted by the County Board of McLean County, Illinois, this 16<sup>th</sup> day of February, 2016.

APPROVED:

  
John D. McIntyre, Chairman  
McLean County Board

ATTEST:

  
Kathy Michael, Clerk of the County  
Board of the County of McLean, Illinois

STATE OF ILLINOIS  
COUNTY OF McLEAN

**A RESOLUTION OF APPOINTMENT OF MICHAEL COSGROVE GORMAN  
AS A MEMBER OF THE McLEAN COUNTY REGIONAL PLANNING COMMISSION**

**WHEREAS**, pursuant to authority granted by the Illinois State Legislature by "An Act to Provide for Regional Planning and for the Creation, Organization and Powers of Regional Planning Commission, has the responsibility to fill a three year term by appointment or reappointment;" and,

**WHEREAS**, the Chairman of the McLean County Board shall appoint, subject to confirmation by the County Board, members to serve on the Regional Planning Commission, which members shall be residents of McLean County; and,

**WHEREAS**, due to the expiration of term of Mary Kramp, of the McLean County Regional Planning Commission, it is advisable to consider an appointment or reappointment to this position; now, therefore,

**BE IT RESOLVED** that the McLean County Board, now in regular session, deems it necessary to give its advice and consent to the appointment of Michael Cosgrove Gorman to complete a three year term as a member of the McLean County Regional Planning Commission, with the term to expire on December 31, 2018 or until a successor shall have been qualified and appointed.

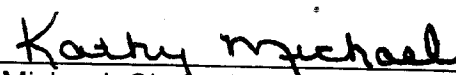
**BE IT FURTHER RESOLVED** that the County Clerk forward a certified copy of this Resolution of Appointment to Michael Cosgrove Gorman and to the Director of the McLean County Regional Planning Commission, as well as the County Auditor, County Clerk and the County Administrator's Office.

Adopted by the County Board of McLean County, Illinois, this 16<sup>th</sup> day of February, 2016.

APPROVED:

  
John D. McIntyre, Chairman  
McLean County Board

ATTEST:

  
Kathy Michael, Clerk of the County  
Board of the County of McLean, Illinois

STATE OF ILLINOIS  
COUNTY OF McLEAN

A RESOLUTION FOR APPOINTMENT OF RICK L. DEAN  
AS A MEMBER OF THE  
ZONING BOARD OF APPEALS

WHEREAS, the Presiding Officer of the County Board, in accordance with Section 5-12010 of the Counties Code, 55 ILCS 5/5-12010, may appoint 2 alternate members to the Zoning Board of Appeals to serve 4 and 5 year terms, respectively; and

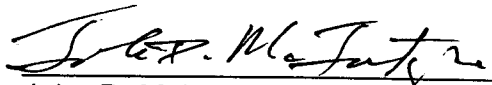
WHEREAS, only one alternate is currently named to the Zoning Board of Appeals and it is appropriate to name a second alternate with the advice and consent of the County Board; now, therefore;

BE IT RESOLVED that the McLean County Board now in regular session deems it necessary to give its advice and consent to the appointment of Rick L. Dean as an alternate member of the Zoning Board of Appeals to complete a term of four years to expire on January 1, 2020 or until a successor shall have been qualified and appointed.

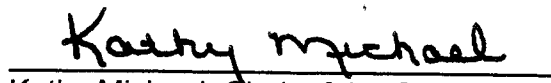
BE IT FURTHER RESOLVED that the County Clerk forward a certified copy of this Resolution of Appointment to Chris Carlton, the Office of Building and Zoning, the County Clerk, the County Auditor and the County Administrator.

Adopted by the County Board of McLean County, Illinois, this 16<sup>th</sup> day of February, 2016.

APPROVED:

  
John D. McIntyre, Chairman  
McLean County Board

ATTEST:

  
Kathy Michael, Clerk of the County  
Board of the County of McLean, Illinois

STATE OF ILLINOIS  
COUNTY OF McLEAN

A RESOLUTION FOR REAPPOINTMENT OF EUGENE WILLIAMS  
AS A TRUSTEE OF THE  
SOUTHEASTERN McLEAN COUNTY WATER AUTHORITY

WHEREAS, due to the expiration of term of Eugene Williams, as a member of the Southeastern McLean County Water Authority, it is advisable to consider an appointment or reappointment to this position; and,

WHEREAS, the Chairman of the County Board, in accordance with the provisions of Illinois Compiled Statutes, Chapter 70, Section 2705/4, has the responsibility to fill a three-year term by appointment or reappointment, with the advice and consent of the County Board; now, therefore,

BE IT RESOLVED that the McLean County Board now in regular session deems it necessary to give its advice and consent to the reappointment of Eugene Williams as a trustee of the Southeastern McLean County Water Authority for a three-year term that expires on February 19, 2019, or until a successor shall have been qualified and appointed.

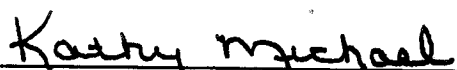
BE IT FURTHER RESOLVED that the County Clerk forward a certified copy of this Resolution of Reappointment to Eugene Williams, Hunt Henderson, Attorney for the Southeastern McLean County Water Authority, the County Clerk, the County Auditor and the County Administrator.

ADOPTED by the County Board of McLean County, Illinois, this 16<sup>th</sup> day of February, 2016.

APPROVED:

  
John D. McIntyre, Chairman  
McLean County Board

ATTEST:

  
Kathy Michael, Clerk of the County  
Board of the County of McLean, Illinois

STATE OF ILLINOIS     )  
                                  )  
COUNTY OF McLEAN    )

A RESOLUTION FOR REAPPOINTMENT OF MARTIN TIPSORD  
AS A TRUSTEE OF THE  
SAYBROOK-ARROWSMITH FIRE PROTECTION DISTRICT

WHEREAS, due to the expiration of term on April 30, 2015 of Martin Tipsord as a Trustee of the Saybrook-Arrowsmith Fire Protection District, it is advisable to consider an appointment or reappointment to this position; and,

WHEREAS, the Chairman of the County Board, in accordance with the provisions of 70 Illinois Compiled Statutes 705/4, has the responsibility to fill the expiration of a three-year term by appointment or reappointment, with the advice and consent of the County Board; now, therefore,

BE IT RESOLVED that the McLean County Board now in regular session deems it necessary to give its advice and consent to the reappointment of Martin Tipsord as Trustee of the Saybrook-Arrowsmith Fire Protection District for a term of three-years to expire on April 30, 2018 or until a successor shall have been qualified and appointed.

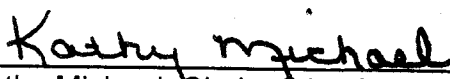
BE IT FURTHER RESOLVED that the County Clerk forward a certified copy of this Resolution of Reappointment to Martin Tipsord, as well as the President of the Saybrook-Arrowsmith Fire Protection District, County Auditor, County Clerk and County Administrator.

ADOPTED by the County Board of McLean County, Illinois, this 16th day of February, 2016.

APPROVED:

  
John D. McIntyre, Chair  
McLean County Board

ATTEST:

  
Kathy Michael, Clerk of the County  
Board of the County of McLean, Illinois



STATE OF ILLINOIS       )  
                                      ) SS  
COUNTY OF McLEAN     )

A RESOLUTION FOR REAPPOINTMENT OF JARROD L. BOYLE  
AS A TRUSTEE OF THE  
SAYBROOK-ARROWSMITH FIRE PROTECTION DISTRICT

WHEREAS, due to the expiration of term on April 30, 2014 of Jarrod L. Boyle as a Trustee of the Saybrook-Arrowsmith Fire Protection District, it is advisable to consider an appointment or reappointment to this position; and,

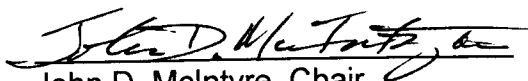
WHEREAS, the Chairman of the County Board, in accordance with the provisions of 70 Illinois Compiled Statutes 705/4, has the responsibility to fill the expiration of a three-year term by appointment or reappointment, with the advice and consent of the County Board; now, therefore,

BE IT RESOLVED that the McLean County Board now in regular session deems it necessary to give its advice and consent to the reappointment of Jarrod L. Boyle as a Trustee of the Saybrook-Arrowsmith Fire Protection District for a term of three years to expire on April 30, 2017 or until a successor shall have been qualified and appointed.

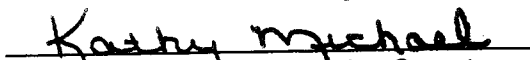
BE IT FURTHER RESOLVED that the County Clerk forward a certified copy of this Resolution of Reappointment to Jarrod L. Boyle, as well as the President of the Saybrook-Arrowsmith Fire Protection District, County Auditor, County Clerk and County Administrator's Office.

ADOPTED by the County Board of McLean County, Illinois, this 16<sup>th</sup> day of February, 2016.

APPROVED:

  
John D. McIntyre, Chair  
McLean County Board

ATTEST:

  
Kathy Michael, Clerk of the County  
Board of the County of McLean, Illinois

STATE OF ILLINOIS       )  
                                  )  
COUNTY OF McLEAN     )       SS

A RESOLUTION FOR REAPPOINTMENT OF DAVID FEESE  
AS A TRUSTEE OF THE  
SAYBROOK-ARROWSMITH FIRE PROTECTION DISTRICT

WHEREAS, due to the expiration of term on April 30, 2015 of David Feese as a Trustee of the Saybrook-Arrowsmith Fire Protection District, it is advisable to consider an appointment or reappointment to this position; and,

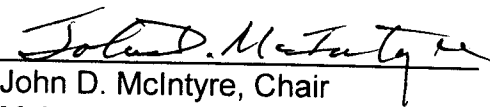
WHEREAS, the Chairman of the County Board, in accordance with the provisions of 70 Illinois Compiled Statutes 705/4, has the responsibility to fill the expiration of a three-year term by appointment or reappointment, with the advice and consent of the County Board; now, therefore,

BE IT RESOLVED that the McLean County Board now in regular session deems it necessary to give its advice and consent to the reappointment of David Feese as a Trustee of the Saybrook-Arrowsmith Fire Protection District for a term of three years to expire on April 30, 2018 or until a successor shall have been qualified and appointed.

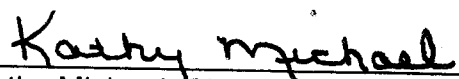
BE IT FURTHER RESOLVED that the County Clerk forward a certified copy of this Resolution of Reappointment to Mr. David Feese, as well as the President of the Saybrook-Arrowsmith Fire Protection District, County Clerk, the County Auditor and the County Administrator's Office.

ADOPTED by the County Board of McLean County, Illinois, this 16<sup>th</sup> day of February, 2016.

APPROVED:

  
John D. McIntyre, Chair  
McLean County Board

ATTEST:

  
Kathy Michael, Clerk of the County  
Board of the County of McLean, Illinois



**HIGHWAY DEPARTMENT**

Eric S Schmitt, County Engineer  
Jerry Stokes, Assistant County Engineer  
102 S Towanda Barnes Road, Bloomington, IL 61705  
(309) 663-9445 FAX (309) 662-8038

DATE: January 28, 2016

TO: Chairman Soeldner and Members of the McLean County Board  
Transportation Committee

FROM: Jerry Stokes, McLean County Assistant County Engineer

**January 26, 2016 General Maintenance Material Letting**

Recommended Action:

The Highway Department recommends approval of the General Maintenance Materials for the 2016 MFT Maintenance Sections and the 2016 Non-MFT Maintenance for McLean County and Townships.

Background:

These materials will be used throughout 2016 for various maintenance items. The materials are Freight of Board (F.O.B.), where the material is obtained directly from the supplier.

The MFT Maintenance materials are primarily used on the roadways and are paid out of the Motor Fuel Tax Fund. The Non-MFT materials are used for bridges and culverts and are typically paid out of the Bridge Fund.

## RESOLUTION BY THE COUNTY BOARD OF MCLEAN COUNTY

WHEREAS, the bids were reviewed by the Transportation Committee of the McLean County Board at their meeting on February 02, 2016, for a letting held on January 26, 2016, for McLean County & four (4) Road Districts 2016 MFT Maintenance Sections and McLean County 2016 Non-MFT Maintenance Sections, and

WHEREAS, the Transportation Committee duly approved the bids on February 02, 2016,

NOW THEREFORE BE IT RESOLVED by the County Board of McLean County that they award the following materials and contracts:

### 2016 MFT MAINTENANCE SECTIONS:

#### **McLean County.....Sec 16-00000-00-GM.....GR 3**

The successful bidders on the above section were:

Stark Materials Co, Inc .....	\$9.75 per Ton .....	\$4,875.00
1805 W Washington St, Bloomington, IL 61704 .....(Becker)		
Rowe Construction.....	\$10.50 per Ton .....	\$5,250.00
a Div of United Contractors Midwest, Inc, 1523 N Cottage Ave		
PO Box 609, Bloomington, IL 61702-0609.....(Carmichael)		
Carri Scharf Materials.....	\$11.50 per Ton .....	\$5,750.00
7 Carri Dr, Bloomington, IL 61705 .....(Heyworth)		
Valley View Industries, Inc .....	\$13.10 per Ton .....	\$6,550.00
8785 E 2500 North Rd, Cornell, IL 61319 .....(McDowell & Ifft)		
VCNA Prairie.....	\$15.75 per Ton .....	\$7,875.00
15256 E 1200 North Rd, Pontiac, IL 61740 .....(Pontiac)		

#### **McLean County.....Sec 16-00000-00-GM.....GR 4**

The successful bidders on the above section were:

Valley View Industries, Inc .....	\$10.75 per Ton .....	\$64,500.00
8785 E 2500 North Rd, Cornell, IL 61319 .....(Ifft)		
Rowe Construction.....	\$11.00 per Ton .....	\$66,000.00
A Div of United Contractors Midwest, Inc, 1523 N Cottage Ave		
PO Box 609, Bloomington, IL 61702-0609.....(Carmichael)		
Carri Scharf Materials.....	\$12.25 per Ton .....	\$73,500.00
7 Carri Dr, Bloomington, IL 61705 .....(Heyworth)		
VCNA Prairie .....	\$12.25 per Ton .....	\$73,500.00
15256 E 1200 North Rd, Pontiac, IL 61740 .....(Pontiac)		
Stark Materials.....	\$12.50 per Ton .....	\$75,000.00
1805 W Washington St, Bloomington, IL 61704 .....(Sholty & Commercial Acres)		

#### **McLean County.....Sec 16-00000-00-GM.....GR 4A**

The successful bidders on the above section were:

Rowe Construction.....	\$10.00 per Ton .....	\$1,000.00
A Div of Untied Contractors Midwest, Inc, 1523 N Cottage Ave		
PO Box 609, Bloomington, IL 61702-0609..... (Rowe Yard, Downs, & Northtown Plants)		
Stark Materials.....	\$10.00 per Ton .....	\$1,000.00
1805 W Washington St, Bloomington, IL 61701 .....(Commercial Acres)		

Carri Scharf Materials.....\$11.75 per Ton.....\$1,175.00  
 7 Carri Dr, Bloomington, IL 61705 .....(Rte 9, Bloomington)

**Bellflower RD.....Sec 16-04000-00-GM.....GR 3**

The successful bidders on the above section were:

Valley View Industries, Inc .....\$13.10 per Ton.....\$13,100.00  
 8785 E 2500 North Rd, Cornell, IL 61319 .....(McDowell & Ifft)  
 VCNA Prairie.....\$15.75 per Ton.....\$15,750.00  
 15494 E 1200 North Rd, Pontiac, IL 61764 .....(Pontiac)

**Chenqa RD.....Sec 16-09000-00-GM.....GR 3**

The successful bidders on the above section were:

Valley View Industries, Inc .....\$13.10 per Ton.....\$4,585.00  
 8785 E 2500 North Rd, Cornell, IL 61319 .....(McDowell & Ifft)  
 VCNA Prairie.....\$15.75 per Ton.....\$5,512.50  
 15494 E 1200 North Rd, Pontiac, IL 61764 .....(Pontiac)

**Chenoa RD.....Sec 16-09000-00-GM.....GR 4**

The successful bidders on the above section were:

Valley View Industries, Inc .....\$10.75 per Ton.....\$6,450.00  
 8785 E 2500 North Rd, Cornell, IL 61319 .....(Ifft)  
 VCNA Prairie.....\$12.25 per Ton.....\$7,350.00  
 15494 E 1200 North Rd, Pontiac, IL 61764 .....(Pontiac)

**Funk's GroveSec.....Sec 16-17000-00-GM.....GR 3**

The successful bidders on the above section were:

Valley View Industries, Inc .....\$14.10 per Ton.....\$9,447.00  
 8785 E 2500 North Rd, Cornell, IL 61319 .....(McDowell)  
 VCNA Prairie.....\$15.75 per Ton.....\$10,552.50  
 15494 E 1200 North Rd, Pontiac, IL 61764 .....(Pontiac)

**Funk's Grove.....Sec 16-17000-00-GM.....GR 4**

The successful bidders on the above section were:

Valley View Industries, Inc .....\$10.75 per Ton.....\$9,652.50  
 8785 E 2500 North Rd, Cornell, IL 61319 .....(Ifft)  
 VCNA Prairie.....\$12.25 per Ton.....\$10,657.50  
 15494 E 1200 North Rd, Pontiac, IL 61764 .....(Pontiac)

**Lawndale RD.....Sec 16-20000-00-GM.....GR 3**

The successful bidders on the above section were:

Valley View Industries, Inc .....\$13.10 per Ton.....\$10,480.00  
 8785 E 2500 North Rd, Cornell, IL 61319 .....(McDowell & Ifft)  
 VCNA Prairie.....\$15.75 per Ton.....\$12,600.00  
 15494 E 1200 North Rd, Pontiac, IL 61764 .....(Pontiac)

**Lawndale RD.....Sec 16-20000-00-GM.....GR 4**

The successful bidders on the above section were:

Valley View Industries, Inc .....\$10.75 per Ton.....\$5,375.00  
 8785 E 2500 North Rd, Cornell, IL 61319 .....(Ifft)  
 VCNA Prairie.....\$12.25 per Ton.....\$6,125.00  
 15494 E 1200 North Rd, Pontiac, IL 61764 .....(Pontiac)

**2016 Non-MFT MAINTENANCE SECTIONS:**

**McLean County.....Sec 2016 Non-MFT .....GR 5**

The successful bidders on the above section were:

Valley View Industries, Inc .....\$12.00 per Ton.....\$6,000.00  
8785 E 2500 North Rd, Cornell, IL 61319 .....(Ifft)  
VCNA Prairie.....\$14.50 per Ton.....\$7,250.00  
15256 E 1200 North Rd, Pontiac, IL 61740 .....(Pontiac)

**McLean County.....Sec 2016 Non-MFT .....GR 6 – Grad 4**

The successful bidder on the above section was:

VCNA Prairie.....\$33.85 per Ton.....\$16,925.00  
15256 E 1200 North Rd, Pontiac, IL 61740 .....(Pontiac)

**McLean County.....Sec 2016 Non-MFT .....GR 6A – Grad 5**

The successful bidder on the above section was:

VCNA Prairie.....\$35.00 per Ton.....\$17,500.00  
15256 E 1200 North Rd, Pontiac, IL 61740 .....(Pontiac)

**McLean County.....Sec 2016 Non-MFT .....GR 6B – Grad 3**

The successful bidder on the above section was:

VCNA Prairie.....\$31.50 per Ton.....\$15,750.00  
15256 E 1200 North Rd, Pontiac, IL 61740 .....(Pontiac)

**McLean County.....Sec 2016 Non-MFT .....GR 9**

The successful bidders on the above section were:

McLean County Asphalt Co, Inc .....\$80.00 per Ton.....\$40,000.00  
1100 W Market St  
PO Box 3547, Bloomington, IL 61702-3547.....(Rte 150 & Danvers Rd)  
Rowe Construction .....\$110.00 per Ton.....\$55,000.00  
A Div of Untied Contractors Midwest, Inc, 1523 N Cottage Ave  
PO Box 609, Bloomington, IL 61702-0609.....(Northtown Rd)

**McLean County.....Sec 2016 Non-MFT .....GR 19**

The successful bidders on the above section were:

Rowe Construction .....\$5.00 per Ton.....\$10,000.00  
A Div of Untied Contractors Midwest, Inc, 1523 N Cottage Ave  
PO Box 609, Bloomington, IL 61702-0609.....(Carmichael)  
Carri Scharf Materials.....\$7.25 per Ton.....\$14,500.00  
7 Carri Dr, Bloomington, IL 61705 .....(Heyworth)  
Stark Materials .....\$7.25 per Ton.....\$14,500.00  
1805 W Washington St, Bloomington, IL 61701 .....(Becker)

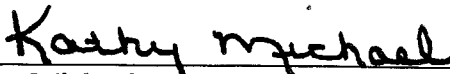
  
John McIntyre, Chairman McLean County Board

STATE OF ILLINOIS        ]  
                                  ]   SS  
COUNTY OF MCLEAN     ]

I, Kathy Michael, County Clerk in and for said County is the State aforesaid and keeper of the records and files thereof, as provided by statutes, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the County Board of McLean County at its monthly meeting held at Bloomington, Illinois on February 16, 2016.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County at my office in Bloomington, Illinois, in said County this 16<sup>th</sup> day of February A.D., 2016.

[SEAL]

  
Kathy Michael, McLean County Clerk

McLean County 16-00000-00-GM - GR 3 ITEM Seal C1 Agg CA 15/16	ENGINEERS ESTIMATE TOTAL \$5,500.00	Rowe Construction UNIT PRICE \$10.50 TOTAL \$5,250.00 -4.55%	McLean County Asphalt No Bid UNIT PRICE \$0.00 TOTAL \$0.00 -100.00%	Stark Materials UNIT PRICE \$9.75 TOTAL \$4,875.00 -11.36%	Carri Scharf Materials UNIT PRICE \$11.50 TOTAL \$5,750.00 4.55%	Valley View Industries UNIT PRICE \$13.10 TOTAL \$6,350.00 19.09%	VCNA Prairie UNIT PRICE \$15.75 TOTAL \$7,875.00 43.18%
Location of Pit or Quarry		Heyworth		Becker Pit	Heyworth	McDowell Quarry, Ift Quarry	Pontiac, IL
McLean County 16-00000-00-GM - GR 4 ITEM Agg Shld & Surf Cse CA-6/10	ENGINEERS ESTIMATE TOTAL \$66,000.00	Rowe Construction UNIT PRICE \$11.00 TOTAL \$66,000.00 0.00%	McLean County Asphalt No Bid UNIT PRICE \$0.00 TOTAL \$0.00 -100.00%	Stark Materials UNIT PRICE \$12.50 TOTAL \$75,000.00 13.64%	Carri Scharf Materials UNIT PRICE \$12.25 TOTAL \$73,500.00 11.36%	Valley View Industries UNIT PRICE \$10.75 TOTAL \$64,500.00 -2.27%	VCNA Prairie UNIT PRICE \$12.25 TOTAL \$73,500.00 11.36%
Location of Pit or Quarry		Heyworth		Sholly Pit, Commercial Acres	Heyworth	Ift Quarry, Fairbury	Pontiac, IL
McLean County 16-00000-00-GM - GR 4A ITEM Agg Shld & Surf Cse - Bit Millings CA-6/10	ENGINEERS ESTIMATE TOTAL \$1,050.00	Rowe Construction UNIT PRICE \$10.00 TOTAL \$1,000.00 -4.76%	McLean County Asphalt No Bid UNIT PRICE \$0.00 TOTAL \$0.00 -100.00%	Stark Materials UNIT PRICE \$10.00 TOTAL \$1,000.00 -4.76%	Carri Scharf Materials UNIT PRICE \$11.75 TOTAL \$1,175.00 11.90%	Valley View Industries UNIT PRICE \$0.00 TOTAL \$0.00 -100.00%	VCNA Prairie UNIT PRICE \$0.00 TOTAL \$0.00 -100.00%
Location of Pit or Quarry		Rowe Yd Bloomington or Downs, or Northtown		Commercial Acres	RT 9 Bloomington		
Bellflower RD 16-04000-00-GM - GR 3 ITEM Seal C1 Agg CA-15/16 (Crushed Limestone Only)	ENGINEERS ESTIMATE TOTAL \$12,500.00	Rowe Construction UNIT PRICE \$0.00 TOTAL \$0.00 -100.00%	Stark Materials No Bid UNIT PRICE \$0.00 TOTAL \$0.00 -100.00%	Valley View Industries UNIT PRICE \$13.10 TOTAL \$13,100.00 4.80%	VCNA Prairie UNIT PRICE \$15.75 TOTAL \$15,750.00 26.00%		
Location of Pit or Quarry				McDowell, or Ift Quarry Fairbury, IL	Pontiac, IL		
Chenoa RD 16-09000-00-GM - GR 3 ITEM Seal C1 Agg CA-15/16 (Crushed Limestone Only)	ENGINEERS ESTIMATE TOTAL \$4,350.00	Rowe Construction UNIT PRICE \$0.00 TOTAL \$0.00 -100.00%	McLean County Asphalt No Bid UNIT PRICE \$0.00 TOTAL \$0.00 -100.00%	Stark Materials No Bid UNIT PRICE \$0.00 TOTAL \$0.00 -100.00%	Valley View Industries UNIT PRICE \$13.10 TOTAL \$4,585.00 0.77%	VCNA Prairie UNIT PRICE \$15.75 TOTAL \$5,512.50 21.15%	Pontiac, IL
Location of Pit or Quarry					McDowell, or Ift Quarry Fairbury, IL		
Chenoa RD 16-09000-00-GM - GR 4 ITEM Agg Shld & Surf Cse CA-6/10 (Crushed Limestone Only)	ENGINEERS ESTIMATE TOTAL \$9,000.00	Rowe Construction UNIT PRICE \$0.00 TOTAL \$0.00 -100.00%	McLean County Asphalt No Bid UNIT PRICE \$0.00 TOTAL \$0.00 -100.00%	Stark Materials No Bid UNIT PRICE \$0.00 TOTAL \$0.00 -100.00%	Valley View Industries UNIT PRICE \$10.75 TOTAL \$6,450.00 7.50%	VCNA Prairie UNIT PRICE \$12.25 TOTAL \$7,350.00 22.50%	Pontiac, IL
Location of Pit or Quarry					Ift Quarry Fairbury, IL		
Funk's Grove RD 16-17000-00-GM - GR 3 ITEM Seal C1 Agg CA-15/16 (Bit Wash - Crushed Limestone Only)	ENGINEERS ESTIMATE TOTAL \$10,050.00	Rowe Construction UNIT PRICE \$0.00 TOTAL \$0.00 -100.00%	McLean County Asphalt No Bid UNIT PRICE \$0.00 TOTAL \$0.00 -100.00%	Stark Materials No Bid UNIT PRICE \$0.00 TOTAL \$0.00 -100.00%	Valley View Industries UNIT PRICE \$14.10 TOTAL \$9,447.00 -6.00%	VCNA Prairie UNIT PRICE \$15.75 TOTAL \$10,562.50 5.00%	Pontiac, IL
Location of Pit or Quarry					McDowell Quarry Fairbury, IL		
Funk's Grove RD 16-17000-00-GM - GR 4 ITEM Agg Shld & Surf Cse CA-6/10 (Crushed Limestone Only)	ENGINEERS ESTIMATE TOTAL \$10,005.00	Rowe Construction UNIT PRICE \$0.00 TOTAL \$0.00 -100.00%	McLean County Asphalt No Bid UNIT PRICE \$0.00 TOTAL \$0.00 -100.00%	Stark Materials No Bid UNIT PRICE \$0.00 TOTAL \$0.00 -100.00%	Valley View Industries UNIT PRICE \$10.75 TOTAL \$9,352.50 -6.52%	VCNA Prairie UNIT PRICE \$12.75 TOTAL \$11,082.50 10.87%	Pontiac, IL
Location of Pit or Quarry					Ift Quarry Fairbury, IL		



Lawndale RD 16-20000-00-GM - GR 3 ITEM Seal C1 Agg CA-15/16 (Crushed Limestone Only) Location of Pit or Quarry	ENGINEERS ESTIMATE TOTAL \$11,000.00	Rowe Construction No Bid UNIT PRICE \$0.00 TOTAL \$0.00 -100.00%	McLean County Asphalt No Bid UNIT PRICE \$0.00 TOTAL \$0.00 -100.00%	Stark Materials No Bid UNIT PRICE \$0.00 TOTAL \$0.00 -100.00%	Valley View Industries UNIT PRICE \$13.10 TOTAL \$10,480.00 -4.73% Mcdowell, or Ifit Quarry Fairbury, IL	VCNA Prairie UNIT PRICE \$15.75 TOTAL \$12,600.00 14.55% Pontiac, IL
Lawndale RD 16-20000-00-GM - GR 4 ITEM Agg Shld & Surf Cse CA-8/10 (Crushed Limestone Only) Location of Pit or Quarry	ENGINEERS ESTIMATE TOTAL \$5,900.00	Rowe Construction No Bid UNIT PRICE \$0.00 TOTAL \$0.00 -100.00%	McLean County Asphalt No Bid UNIT PRICE \$0.00 TOTAL \$0.00 -100.00%	Stark Materials No Bid UNIT PRICE \$0.00 TOTAL \$0.00 -100.00%	Valley View Industries UNIT PRICE \$10.75 TOTAL \$5,375.00 -8.90% Ifit Quarry Fairbury, IL	VCNA Prairie UNIT PRICE \$12.25 TOTAL \$6,125.00 3.81% Pontiac, IL
McLean County 2016 Non-MFT - GR 5 ITEM Riprap Grad 1 Location of Pit or Quarry	ENGINEERS ESTIMATE TOTAL \$6,250.00	Rowe Construction No Bid UNIT PRICE \$0.00 TOTAL \$0.00 -100.00%	Stark Materials No Bid UNIT PRICE \$0.00 TOTAL \$0.00 -100.00%	Valley View Industries UNIT PRICE \$12.00 TOTAL \$6,000.00 -4.00% Ifit Quarry Fairbury, IL	VCNA Prairie UNIT PRICE \$14.50 TOTAL \$7,250.00 16.00% Pontiac, IL	
McLean County 2016 Non-MFT - GR 6 ITEM Riprap Grad 4 Location of Pit or Quarry	ENGINEERS ESTIMATE TOTAL \$14,000.00	Stark Materials No Bid UNIT PRICE \$0.00 TOTAL \$0.00 -100.00%	VCNA Prairie UNIT PRICE \$3.85 TOTAL \$18,925.00 20.89% Pontiac, IL			
McLean County 2016 Non-MFT - GR 6A ITEM Riprap Grad 5 Location of Pit or Quarry	ENGINEERS ESTIMATE TOTAL \$15,000.00	Stark Materials No Bid UNIT PRICE \$0.00 TOTAL \$0.00 -100.00%	VCNA Prairie UNIT PRICE \$35.00 TOTAL \$17,500.00 16.67% Pontiac, IL			
McLean County 2016 Non-MFT - GR 6B ITEM Riprap Grad 3 Location of Pit or Quarry	ENGINEERS ESTIMATE TOTAL \$13,500.00	Stark Materials No Bid UNIT PRICE \$0.00 TOTAL \$0.00 -100.00%	VCNA Prairie UNIT PRICE \$31.50 TOTAL \$15,750.00 16.67% Pontiac, IL			
McLean County 2016 Non-MFT - GR 9 ITEM Incidental Bit Surf N-50 Location of Pit or Quarry	ENGINEERS ESTIMATE TOTAL \$50,000.00	Rowe Construction Northtown Rd UNIT PRICE \$110.00 TOTAL \$55,000.00 10.00%	McLean County Asphalt UNIT PRICE \$80.00 TOTAL \$40,000.00 -20.00% Rt 150 and Danvers Rd	Stark Materials No Bid UNIT PRICE \$0.00 TOTAL \$0.00 -100.00%		
McLean County 2016 Non-MFT - GR 19 ITEM Fill Sand FA-6 Location of Pit or Quarry	ENGINEERS ESTIMATE TOTAL \$14,000.00	Rowe Construction UNIT PRICE \$5.00 TOTAL \$10,000.00 -28.57% Carmichael Pili, Heyworth	McLean County Asphalt No Bid UNIT PRICE \$0.00 TOTAL \$0.00 -100.00%	Stark Materials UNIT PRICE \$7.25 TOTAL \$14,500.00 3.57% Becker Pili	Carri Scharf Materials UNIT PRICE \$7.25 TOTAL \$14,500.00 3.57% Heyworth, IL	



HIGHWAY DEPARTMENT  
Eric S Schmitt, County Engineer  
Jerry Stokes, Assistant County Engineer  
102 S Towanda Barnes Road, Bloomington, IL 61705  
(309) 663-9445 FAX (309) 662-8038

DATE: January 27, 2016

TO: Chairman Soeldner and Members of the McLean County Board Transportation Committee

FROM: Eric S. Schmitt, McLean County Engineer *ESS*

### **January 26, 2016 Equipment Letting**

#### Recommended Action:

The Highway Department recommends approval of the following equipment bid.  
3 – 2016 Kenworth T470 Tandem Cab and Chassis from Central Illinois Truck, Inc.

#### Background:

Tandem Cab and Chassis: The Kenworth T470 Tandem Cab and Chassis from Central Illinois Truck, Inc. was not the lowest overall bid meeting all of the specifications. However, based on our past experience with International tandems with the engine they bid, we recommend that we purchase the Kenworth tandems. This is the first year that International is bidding this engine with this type of emissions equipment. There is very little data available to let us know how reliable that it will be. We have experienced engine problems with one of the 2013 International tandems that we have that took it out of service during a snow event. We have purchased Kenworth trucks the last two years and have performed minimal maintenance and have not experienced any significant problems with them. We believe that for the difference of \$557.67 per truck, the Kenworth tandems are the best overall purchase for the County. The lack of data on the International trucks and our past history with the engines in them do not provide us with the reliability that we need for our operations. These three tandems will be used for hauling materials for maintenance and construction work during the summer and will be used to plow snow during the winter. The purchase of three new tandems in 2016 continues the implementation of our 8 year truck replacement cycle for our large truck fleet.

#### Fiscal Impact:

These three tandem cab and chassis are an average of \$5,266/each below the amount budgeted.

**RESOLUTION BY THE MCLEAN COUNTY BOARD**  
**FOR HIGHWAY DEPARTMENT PURCHASE OF EQUIPMENT**

WHEREAS, the McLean County Board's 2016 Budget for the McLean County Highway Fund 0120, includes the purchase of three (3) 2016 Tandem Cab & Chassis; and

WHEREAS, McLean County Highway Department received sealed bids on January 26, 2016; and

WHEREAS, the Transportation Committee duly approved the bids on February 2, 2016; and

WHEREAS, the Transportation Committee of the McLean County Board has reviewed the bids and recommended the below bid be awarded as follows:

NOW THEREFORE BE IT RESOLVED by the McLean County Board that the McLean County Highway Department purchase from the lowest responsible bidder:

3 – 2016 Kenworth T470 Tandem Cab and Chassis for \$187,703.00 and the trade in of one (1) 2006 International 7400, one (1) 2007 International 7400, and one (1) 2008 Peterbilt 340 from.....Central Illinois Truck, Inc.  
200 W Northtown Road  
Normal, IL 61761

Approved by the County Board on February 16, 2016.

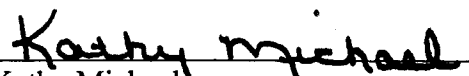
  
John McIntyre (date)  
McLean County Board Chairman

STATE OF ILLINOIS       ]  
                                      ] SS  
COUNTY OF MCLEAN     ]

I, Kathy Michael, County Clerk in and for said county in the State aforesaid and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of the resolution adopted by the McLean County Board at its monthly meeting held at Bloomington, Illinois on February 16, 2016.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County at my office in Bloomington, Illinois is said County this 16<sup>th</sup> day of February, A.D., 2016.

[ SEAL ]

  
Kathy Michael  
McLean County Clerk

# McLEAN COUNTY HIGHWAY DEPARTMENT

## Equipment Bid Tabulation

Date of Bids : 1/26/2016 Time: 9:00 am Item: 3 New Tandem Cab and Chassis  
 Trade-In: 3 Tandems (250,219,210) Present: Eric, Jerry, and Lafe  
 Replaces: 210,219,231, Date Advertised: 1/8/2016

Bidder:	Truck Centers, Inc.	Rush	Central Illinois Truck	JX PeterBilt	Decatur Mack
Address:	Morton, IL	Normal, IL	Normal, IL	Bloomington, IL	Morton, IL
Make:	Western Star	International	Kenworth	PeterBilt	Mack
Model:	4700SF	7400SFA	T470	348	GU433
Outright Price each:	\$95,337.00	\$93,810.00	\$102,901.00	\$102,525.00	\$97,827
Outright Price for 3:	\$286,011.00	\$281,430.00	\$308,703.00	\$307,575.00	\$293,481.00
Less trade of 2006 International 7400 Vin 6J216192:	\$26,000.00	\$30,000.00	\$38,000.00	\$26,500.00	\$27,000.00
Less trade of 2007 International 7400 VIN 7j400009:	\$26,000.00	\$26,000.00	\$41,000.00	\$31,500.00	\$28,000.00
Less trade of 2008 Peterbilt 340 VIN 8M753201:	\$28,000.00	\$40,000.00	\$42,000.00	\$39,000.00	\$47,000.00
Total Price:	\$206,011.00	\$186,030.00	\$187,703.00	\$210,575.00	\$191,481.00
Delivery:	4/30/2016	6/1/2016	8 weeks from order	3/31/2016	Jun-16
Complies Spec's:	yes	yes	yes	yes	yes
Does Not Meet Spec's.					
Successful Bidder:					

Comments: International bid \$185,430.00, but put the required software as an additional cost of \$600.00. This brought their total cost to \$186,030.00. This is the first year that International is using the bid exhaust after treatment.  
 We have experienced higher maintenance costs and reliability issues with our International tandems with this engine.  
 We have purchased Kenworth trucks the last two years and our maintenance on these has been minimal to this point.  
 We have performed engine maintenance on our 2013 International tandems, which took the trucks out of service.  
 Kenworth has a better anticipated trade in value than International.

Recommended by Highway Department: Recommend Trading all 3 trucks for three new Kenworth T470 from Central Illinois Trucks for a total trade price of \$187,703.00

Accepted by Transportation Committee:

Date:



**HIGHWAY DEPARTMENT**

Eric S Schmitt, County Engineer

Jerry Stokes, Assistant County Engineer

102 S Towanda Barnes Road, Bloomington, IL 61705

(309) 663-9445 FAX (309) 662-8038

DATE: January 22, 2016

TO: Chairman Soeldner and Members of the McLean County Board  
Transportation Committee

FROM: Jerry Stokes, McLean County Assistant County Engineer

**Section 15-00031-03-BR Roselands II Bridge Resolution  
Lexington East Road (C.H. 8)**

Recommended Action:

The Highway Department recommends approval of the Roselands II Bridge Resolution to appropriate the funding for the engineering and right-of-way for the replacement of the structure with a cast-in-place continuous reinforced concrete slab bridge.

Background:

The existing structure was built in 1933. The concrete is showing significant deterioration and is currently undersized. The existing bridge walls create a safety hazard and make it difficult for agricultural traffic to cross the bridge. Construction is scheduled for 2016.

Cost:

This project will be funded 100% by the McLean County Bridge Fund. The construction cost for this project is estimated to be \$825,000. The engineering and right-of-way are estimated to be \$95,000.

Resolution for Improvement by County  
Under the Illinois Highway Code  
Roselands II Bridge(15-00031-03-BR)Bridge

BE IT RESOLVED, by the County Board of McLean County, Illinois, that the following described County Highway(s) be improved under the Illinois Highway Code:  
County Highway(s) 8, beginning at a point near the Southeast Corner of the Southwest 1/4, Southwest 1/4, Southeast 1/4, Northwest 1/4 of Section 12, T25N, R4E, of the 3<sup>rd</sup> P.M. and extending along said route(s) in a(n) easterly direction to a point near the Southeast Corner of the Southwest 1/4, Southeast 1/4, Southeast 1/4, Northwest 1/4 Section 12, T25N, R4E, of the 3<sup>rd</sup> P.M., a distance of approximately 660 feet (0.125 miles); and,

BE IT FURTHER RESOLVED, that the type of improvement shall be replacement of the existing bridge with a three span, reinforced concrete slab bridge

and shall be designated as Section 15-00031-03-BR and,

BE IT FURTHER RESOLVED, that the improvement shall be constructed by contract

(Insert either "contract" or "the County through its officers, agents and employees") ; and

BE IT FURTHER RESOLVED, that there is hereby appropriated the sum of Ninety-Five Thousand dollars, ( \$95,000.00 ) from the County Bridge Fund for the engineering and right-of-way of this improvement and,



John McIntyre, Chairman – McLean County Board

I, Kathy Michael County Clerk in and for said County, in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the County Board of

McLean County, at its regular

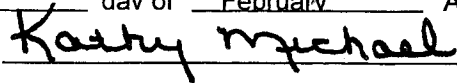
meeting held at Bloomington, IL

on February 16, 2016  
Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County at my office in Bloomington

in said County. this        day of February A.D. 2016

(SEAL)



County Clerk

Approved

Agreement of Understanding

Regional Engineer

Department of Transportation

February 16, 2016

Date

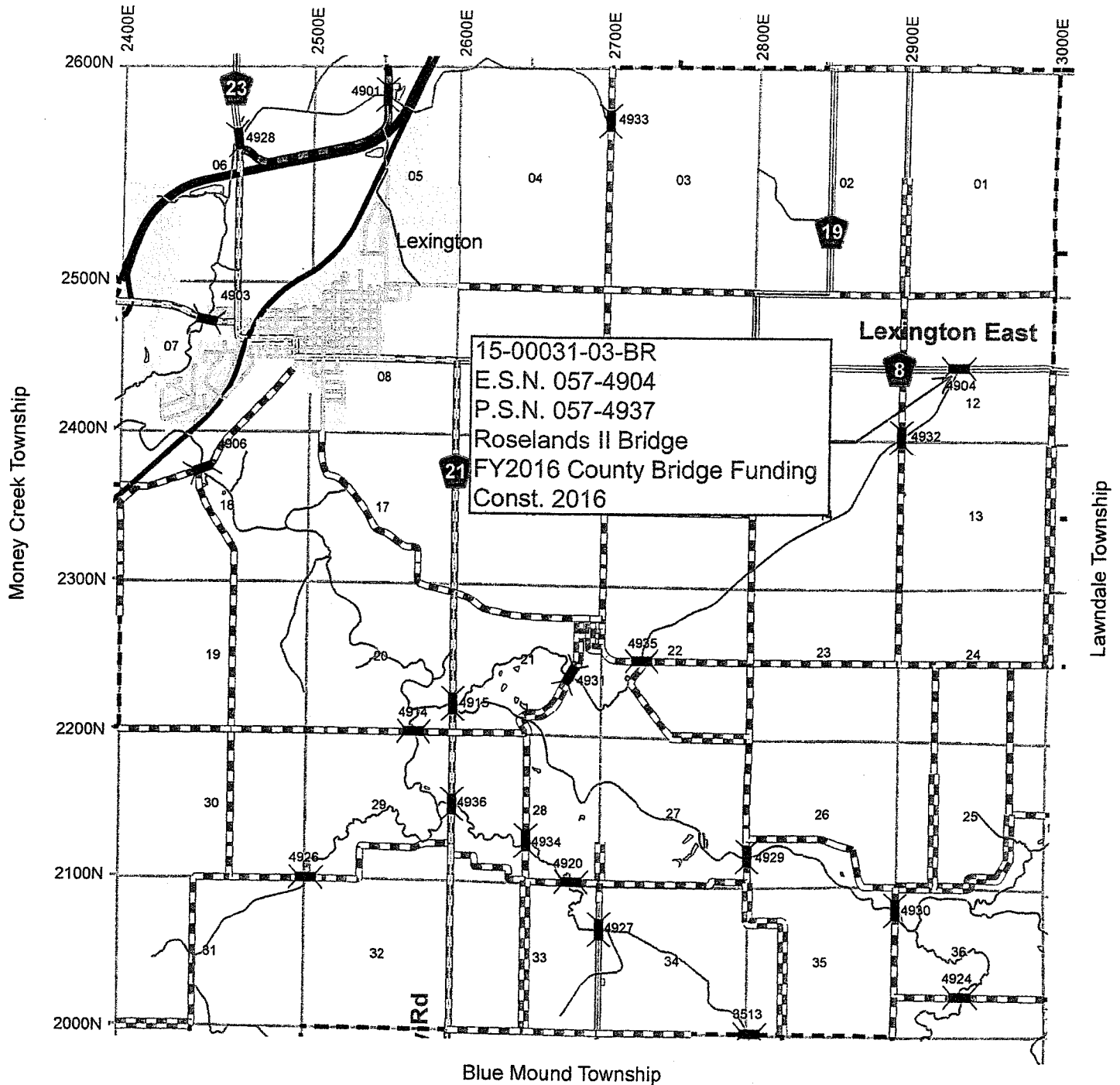


# Lexington Township

T25N R4E

0 0.25 0.5 1 1.5 2 Miles

1 inch equals 1 mile



- |                       |                            |                           |                   |
|-----------------------|----------------------------|---------------------------|-------------------|
| Bridges               | Dirt, Township             | Town of Normal            | corp limits final |
| Hotmix - Township     | Hotmix - McLean County     | Other Town of Village     | Sections          |
| Oil & Chip - Township | Oil & Chip - McLean County | State                     | Townships         |
| Gravel - Township     | City of Bloomington        | Private                   |                   |
|                       |                            | Surrounding County        |                   |
|                       |                            | Surrounding Township Road |                   |



#### HIGHWAY DEPARTMENT

Eric S Schmitt, County Engineer  
Jerry Stokes, Assistant County Engineer  
102 S Towanda Barnes Road, Bloomington, IL 61705  
(309) 663-9445 FAX (309) 662-8038

DATE: January 22, 2016

TO: Chairman Soeldner and Members of the McLean County Board  
Transportation Committee

FROM: Jerry Stokes, McLean County Assistant County Engineer

**Section 13-00074-02-BR Trent Bridge Resolution**  
**Gillum Road (C.H. 29)**

Recommended Action:

The Highway Department recommends approval of the Trent Bridge Resolution to appropriate the funding for the engineering and right-of-way for the replacement of the structure with a cast-in-place continuous reinforced concrete slab bridge.

Background:

The existing structure was built in 1958. This bridge has timber planking abutments that are deteriorating along with significant concrete deterioration on the concrete railing. The current bridge is also too narrow for the amount of traffic in this area. Construction is scheduled for 2017.

Cost:

This project will be funded 100% by the McLean County Bridge Fund. The construction cost for this project is estimated to be \$1,100,000. The engineering and right-of-way are estimated to be \$125,000.



**Resolution for Improvement by County  
Under the Illinois Highway Code  
Trent Bridge (13-00074-02-BR) - Bridge**

BE IT RESOLVED, by the County Board of McLean County, Illinois, that the following described County Highway(s) be improved under the Illinois Highway Code:  
County Highway(s) 29, beginning at a point near the Southeast Corner of Section  
Section 6, T22N, R3E, of the 3<sup>rd</sup> P.M.  
and extending along said route(s) in a(n) northerly direction to a point approximately 1,000  
feet north of the Southeast Corner of Section 6, T22N, R3E, of the 3<sup>rd</sup> P.M.  
, a distance of approximately 1,000 feet (0.189 miles); and,

BE IT FURTHER RESOLVED, that the type of improvement shall be replacement of the existing bridge with a  
three span, wide flange girder bridge with a poured concrete deck

and shall be designated as Section 13-00074-02-BR and,

BE IT FURTHER RESOLVED, that the improvement shall be constructed by contract  
; and

(Insert either "contract" or "the County through its officers, agents and employees")

BE IT FURTHER RESOLVED, that there is hereby appropriated the sum of One Hundred Twenty-Five Thousand  
dollars, ( \$125,000.00 )  
from the County Bridge Fund for the engineering and right-of-way of this improvement and,



John McIntyre, Chairman – McLean County Board

I, Kathy Michael County Clerk in and for said County,  
in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to  
be a true, perfect and complete copy of a resolution adopted by the County Board of  
McLean County, at its regular  
meeting held at Bloomington, IL

on February 16, 2016  
Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and  
affixed the seal of said County at my office in Bloomington  
in said County. this 16<sup>th</sup> day of February A.D. 2016

(SEAL)

Kathy Michael County Clerk

**Approved**

Agreement of Understanding

Regional Engineer

Department of Transportation

February 16, 2016

Date

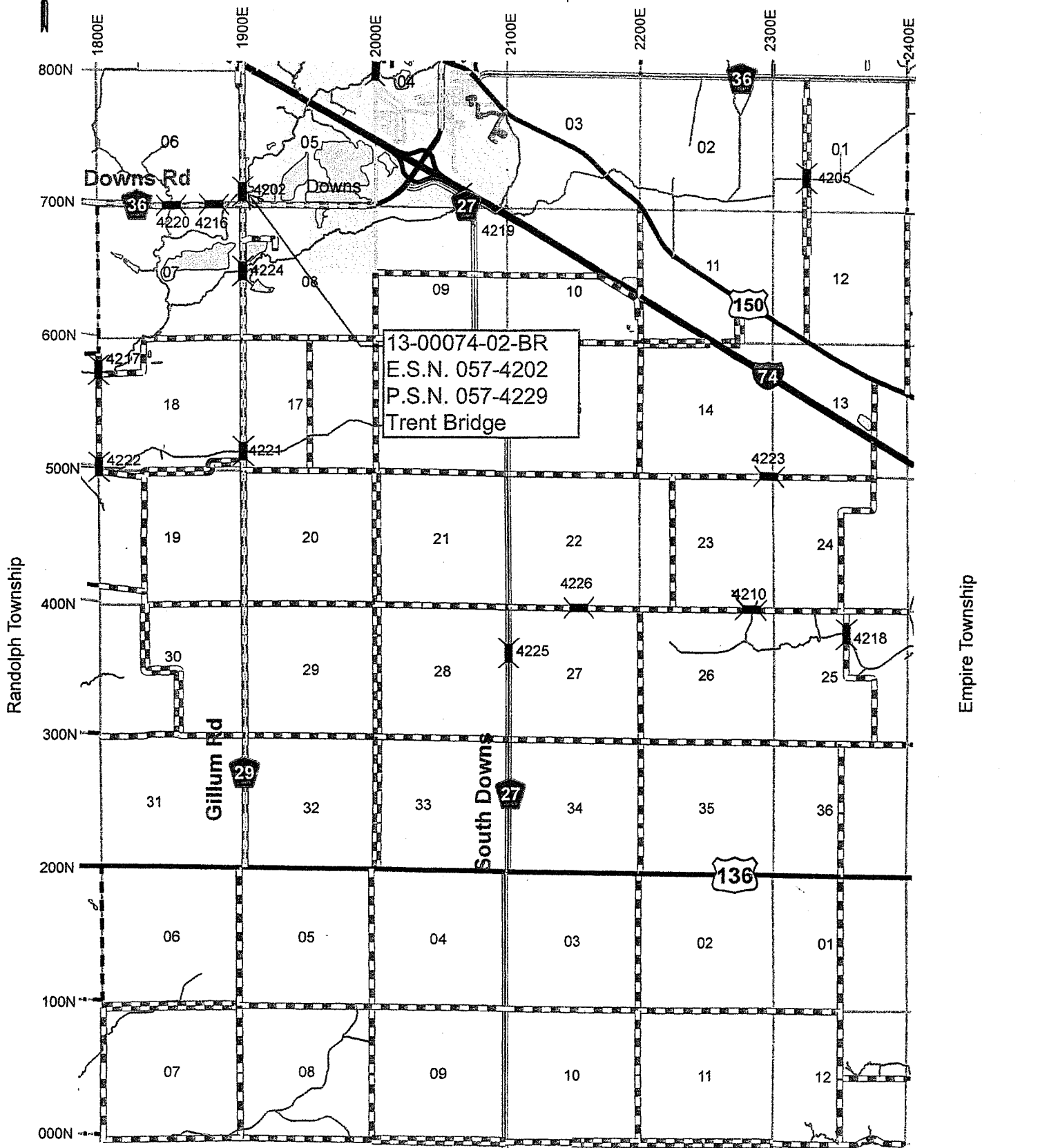
# Downs Township

T21N T22N R3E

0 0.25 0.5 1 1.5 2 Miles

1 inch equals 1 mile

Old Town Township



13-00074-02-BR  
E.S.N. 057-4202  
P.S.N. 057-4229  
Trent Bridge

Bridges	<b>Road Surface Type, Maintained By</b>	Dirt, Township	Town of Normal	Surrounding Township Roads	Lakes	Sections
Streams	Hotmix - Township	Hotmix - McLean County	Other Town of Village	State	Corporate Limits	Townships
<b>RoadCenterline</b>	Oil & Chip - Township	Oil & Chip - McLean County	City of Bloomington	Private		
	Gravel - Township			Surrounding County		



HIGHWAY DEPARTMENT  
Eric S Schmitt, County Engineer  
Jerry Stokes, Assistant County Engineer  
102 S Towanda Barnes Road, Bloomington, IL 61705  
(309) 663-9445 FAX (309) 662-8038

---

DATE: January 25, 2016

TO: Chairman Soeldner and Members of the McLean County Board  
Transportation Committee

FROM: Jerry Stokes, McLean County Assistant County Engineer

**Section 15-00134-09-DR  
Ellsworth Road (C.H. 17)**

**Ellsworth Culvert Resolution**

Recommended Action:

The Highway Department recommends approval of the Ellsworth Culvert Resolution to appropriate the funding for the engineering for the replacement of a concrete box culvert with an aluminum box culvert.

Background:

This culvert is located in the Village of Ellsworth. The current structure is old and has been extended once to make wider. The original structure is showing structural issues and needs to be replaced. This project coincides with some drainage improvements the Village of Ellsworth is planning throughout the Village.

Cost:

This project will be funded 100% by the McLean County Bridge Fund. Construction is scheduled for 2016. The engineering for the design and construction inspection is \$27,500. A construction cost will be determined once the design is completed.

Resolution for Improvement by County  
Under the Illinois Highway Code  
Ellsworth Culvert (15-00134-09-DR) Bridge

BE IT RESOLVED, by the County Board of McLean County, Illinois, that the following described County Highway(s) be improved under the Illinois Highway Code:

County Highway(s) 17, beginning at a point 450 feet north of the Southwest corner of the Northeast 1/4 of Section 14, T23N, R4E, of the 3rd P.M.

and extending along said route(s) in a(n) Northerly direction to a point 500 feet north of the Southwest corner of the Northeast 1/4 of Section 14, T23N, R4E, of the 3rd P.M.

, a distance of approximately 50 feet; and,

BE IT FURTHER RESOLVED, that the type of improvement shall be replacement of an existing concrete box culvert with an aluminum box culvert

and shall be designated as Section 15-00134-09-DR and,

BE IT FURTHER RESOLVED, that the improvement shall be constructed by contract

(Insert either "contract" or "the County through its officers, agents and employees") ; and

BE IT FURTHER RESOLVED, that there is hereby appropriated the sum of Twenty-Seven Thousand Five Hundred dollars, ( \$27,500.00 ) from the County Bridge Fund for the engineering and right-of-way of this improvement and,



John McIntyre, Chairman - McLean County Board

I, Kathy Michael County Clerk in and for said County, in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the County Board of McLean County, at its regular

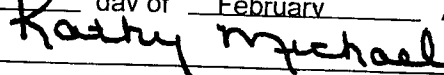
meeting held at Bloomington, IL

on February 16, 2016  
Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County at my office in Bloomington

in said County. this 16<sup>th</sup> day of February A.D. 2016

(SEAL)

 County Clerk

Approved

Agreement of Understanding

Regional Engineer

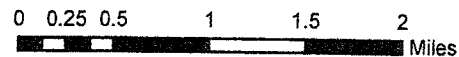
Department of Transportation

February 16, 2016

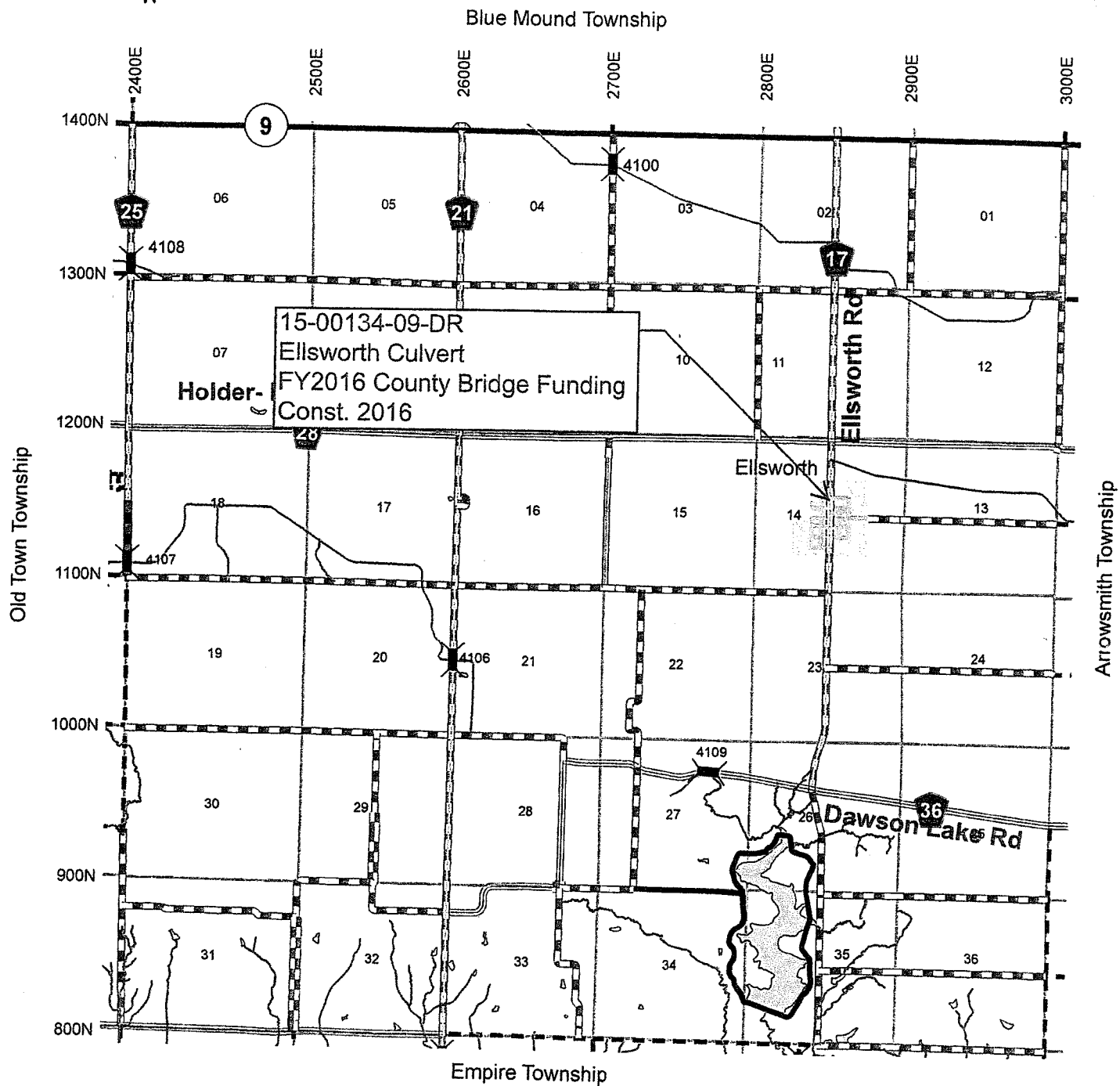
Date

# Dawson Township

T23N R4E



1 inch equals 1 mile



Bridges

== Dirt, Township

----- Town of Normal

----- corp limits final

--- Hotmix - Township

--- Hotmix - McLean County

----- Other Town of Village

Sections

--- Oil & Chip - Township

--- Oil & Chip - McLean County

State

Townships

--- Gravel - Township

--- City of Bloomington

Private

Surrounding County

Surrounding Township Road



**HIGHWAY DEPARTMENT**

Eric S Schmitt, County Engineer

Jerry Stokes, Assistant County Engineer

102 S Towanda Barnes Road, Bloomington, IL 61705

(309) 663-9445 FAX (309) 662-8038

DATE: January 25, 2016

TO: Chairman Soeldner and Members of the McLean County Board  
Transportation Committee

FROM: Jerry Stokes, McLean County Assistant County Engineer

**Section 14-00161-03-BR  
Gridley Road (C.H. 29)**

**Fifer Bridge Repair Resolution**

Recommended Action:

The Highway Department recommends approval of the Fifer Bridge Repair Resolution to appropriate the funding for the engineering of various repairs to the Fifer Bridge.

Background:

This project is located on the Gridley Road over the Mackinaw River approximately ½ mile north of PJ Keller Highway. This work will include repairs on the bearings, rollers structural steel, expansion joints and other related items. This project will extend the life of the existing structure and protect the structural steel.

Cost:

This project will be funded 100% by the McLean County Bridge Fund. Construction is scheduled for 2016. The engineering for the design and construction inspection is \$26,500. A construction cost will be determined once the design is completed.

Resolution for Improvement by County  
Under the Illinois Highway Code  
Fifer Bridge Repair (14-00161-03-BR) Bridge

BE IT RESOLVED, by the County Board of McLean County, Illinois, that the following described County Highway(s) be improved under the Illinois Highway Code:


County Highway(s) 29, beginning at a point 550 feet north of the Southwest corner of the Northeast ¼ of the Northwest ¼ of Section 5, T25N, R2E, of the 3<sup>rd</sup> P.M. and extending along said route(s) in a(n) northerly direction to a point 900 feet north of the Southwest corner of the Northeast ¼ of the Northwest ¼ of Section 5, T25N, R2E, of the 3<sup>rd</sup> P.M., a distance of approximately 350 feet; and,

BE IT FURTHER RESOLVED, that the type of improvement shall be various repairs of the bearings, rollers, structural steel, expansion joints and other related items

and shall be designated as Section 14-00161-03-BR and,

BE IT FURTHER RESOLVED, that the improvement shall be constructed by contract; and  
(Insert either "contract" or "the County through its officers, agents and employees")

BE IT FURTHER RESOLVED, that there is hereby appropriated the sum of Twenty-Six Thousand Five Hundred dollars, ( \$26,500.00 ) from the County Bridge Fund for the engineering and right-of-way of this improvement and,

  
John McIntyre, Chairman – McLean County Board

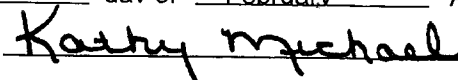
I, Kathy Michael County Clerk in and for said County, in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the County Board of

McLean County, at its regular meeting held at Bloomington, IL

on February 16, 2016  
Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County at my office in Bloomington in said County, this 16<sup>th</sup> day of February A.D. 2016

(SEAL)

 County Clerk

Approved
<u>Agreement of Understanding</u>
Regional Engineer
Department of Transportation
<u>February 16, 2016</u>
Date

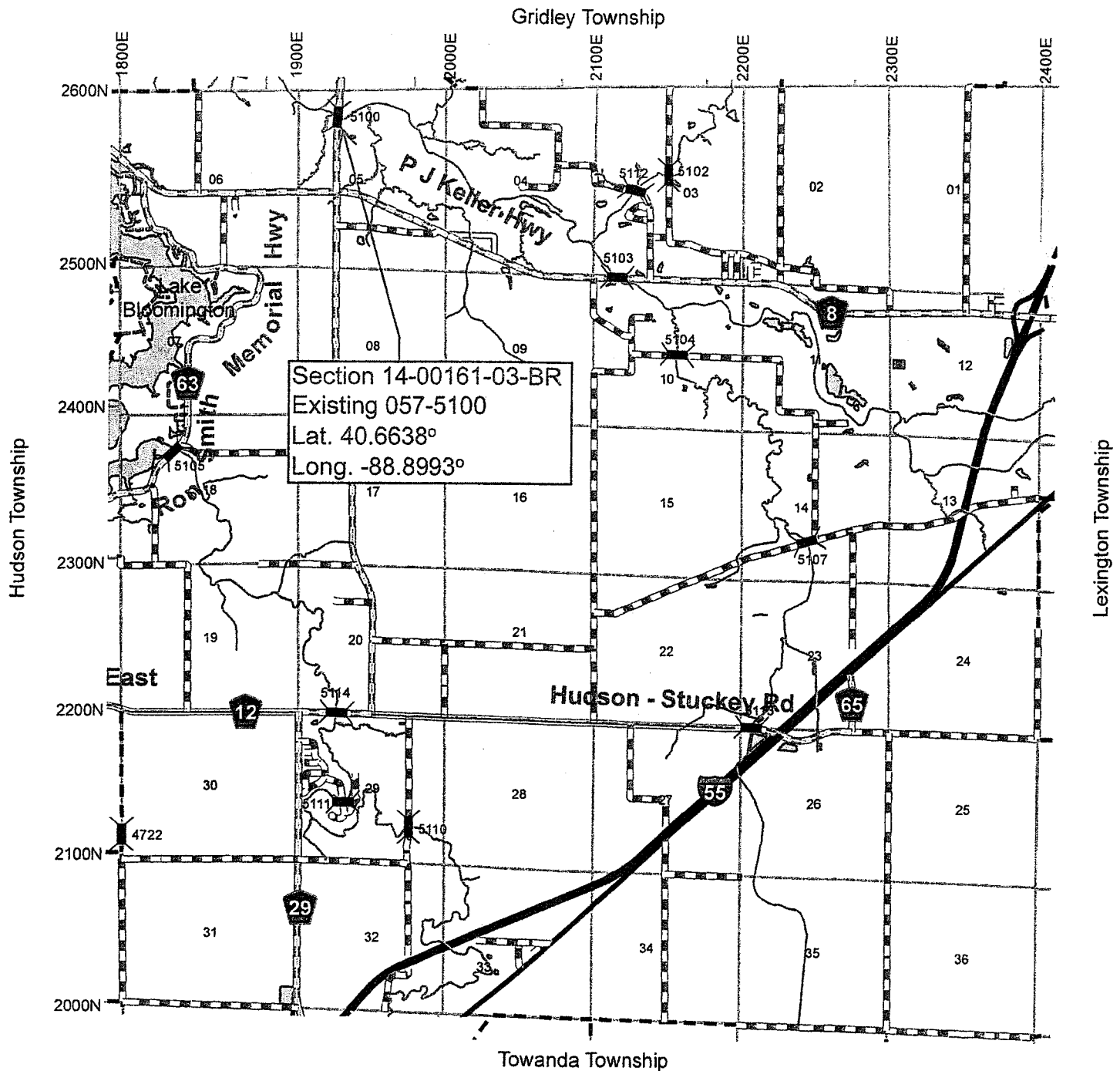
# Money Creek Township

T25N R3E



0 0.25 0.5 1 1.5 2 Miles

1 inch equals 1 mile



- |                       |                            |                           |                   |
|-----------------------|----------------------------|---------------------------|-------------------|
| Bridges               | Dirt, Township             | Town of Normal            | corp limits final |
| Hotmix - Township     | Hotmix - McLean County     | Other Town of Village     | Sections          |
| Oil & Chip - Township | Oil & Chip - McLean County | State                     | Townships         |
| Gravel - Township     | City of Bloomington        | Private                   |                   |
|                       |                            | Surrounding County        |                   |
|                       |                            | Surrounding Township Road |                   |



APPROPRIATION TRANSFER ORDINANCE  
AMENDING THE MCLEAN COUNTY FISCAL YEAR 2015  
COMBINED ANNUAL APPROPRIATION AND BUDGET ORDINANCE

WHEREAS, THE FOLLOWING TRANSFERS OF APPROPRIATED MONIES HAVE BEEN  
REVIEWED AND APPROVED BY THE APPROPRIATE COMMITTEE, AND

WHEREAS, IT IS DEEMED DESIRABLE THAT THE FOLLOWING TRANSFERS ARE  
HEREBY AUTHORIZED AND APPROVED, NOW, THEREFORE,

BE IT ORDAINED BY THE **County Board of McLean County, Illinois**  
THAT THE FOLLOWING TRANSFERS BE MADE AND THAT THE COUNTY CLERK PROVIDE  
THE COUNTY AUDITOR AND TREASURER WITH CERTIFIED COPIES OF THIS ORDINANCE.

---

Justice Committee

FUND 0142  
DEPT 0015  
PGM 0111

Court Doc Storage Fund  
Circuit Clerk  
Administrative Services

DECREASE			INCREASE		
FROM:	ACCOUNT TITLE	AMOUNT	TO:	ACCOUNT TITLE	AMOUNT
0621.0001	Non-Major Equip	2,355.00	0620.0001	Operating/Office Supplies	2,355.00
		<u>2,355</u>			<u>2,355</u>

ADOPTED BY THE County Board of McLean County, Illinois  
THIS 16th DAY OF February, 2016

  
\_\_\_\_\_  
CHAIRMAN, MCLEAN COUNTY BOARD

ATTEST:

  
\_\_\_\_\_  
COUNTY CLERK, MCLEAN COUNTY




McLean County

**INFORMATION SERVICES**

(309) 888-5100 FAX (309) 888-5124

115 E. Washington, Room 202 P.O. Box 2400 Bloomington, Illinois 61702-2400

## Memo

**To:** The Honorable McLean County Executive Committee and the Honorable McLean County Board  
**From:** Craig Nelson, Director of Information Services   
**Date:** January 26, 2016  
**Re:** Purchase of CISCO UCS Server

---

Information Technologies respectfully requests permission to purchase a Cisco UCS (Unified Computing System) Server under the terms of the intergovernmental joint purchasing agreement.

County policy 17.5805 states "County departments may participate in inter-governmental purchasing...All items purchased through inter-governmental purchasing must conform to State law governing such purchasing".

Information Technologies believes it is to the advantage of the County to purchase the Cisco UCS (Unified Computing System) Device from SHI International under Primary PACE (Purchasing Association of Cooperative Entities) Contract No: P00132. The contract price for this purchase is \$32,031 (quote attached). This complements the similar unit which was purchased last July under these same terms.

This is a planned expense in the Fiscal Year 2016 budget.

I'll be happy to answer any questions you may have.



Pricing Proposal  
Quotation #: 10909939  
Created On: 1/19/2016  
Valid Until: 2/20/2016

## McLean County IT

### Craig Nelson

115 E Washington  
Room 202  
Bloomington, IL 61701  
United States  
Phone: (309) 888-5100  
Fax:  
Email: craig.nelson@mcleancountyil.gov

### Andrew Baarson

Phone:  
Fax:  
Email: Andrew\_Baarson@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Cisco UCS SmartPlay Select 5108 Chassis - Bundle - modular expansion base - 10 GigE - 6U - with 2x Cisco UCS 6324 Fabric Interconnect Cisco Systems - Part#: UCS-SPM-MINI	1	\$9,204.00	\$9,204.00
2 Cisco SMARTnet Onsite - Extended service agreement - replacement - on-site - 24x7 - response time: 4 h Cisco Systems - Part#: CON-OSP-SMBMMINI	1	\$211.00	\$211.00
3 Cisco SMARTnet Onsite - Extended service agreement - replacement - on-site - 24x7 - response time: 4 h - for P/N: UCS-FI-M-6324, UCS-FI-M-6324= Cisco Systems - Part#: CON-OSP-FIM6324	2	\$290.00	\$580.00
4 Cisco UCS SmartPlay Select B200 M4 Advanced 4 - Server - blade - 2-way - 2 x Xeon E5-2660V3 / 2.6 GHz - RAM 256 GB - SAS - hot-swap 2.5" - no HDD - G200e - 10 GigE, 10Gb FCoE - Monitor : none Cisco Systems - Part#: UCS-SPL-B200M4-A4	2	\$9,026.00	\$18,052.00
5 Cisco SMARTnet Onsite - Extended service agreement - replacement - on-site - 24x7 - response time: 4 h - for P/N: UCS-SPL-B200M4-A4 Cisco Systems - Part#: CON-OSP-SPLB24A4	2	\$294.00	\$588.00
6 Cisco SMARTnet Software Support Service - Technical support - phone consulting - 1 year - 24x7 - for C1F2PUCSK9 Cisco Systems - Part#: CON-ECMU-C1F2PUCS	2	\$259.00	\$518.00
7 Cisco - SFP+ transceiver module - 10GBase-SR - LC/PC multi-mode - up to 300 m - 850 nm - for Catalyst Switch Module 3012, Switch Module 3110G, Switch Module 3110X; Nexus 5010 Cisco Systems - Part#: SFP-10G-SR=	4	\$595.00	\$2,380.00
8 Cisco UCS Director - License Cisco Systems - Part#: CUIC-BASE-K9	1	\$390.00	\$390.00
9 Cisco Software Application Support Plus Upgrades (SASU) - Technical support - phone consulting - 1 year - 24x7 - for CUIC-BASE-K9	1	\$108.00	\$108.00

---

Total      \$32,031.00

**Additional Comments**

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PACE CONTRACT

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*The Products offered under this proposal are subject to the SHI Return Policy posted at [www.shi.com/returnpolicy](http://www.shi.com/returnpolicy), unless there is an existing agreement between SHI and the Customer.*



McLean County

**INFORMATION SERVICES**


(309) 888-5100 FAX (309) 888-5124

115 E. Washington, Room 202

P.O. Box 2400

Bloomington, Illinois 61702-2400

## Memo

**To:** The Honorable McLean County Executive Committee and the Honorable McLean County Board  
**From:** Craig Nelson, Director of Information Services   
**Date:** January 26, 2016  
**Re:** Recommendation of Copier Rental Agreement

---

To the Honorable Members of the McLean County Executive Committee and the McLean County Board:

Information Services issued an RFP for a 36 month term agreement to rent of digital copiers in order to provide the County with a standard digital copying device.

The County received several proposals, all from well qualified firms. A summary of those proposals is attached. Vendors were provided average monthly statistics for those departments anticipated to participate in the rental agreement. Vendors were asked to recommend a model for each department. I have adjusted some suggestions based on feedback from departments that offices will not find acceptable a copier speed slower than that with which they are already accustomed. The analysis is based on basic machine costs only. Variables such as additional paper trays, finishing options and the like will impact final costs. The budget for these copiers is the responsibility of each participating department and is held within their departmental budgets.

I am recommending the award be made to Watts Copy Services. I make this recommendation given (1) the pricing over three years is relatively close between lowest bidders (2) Watts, as our incumbent, can most easily facilitate a seamless transition between the removal of currently placed machines with new machines and (3) Watts Copy Services has provided outstanding service to our offices over the past several years.

I respectfully request Watts Copy Services proposal be accepted by the County Board and that I be authorized to act as the contracting agent for the three year term of the agreement.

# FY 2016 Copier RFP Review Recommendation

Agency	Quantity	3 years	GFI Model	GFI Used	GFI New	GFI New	CDS	CDS	RK	RK DIXON	RK DIXON	COTG	COTG Xerox	With Pages	Ricoh	Watts	Watts
McLean County PD	4,267	153,612	283	\$2,515.28	266	\$2,615.09	227	\$3,036.06	325	\$4,570.56	3655	\$2,711.88	\$4,248.00	2501	\$2,714.87	TA-3010I	\$3,877.53
Court Services	6,209	223,524	283	\$3,004.67	356	\$3,247.74	227	\$3,385.62	325	\$4,570.56	5330	\$4,025.52	\$4,494.92	3054	\$5,076.36	TA-3010I	\$4,429.84
Nursing Home	13,561	488,196	453	\$5,613.37	464	\$5,503.96	454	\$5,608.98	945	\$5,282.28	5945	\$5,169.24	\$6,194.45	5054	\$4,787.23	TA-4501I	\$7,384.75
SOA	3,793	136,548	283	\$2,395.84	266	\$2,548.54	227	\$2,950.74	325	\$4,570.56	5330	\$4,025.52	\$4,312.27	2501	\$3,794.08	TA-3010I	\$3,742.73
SAO	11,290	406,440	453	\$5,041.08	356	\$3,961.12	227	\$4,300.20	330	\$5,282.28	5945	\$5,169.24	\$6,012.76	4054	\$4,082.84	TA-4501I	\$6,738.88
Court Services	7,758	279,288	363	\$4,079.02	356	\$3,465.22	454	\$4,564.44	325	\$4,570.56	5330	\$4,025.52	\$4,612.02	3554	\$3,042.08	TA-3010I	\$4,870.38
Coroner	2,858	102,888	283	\$2,160.22	266	\$2,417.26	227	\$2,782.44	325	\$4,570.56	3655	\$2,711.88	\$3,740.76	2501	\$2,648.18	TA-3010I	\$3,476.82
Sheriff	5,895	212,220	283	\$2,925.54	356	\$3,203.66	227	\$3,329.10	325	\$4,570.56	5330	\$4,025.52	\$4,471.18	2554	\$2,240.01	TA-3010I	\$4,340.54
Child Support	2,814	101,304	283	\$2,149.13	266	\$2,411.09	227	\$2,774.52	325	\$4,570.56	3655	\$2,711.88	\$3,724.92	2501	\$2,529.02	TA-3010I	\$3,464.30
JDC	5,334	192,024	283	\$2,784.17	356	\$3,124.89	227	\$3,228.12	325	\$4,570.56	5330	\$4,025.52	\$4,428.77	2554	\$3,617.00	TA-3010I	\$3,480.99
SAO	9,297	334,692	363	\$4,466.84	356	\$3,681.30	454	\$4,841.46	330	\$5,282.28	5330	\$4,025.52	\$4,718.37	4054	\$3,744.27	TA-4501I	\$2,644.07
Sheriff	6,164	221,904	283	\$2,993.33	356	\$3,241.43	227	\$3,377.52	325	\$4,570.56	5330	\$4,025.52	\$4,491.52	3054	\$2,639.49	TA-3010I	\$1,753.04
Recorder	2,088	75,168	283	\$1,966.18	356	\$2,669.16	227	\$2,643.84	325	\$4,570.56	3655	\$2,711.88	\$3,463.56	301	\$5,207.30	TA-3010I	\$5,593.83
Treasurer	19,947	718,092	453	\$7,221.64	464	\$6,400.56	454	\$6,758.46	955	\$7,170.12	5955	\$5,232.96	\$6,740.95	6054	\$6,894.39	TA6501	\$5,672.93
Nursing Home	7,551	271,836	363	\$4,026.85	356	\$3,436.16	227	\$3,627.18	325	\$4,570.56	5330	\$4,025.52	\$4,596.38	3554	\$8,749.69	TA-3010I	\$2,147.50
SAO	29,730	1,070,280	503	\$9,867.96	564	\$8,278.09	454	\$8,519.40	955	\$7,170.12	5955	\$5,232.96	\$7,480.55	6002	\$8,468.34	TA6501	\$8,435.21
Govt	2,041	73,476	283	\$1,954.33	464	\$6,565.81	454	\$6,970.32	325	\$4,570.56	5955	\$5,232.96	\$6,829.93	6054	\$5,724.07	TA6501	\$6,007.67
Highway	7,976	287,136	363	\$4,133.95	356	\$2,662.56	227	\$2,635.38	325	\$4,570.56	3655	\$2,711.88	\$3,446.64	301	\$2,664.66	TA-3010I	\$5,804.46
UNI	2,449	88,164	283	\$2,057.15	356	\$2,719.84	227	\$2,708.82	325	\$4,570.56	5330	\$4,025.52	\$4,628.51	3554	\$2,955.21	TA-3010I	\$2,268.37
Victim Witness	6,075	218,700	283	\$2,970.90	356	\$3,228.93	227	\$3,361.50	325	\$4,570.56	5330	\$4,025.52	\$4,484.79	3054	\$2,196.00	TA-3010I	\$6,696.50
				\$82,027.69		\$78,878.23		\$85,107.78		\$105,915.60		\$82,563.84	\$100,734.78		\$86,035.99		\$79,054.05



## McLean County Legislative Program – 2016



McLean County government strives to continue effective citizen services in an efficient manner. To accomplish this, McLean County is committed to maintaining strong partnerships with state and federal legislators. Through these partnerships and the County's policies, the residents of McLean County continue to receive valuable services in an efficient and cost effective manner.

In 2016, as in previous years, the McLean County Board appreciates the opportunity to share with our state legislators the challenges facing our County. In these challenging times it is essential that McLean County is able to govern without the restrictions of various statutes and public acts slowing down the process to ensure a high quality of life for McLean County residents.

We are well aware of the state and federal governments' on-going financial situations and have tried to be responsive and responsible as we prepared our 2016 legislative program. As in the past, the County legislative policy is to:

- 1. Support legislation allowing counties to expand fee and non-property tax revenue sources.**
  - 2. Support legislation granting additional permissive authorities for counties.**
  - 3. Oppose unfunded mandates imposed by the state or federal government.**
  - 4. Oppose legislation that would reduce the existing authority of county government.**
  - 5. Oppose proposals that erode or divert the existing County revenue base.**
- **Topic – Proposals to reduce state-collected local government revenues.** In prior legislative sessions, proposals to divert or reduce state-collected local government revenues for the purposes of meeting the obligations of the State have surfaced, many times at the end of a session. This includes important revenue sources such as the local government share of the state income tax (LGDF), the Corporate Personal Property Replacement Taxes (CPPRT), and the local share of State Sales Tax and Motor Fuel Tax (MFT) proceeds. Additionally, legislative sweeping of dedicated funds to meet State obligations can further divert funding intended to compensate local governments for State mandates.

**Recommendation** – State collected local government revenues are critical to ensuring that counties and municipalities can continue to provide the service levels that residents have come to expect. The State should not divert or delay revenues which are obligated to meet State mandated services.

## McLean County Legislative Program – 2016



- **Topic – Juror Pay PA 98-1132.** PA 98-1132 provided an unfunded mandate, increasing the juror compensation to \$25 for the first and second days and \$50 for subsequent days. This, along with recent court decisions reestablishing 12 person juries for civil proceedings could result in over \$250,000 in increased juror compensation in McLean County annually.

**Recommendation** – support Senate Floor Amendment No.3 to House Bill 2641(2015) allowing that counties shall provide to grand and petit jurors \$20.00 for the first and second days and \$32.00 for each day thereafter and that these amounts may include an offset for travel, parking, meal and other expenses otherwise incurred by jurors associated with jury service as determined by the County Board.

- **Topic – Transportation Infrastructure Construction Program.** The State of Illinois has not approved a capital investment program with sustainable, ongoing funding increases, since 1999, leading to a decline of the state's transportation infrastructure and affecting the economic health and the safety of our citizens. The 2009 capital funding program known as "Illinois Jobs Now" expired July 1, 2015 and could result in a steep decline in transportation maintenance and repair projects.

**Recommendation** - Support consideration and approval of a new capital investment program that will allow state and local governments in Illinois to maintain and enhance our critical transportation networks. A dedicated pay-as-you-go funding source is necessary to guarantee steady and predictable revenue is available to assure the routine annual modernization, rebuilding, and maintenance required to relieve our growing infrastructure crisis, and support all transportation systems—local roads, state roads, interstate highways, bridges, public transit, airports, waterways, & freight rail efficiencies. While a Statewide solution to this issue would be most appropriate, as an alternative, all Counties should have the same local permissive authority to initiate a County Motor Fuel Tax currently provided to Kane, McHenry and DuPage under the County Motor Fuel Tax Act and to Cook County through home rule powers.

- **Topic- Court Probation Funding.** State mandated probation and detention services have historically been funded at less than 70% of costs. "Although an increase in salary reimbursement funding had been realized for SFY 2015, adequate funding for Probation and Detention services throughout the State of Illinois remains a critical issue. The continuation of the support for this positive trend in Probation and Detention funding is essential in order to maintain safer communities by insuring offender accountability in a cost effective manner. A reduction in funding will only serve to diminish the capability of Court Services Departments to accomplish the mission of creating safer communities and insuring offender accountability."



## McLean County Legislative Program – 2016



**Recommendation-**The legislature should fully fund probation services without diminishing other county revenues.

- **Topic- Court Electronic Filing.** On January 22, 2016, the Supreme Court of Illinois mandated that electronic filing be implemented for civil courts in all counties of the state effective January 1, 2018. To date, 15 of the 102 Illinois Counties have the capability and have been granted approval for electronic filing. The Supreme Court acknowledged in their order that the recognized barriers to statewide electronic filing primarily revolve around the wide variances in funding and technology resources available to the state's 24 circuits, including 13 different case management systems currently operating in Illinois.

**Recommendation -** That the state develop and implement procurement solution for integrated case management and electronic filing for those counties currently without electronic filing capability, gaining efficiencies of scale and fully fund the implementation of this state mandate.

- **Topic- Behavioral/ Mental Health Funding.** The National Alliance on Mental Illness gave Illinois a "D" on its report because of significant issues in community-based services for people living with a mental illness. Illinois' lack of essential mental health services has resulted in lawsuits and consent decrees which force it to invest in an adequate community mental health system. In an effort to save money through funding cuts, Illinois instead has cost itself millions every year in expensive and preventable hospitalizations, emergency room visits, institutionalizations, inappropriate incarcerations, extended incarcerations due to lack of state facilities and homelessness. The lack of an effective system with interventions, structure and solutions burdens families, community services and police. Both the human cost and the public costs are extraordinary.

**Recommendation-** Restore funding for critical mental health services.

- **Topic- Hazardous Waste -** The budget challenges of the Illinois Environmental Protection Agency (IEPA) has created the need for local governmental units to provide Household Hazardous Waste (HWC) collection at more than \$150,000 per collection event. Paint is almost 30% of Household Hazardous Waste (HWC) collected by Solid Waste Programs. McLean County and its municipal partners must find a more sustainable way to fund its HWC collection. McLean County and other Illinois Counties are looking to the paint manufacturers to help solve the problem. This will help shift responsibility for recycling or other safe disposal of products and packaging to the producers. Under the proposed legislation, similar to efforts in Oregon, California and Connecticut, paint manufacturers will assume the costs of managing unwanted latex and oil-based paints.

## McLean County Legislative Program – 2016



**Recommendation** - Support legislation that will institute an upfront fee on new paint purchases to pay for the proper management of the paint. This will make the industry responsible for developing and implementing a statewide paint recovery plan, including education.

- **Topic – Expansion of election-day registration, early voting and other election related changes to election Code P.A. 98-1171.** The law made permanent and extended election-day registration, changes early voting days and hours, and makes a number of other changes. Changes are projected to result in substantial additional unbudgeted cost to counties, including an estimated \$990,000 for Lake County, over \$1,300,000 for Will County and \$200,000 for McLean County, with similar costs impacting counties across the state. Many of these changes have on-going additional costs. In McLean County alone, this Act requires election authorities to implement same-day voter registration at each of our 53 polling places, which involve 70 precincts.

**Recommendation-** Reasonable adjustments to reduce the scope of day-of-election registration and early voting requirements should be adopted to avoid these substantial unfunded mandates.

- **Topic- Electronics collection & recycling** – Recently the Electronic Products Recycling and Re-Use Act (Public Act 97-0287) goals of manufacturers include convenience standards have been met, yet provided insufficient revenue to sufficiently fund the demand of mandated residential electronic recycling programs. Local governments have been required to meet this requirement due to a lack of funding for recycling efforts.

**Recommendation** – insure that sufficient funds are available to meet the needs of electronic recycling by not diverting those funds by the state.

- **Topic - County Nursing Home Enhanced Payment Rate & Timely Payments.** As a county nursing home, the McLean County Nursing home receives an enhanced rate for the provision of Medicaid services from the Illinois Department of Healthcare and Family Services (HFS). This enhanced rate recognizes the fact that the majority of county nursing home residents are Medicaid recipients (an additional \$450,000 annually for the Nursing Home) and was obtained through the adoption of an Intergovernmental Agreement with the state in 2011. Additionally, in SFY 2015, reimbursements to all nursing homes were reduced by HFS by 12.6% for the last three months of the year due to the State's inability to meet obligations. These reduction places additional burden on county nursing homes which have a majority of Medicaid residents.

## McLean County Legislative Program – 2016



**Recommendation** - Due to the implementation of the Dual Medicare/Medicaid capitation program, the enhanced rate program will be modified. McLean County requests that the state honor its commitment to county nursing homes by working with all parties to ensure these payments continue.

- **Topic - Hold Mortgagees Responsible for Abating Code Violations on Vacant Properties** The state law should be amended to provide clear statutory authority for Counties to hold Mortgagees responsible for abating code violations on vacant properties.

**Recommendation** - Support legislation to change the State Statute to allow the County to hold any mortgagee responsible for failure to maintain or secure vacant property during the foreclosure process:

- State law will provide clear statutory authority for the Department of Building & Zoning to continue with its current policy of holding mortgagees responsible for abating nuisances.
- **Topic- Demolition liens on unincorporated property.** Under the current Illinois Property Tax Code (35 ILCS 200/22-35), if a municipality has expended funds on a property within its jurisdiction for “police and welfare power” purposes, the purchaser or assignee of such a property cannot obtain the property’s tax deed until the municipality has been reimbursed in full for its expenses. Municipalities are able to use this statute to secure reimbursement for demolition expenses. An example of a need to exercise such a power is if a municipality has to demolish a structure that is a hazard to a community on private property. However, this power is not given to counties by law and it delays reimbursement for outstanding liens for structures demolished within the unincorporated area. Without the same rights municipalities have under the Property Tax Code, McLean County may incur outstanding debt owed on demolition liens.

**Recommendation** - Sponsor a change in state legislation, consistent with municipal rights, to require that purchasers or assignees make reimbursement to counties for demolition liens before issuance of a tax deed. Counties would be able to recover expenses incurred in demolishing dilapidated structures in the unincorporated area. Overall taxpayer burden in assuming expenses associated with demolition would be addressed. Expenses would be assumed by the purchaser or assignee of the lien property.

- **Topic – Cell Tower Siting** Illinois State Law allows cellular towers by right in all unincorporated areas, and provides counties with no authority over the siting, height, and setbacks of cellular towers. This law has led to the proliferation of cellular towers in unincorporated areas, despite county efforts to encourage appropriate siting and co-location on existing towers.

## McLean County Legislative Program – 2016



**Recommendation** - Support legislation previously offered through the re-writing of the telecommunications bill that would:

- Provide counties with more authority in the siting, height, and setback for cellular towers.
- Require new cellular towers to provide capacity for multiple telecommunication carriers.

- **Topic- Administrative Adjudication.** Under Illinois law, both counties and municipalities have an administrative adjudication process that provides for the issuance of fines following a finding of Defendant liability. It is common for defendants to default on payment of fines, thus necessitating the use of a 3rd party collections process.

Under the Municipal Code (65 ILCS 5/1-2-1), the cost of collecting fines can directly be charged to the defaulting party which avoids any collections delay and additional administrative expense to the municipal jurisdiction. However, counties do not have a streamlined process for collecting fines under the Counties Code ("Administrative Adjudication – Specified Counties"; 55 ILCS 5/5-43035 (c)).

In order to recover the full amount of debt owed by a defendant, counties must fix a judgment through an additional administrative adjudication hearing or in the circuit court for collection costs already incurred before charging such costs to the defendant. This necessitates both the pre-payment by the county of such costs out of the debt collected, additional notice to the defendant and a determination by a hearing officer, or circuit court to fix the costs.

**Recommendation-** The authority for Administrative Adjudication should be available to county governments. Introduce legislation that would extend the provisions to county governments.

- **Topic- Retailer Occupation Tax Information Access.** Under PA 098-1058(35 ILCS 120/1 I), municipalities were granted the authority to enter into agreements with the Illinois Department of Revenue for the purposes of obtaining business-specific data on net revenues distributed to the municipality for the local share of revenue collected under the Service Use Tax Act, Service Occupation Tax Act, Retailers' Occupation Tax Act, and where applicable, any locally imposed retailers' occupation tax or service occupation tax. County governments, like municipal governments, are heavily dependent on these types of sales taxes. Because sales taxes are so vital to the financial solvency of McLean County government, forecasting and modeling trends of sales tax activity are crucial.

**Recommendation** - The authority to enter into an agreement with the Department of Revenue for business-specific sales tax data should be available to county governments. Introduce legislation that would extend the provisions of PA 098-1058 to county governments.

RESOLUTION OF THE McLEAN COUNTY BOARD  
ADOPTING THE  
2016 LEGISLATIVE PROGRAM  
FOR McLEAN COUNTY

**WHEREAS**, County Administration gathers legislative suggestions and recommendations from County Board Committee discussion over the previous 12 months; and

**WHEREAS**, the Executive Committee of the McLean County Board prepares and recommends the annual Legislative Program per the *County Board Rules* adopted on December 28, 2015 and as subsequently amended, and,

**WHEREAS**, the 2016 Legislative Program strongly urges the County' Legislative Representatives to maintain current funding levels for County reimbursement programs, to oppose any actions which would burden County Government with additional unfunded mandates, and to enable County Government to exercise more control over its own fiscal policies; and,

**WHEREAS**, the Executive Committee recommends that the McLean County Board adopt the attached 2016 Legislative Program summaries which have been reviewed and recommended for approval by the Executive Committee, now; therefore,

**BE IT RESOLVED** by the McLean County Board, in regular session, that the attached 2016 Legislative Program is hereby adopted and that said Program be sent to each State Representative and State Senator who represents McLean County, and to the Governor, respectfully requesting their support.

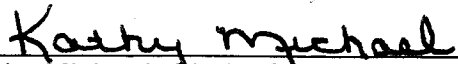
**BE IT FURTHER RESOLVED** that a copy of this 2016 Legislative Program be transmitted to the County's legislative consultant and state-wide county organizations with the request that they give serious consideration to supporting initiatives contained within the McLean County's 2016 Legislative Program.

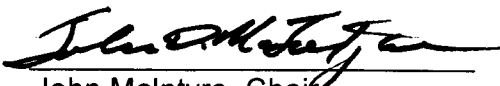
Section1: Recitals. The recitals set forth above are incorporated as part of this Resolution by the reference.

**ADOPTED** by the McLean County Board this 16<sup>th</sup> day of February, 2016.

ATTEST:

APPROVED:

  
Kathy Michael, Clerk of the County Board  
Board, McLean County, Illinois

  
John McIntyre, Chair  
McLean County Board

Amendment Number 1 to Resolution of the Child Protection Network

To Provide Funding for the

Children's Advocacy Center and CASA Program

WHEREAS, the Child Protection Network, Inc.(CPN), an Illinois not for profit corporation, was established in 1990 to support the Children's Advocacy Center (CAC) and the Court Appointed Special Advocate (CASA) activities involved in the investigation, prosecution, treatment and advocacy of child sexual abuse and child maltreatment cases; and,

WHEREAS, in 1995 the CPN also adopted support of the Court Appointed Special Advocate (CASA) program; and,

WHEREAS, the CPN entered into a Memorandum of Understanding (MOU) with the McLean County Board (County) for continuing support of CAC and CASA programs on September 15, 2015; and,

WHEREAS, the MOU provides that the CPN shall annually receive a proposed budget from the County that identifies staff positions and operational expenses which are requested to be funded by the CPN, and the CPN will approve the request if funds are available; and,

WHEREAS, the County has requested the following amounts for Fiscal Year 2016 for the following purposes:

CASA Salaries and Benefits	\$ 66,580
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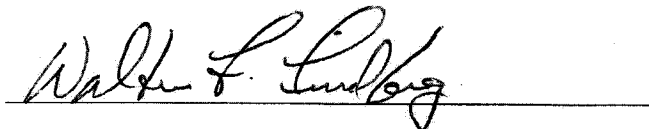
Satellite Office Expenses	\$ 13,110
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AND, WHEREAS, the CPN agreed at its November 13, 2015 meeting to increase funding by \$10,700 to fund a Dog Therapy Program;

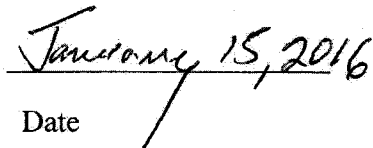
Dog Therapy Program	<u>\$ 10,700</u>
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TOTAL	\$ 90,390
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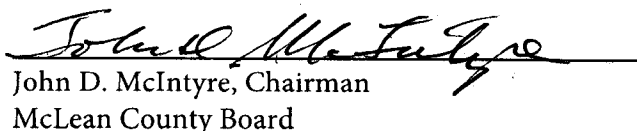
NOW, THEREFORE, BE IT RESOLVED that the CPN hereby agrees to pay the sum of \$90,390 over to the County Treasurer, in equal quarterly installments, beginning March 31, 2016.



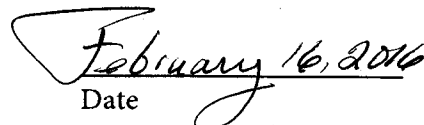
President  
Child Protection Network



Date



John D. McIntyre, Chairman  
McLean County Board



Date

October 26, 2015

RECEIVED  
DEC 18 2015  
MCLEAN CO. Sheriff's Dept.

INSTRUCTIONS TO BIDDERS

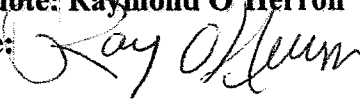
Sheriff's Office Uniform & Equipment Purchases  
For The One Year Period of February 1, 2016 to January 31, 2017

Purchasers: Purchasers are the McLean County Sheriff's Office, 104 W. Front St.,  
Law & Justice Center, Room 105, Bloomington, Illinois 61702-2400.  
Contact person: Support Services Commander, Lt. Mike Kline

**Mandatory Vendor Information**

Name of company submitting formal quote: Ray O'Herron Co, Inc.

Printed name of authorizing agent submitting quote: Raymond O'Herron

Signature of authorizing agent submitting Quote: 

Date quote proposal submitted: 12-11-2015

Company address: 3549 N. Vermilion Street PO Box 1070, Danville, Illinois 61834

Company Contact Telephone Number: 800-223-2097

Company Contact Email Address: rayoherron@oherron.com

Company Contact FAX Number: 888-223-3235

Quote Procedure: All quotes shall be prepared on quote forms supplied by the McLean County Sheriff's Office and shall be enclosed in a sealed envelope marked as follows:

**"Proposal for uniforms & equipment for the McLean County Sheriff's Office"**

The name and address of the bidder **must** appear in the upper left hand corner of the sealed envelope.

The envelope must be delivered to:

**McLean County Administrators Office**

**Rm 401, Government Center, 115 E. Washington Street**

**Bloomington, Illinois 61701**

All bids are due by 10:00am **Friday, December 18th, 2015**. This will be the date and time of the bid opening. No exceptions.

Bids will be opened in Room 404 of the Government Center by the McLean County Auditor or her representative. Upon completion of the opening, bids will be turned over to the McLean County Sheriff's Office.

Bids will be evaluated by the Sheriff's Department personnel and a recommendation made to the Justice Committee of the McLean County Board. The County Board will act on the contract award and a successful bidder will be named.

Basis of Contract Award: The contract for the purchase of uniform items shall run from February 1, 2016 to January 31, 2017 and be in full compliance with the McLean County Competitive Bidding Procedure Policy Resolution. Bid prices are to be firm for the duration of the contract. The purchaser will obtain all items listed in the specifications from the successful bidder for the duration of the contract. Vendors must agree to sew on all shoulder patches, chevrons, cap, and badge patches (supplied by the Sheriff's Office) at no extra charge. Vendors submitting bids may provide an equivalent brand and/or model of equipment as the one specified **if the substituted item is at least the same quality and value as the substituted item and is functionally the same item but from a different manufacturer.**

Vendors must agree to ship all ordered items within 21 days of receiving orders from the Sheriff's Office. If the vendor ships an incorrect item (wrong color, size, etc.) the vendor will be responsible for shipping the correct item to the Sheriff's Office as soon as notified by phone of the error. The incorrectly shipped item may be picked up at the Sheriff's Office by the vendor within 21 days of notification. If items are not picked up within the 21 days it will be assumed that the vendor does not want the items and that they may be disposed of by the McLean County Sheriff's Office in any way they see fit. Vendors must measure new officers for sizing for their clothing/equipment issue. This will be done in the Sheriff's Office at the Law & Justice Center in Bloomington, Illinois.

The Sheriff's Office reserves the right to inspect vendors "in-house" stock & inventory prior to a bid being awarded, to ensure that the vendor can reasonably be expected to service the account and ship items in a timely manner. **Vendors are asked to not bid on those sections of the contract that they do not have a complete inventory of specific items in stock, and do not intend to maintain this inventory for the duration of the contract.**

Questions on Specifications: Bidders having questions on specifications or any portion of the bid procedure should contact Lt. Mike Kline at : (309) 888-5859 Monday through Friday, 8:30a.m. to 4:30p.m. , Fax: (309) 888-5072 or e-mail: [michael.kline@mcleancountyil.gov](mailto:michael.kline@mcleancountyil.gov)

**Vendors DO NOT have to bid on all categories of this bid request to be considered for a contract with McLean County, e.g. the uniform category of the contract may go to one vendor while the miscellaneous equipment category of the contract may go to a different vendor.** This way McLean



County can get the best pricing for each category of product. However, we will attempt to deal with only one vendor per product category to keep our administrative ordering process streamlined and efficient. We do however reserve the right to buy any individual item at the lowest price by any vendor on any given product.

**Police & Correctional Officer's Uniform Category**

\*You may bid another brand as long as the substituted models & brands are approved by Lt. Wick prior to the bid opening and they are comparable to the particular brand and model listed below. **If you substitute a brand please note it clearly so we know exactly what you propose as a substitute.**

Amount	Command Staff Uniforms:
\$35.95	Blauer White S.S. Class Act Shirt #8421
\$40.50	Blauer White L.S. Class Act Shirt #8431
\$59.95	Pants: Pink Tan or Taupe w/Dark Brown Stripe (1/2 in.) Horace Small - HS2136
\$included	w/ Dark Brown Braid – BRR05-BR
\$	
\$	
\$	
	<b>Deputy Uniform:</b>
\$310.00	Blauer 9820 4 in 1 Jacket (Brown) w/ 4660 Liner (Brown)
\$259.00	Blauer 9910Z Cruiser Jacket (Brown)
\$51.50	Yellow raincoat
\$6.95	Necktie break away clip-on in silver tan or corrections gray 20 or 22 inch
\$49.95	Midway 5-Star hat (with all accessories including cover matching pant material)
\$5.95	Replacement Midway hat accessories, Silver, or Gold snake band w/buttons
\$	
\$	
\$	
\$	
\$	

\$	
	<b>Boots / Shoes</b>
\$59.95	Bates High Gloss duty oxford, men's/ womens in clarino Model #22141 / #22741
\$124.00	Bates GX-4 Gortex Waterproof #2266
\$131.00	Bates GX-8 Gortex Waterproof #2268
\$110.00	5.11 A.T.A.C 6" Shield Boot
\$128.00	5.11 A.T.A.C 8" Shield Boot
\$95.00	Rocky Alpha Force 8" Sidezip
\$79.00	Rocky Alpha Force 6"
\$	
\$	
\$	

**Uniforms Cont.**

	<b>Corrections Uniform:</b>
\$45.00	Blauer Streetgear S.S. Shirt #8713 (Navy)
\$54.00	Blauer Streetgear L.S. Shirt #8703 (Navy)
\$63.00	Blauer Streetgear #8810 Cargo/Utility type pants (Navy)
\$40.50	Blauer Class Act #8650 4 Pocket pants (Navy)
\$121.50	Blauer 3-Season Jacket #6120 (Navy)
\$67.50	Blauer Armorskin Carrier #8370 (Navy)
\$	
\$	
\$	
\$	
	<b>Deputy Uniform:</b>
\$55.95	Blauer Streetgear SS shirt #8916 in Brown or (Tan for Reserve Deputies )
\$61.50	Blauer Streetgear LS shirt #8906 in Brown or (Tan for Reserve Deputies)
\$69.00	Blauer Streetgear #8980 pants in Brown
\$43.00	Breakaway traffic vest W/SHERIFF
\$8.50	Embroidered, Sew on Name Tapes, same material as the shirts. Silver or Gold lettering
\$72.00	Blauer Armorskin Carrier #8970 (Brown)

\$38.50	Blauer Armorskin SS Shirt #8972 (Brown)
\$42.50	Blauer Armorskin LS Shirt #8971 (Brown)
\$	
\$	
\$	
\$	
\$	
\$	

**TOTAL FOR UNIFORM CATEGORY \$ 2,293.20\_**

**POLICE LEATHER/ NYLON CATEGORY**

Unless otherwise specified, all leather is High Gloss finish. The Sheriff's Office is also using Nylon duty gear now for daily wear. We will certainly consider other brands of equal or superior quality in both styles. Please denote exactly what brand and model you are bidding if you substitute.

Amount	Police Leather:
\$65.00	Duty belt in High Gloss w/buckle (silver or gold)
\$32.50	Inner velcro garrison belt in High Gloss
\$28.95	Cuff case w/Silver or Gold snap in High Gloss
\$3.25	2 snap belt keepers (silver or gold) in High Gloss
\$17.00	Latex surgical glove pouch in High Gloss
\$34.50	Double snap magazine pouch (silver or gold snaps) in High Gloss
\$22.50	Open top carrier for "Stinger" flashlight in High Gloss
\$27.00	Boston Leather 5487 (5") portable radio carrier in High Gloss

\$127.00	Safariland Top Gun Model #200 in High Gloss
\$	
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\$	
	<b>Nylon Duty Gear:</b>
\$39.00	Bianchi duty belt #7200 73xx or 19094
\$22.00	Bianchi inner belt #7205 177xx
\$8.95	Bianchi belt keepers (snap) 4 pack #7406 15635
\$18.95	Bianchi double snap magazine pouch (vertical or horizontal) 7302
\$29.95	Bianchi # 7323 Radio Holder 22703
\$17.00	Bianchi open top cuff case #7334 22964
\$17.00	Bianchi ASP baton holder #7312
\$11.95	Bianchi Stinger flashlight holder (open top) #7326 22838
129.95	Safariland 6360 SLS/ALS Holster in STX finish
\$	
\$	
\$	
\$	
\$	
\$	

**TOTAL FOR THE POLICE LEATHER CATEGORY \$652.45**

#### **BADGE CATEGORY**

**Blackinton** is the preferred badge for this category. However, if there is a comparable company with equivalent look and finish, they may also be bid. Style #'s have been left on as a reference only.

<b>Amount</b>	<b>Badges:</b>
\$75.95	Hat badge #B720 w/black letters, full color state shield with rhodium finish and screw post fastener.
\$95.95	Same as above but in HiGlow finish

\$82.50	Shirt Badge #B1004 w/black letters, full color state shield with rhodium finish and pin back. Top ("Sheriff's Police") Bottom ("McLean County")
\$118.00	Shirt Badge #B1004 (as above) w/extra top panel "SERGEANT" spelled out HiGlow finish
\$92.00	Shirt Badge #B1277 w/black letters, full color state shield with HiGlow finish w/pin back. ("Lieutenant" or "20 years of Service" on lower panel)
\$114.00	Badge #B879 Shield w/black lettering, full color state seal w/HiGlow finish and clip back ( "Detective" on upper panel)
\$92.00	Badge #1277 DE "Retired"
\$19.95	Tie Bar #A3271 w/ Deputy badge in either gold or silver color finish
\$16.95	Namebar #A2450 in Rhodium finish
\$24.00	Same as above but in HiGlow finish
\$16.00	"Serving Since" bar #1693 in gold or silver finish
\$18.95	Lt. Bars "small" # A1973HG
\$20.50	Badge Cases for B879
\$20.50	Badge Cases for B1004
\$20.50	Badge Cases for B1277
\$	
\$	
\$	
\$	
\$	

**TOTAL FOR THE BADGE CATEGORY: \$ 827.75**

**POLICE BODY ARMOR CATEGORY**

Substitutes may be accepted in this category as long as they are of equal or better quality and meet all NIJ 06 standards. Primary color for carriers are **BROWN** for Deputies and **NAVY** for Corrections.

Amount	Body Armor:
\$645.00	Body Armor Level II w/soft trauma insert and an additional carrier.
\$69.00	Replacement Carrier (Brown/ Navy) for the above listed vest
\$	HALOII062ICW
\$	

OR,

If the above vest is not available please provide specifications and cost on a comparable vest of a reputable manufacturer.

**SUB TOTAL FOR POLICE BODY ARMOR**                      **\$ 714.00**

### MISCELLANEOUS POLICE EQUIPMENT CATEGORY

Substitutes are allowed in this category, however, as in other categories we want to know exactly what you propose to substitute--explain clearly what you are proposing to substitute & as in other categories, Lt. Kline must be able to inspect any proposed substitutes to make certain it is of equal or better quality and value to what is listed here. This category bid will only be considered if it is a complete bid on all items – or comparable items are bid if you choose to substitute as outlined above.

Amount	Miscellaneous Police Equipment:
\$119.00	Premier Crown Riot Helmet Model 900 with full riot pkg in Brown/Navy
\$37.95	Replacement Model 900 face shield #FS2
\$21.50	Replacement interior liner & sizing kit for Premier 900 ILK1
\$25.50	Saunders Aluminum Report Writing Board – A-Holder #10017
\$20.00	Saunders Aluminum Ticket Writing Board #10006
\$11.00	Barrier tape (1000' roll) "Sheriff's Line Do Not Cross"
\$77.00	Red Flares w/o spikes -30 minute (per gross)
\$19.00	NARKII Narcotics Test Kit NARK 2005 (Cannabis)
\$19.00	NARKII Narcotics Test Kit NARK 2007 (Cocaine)
\$19.00	NARKII Narcotics Test Kit NARK 20015 (MDMA)
\$110.00	Streamlight SL-20x with DC & AC charger
\$32.00	Ni-Cad Battery stick for SL-20x
\$13.95	Streamlight replacement bulb/lamp module for SL-20x
\$9.95	SL-20x Charger Sleeve both AC and DC
\$95.50	Streamlight Stinger flashlight AC75001
\$17.95	Stinger replacement battery
\$7.99	Stinger replacement bulb
\$18.50	Stinger Charger both AC and DC
\$	
\$	
\$	
\$	
\$	
\$	

**MISCELLANEOUS POLICE EQUIPMENT CONTINUED:**

\$39.99	Blackhawk (Pistol) CQC Serpa Holster w/Belt loop and Paddle
\$47.95	Blackhawk Serpa Holster for (TASER X26)
\$299.00	Ballistic Helmet, Level 3 in Black
\$36.00	ESS NVG Goggles in Black
\$69.00	Hatch Gloves SOG HK300 in black
\$179.00	Flex-Cuff's per order of 100
\$	
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**SUB TOTAL FOR MISCELLANEOUS CATEGORY \$ 1,345.73**



Pursuant to Section 17.55-1, Competitive Bidding Procedure of the Purchasing Policy resolution, the County Board shall award or reject bids as so stated in the policy.

Bids sent to:

**C. I. Shooting Sports**

Attn: Stephen Stewart  
700 Wylie Drive  
Normal, Illinois 61761

**Ray O'Herron Co. Inc**

Attn: Bids/Contracts  
3549 N. Vermilion  
P.O. Box 1070  
Danville, Illinois 61834-1070

**CHIEF Supply Company**

Attn: Angelique Starkweather  
8604 Cliff Cameron Drive.  
Suite 105  
Charolette NC. 28269

**Bob Barker**  
Attn: John Burton  
134 N. Main Street  
Fuquay-Varina, NC 27526



Rebecca McNeil  
McLean County Treasurer & Tax Collector  
PO Box 2400  
115 E. Washington, M101  
Bloomington, IL 61702-2400  
PH (309) 888-5180 Fax (309) 888-5176  
Web: [www.mcleancountyil.gov](http://www.mcleancountyil.gov)  
Email: [treasurer@mcleancountyil.gov](mailto:treasurer@mcleancountyil.gov)

Date: January 27, 2016

To: Chairman Owens & Members of the Finance Committee

From: Rebecca McNeil   
McLean County Treasurer & Tax Collector

RE: Contract for Property Tax Online Payment and Escrow Processing Services  
with GovTech Services, Inc.

The property tax online payment contract has been with Illinois Epay for many years. Due to changes taking place with the Illinois Epay product, the Treasurer's office took the opportunity to seek information on other service providers. Many factors were considered during this review.

GovTech Services, Inc. (GTS) was the most favorable service provider. GTS will continue to allow the Treasurer's office to offer taxpayers the ability to pay by credit card online and through an IVR phone provider with a low convenience fee of 2.25% on the tax amount + \$1.50 transaction fee. No portion of this fee will be provided to the County or charged to the County to provide these services to the County Treasurer's office. The only cost to the County would be an initial \$250 equipment charge for counter swipe machines if the Treasurer chooses to offer this option.

The online portal that GTS offers is very user friendly for the taxpayer and Treasurer's staff. The reporting that GTS can provide is very detailed and automated to promote efficiency and accuracy during posting.

An additional feature that no other service provider was able to offer was assistance to the Treasurer's office with escrow processing. This feature will allow the Treasurer to communicate updated information to the major escrow providers on daily basis thus reducing and eliminating refunds for over payments and duplicate payments.

I respectfully request the McLean County Finance Committee and the McLean County Board approve the attached contract with GovTech Services, Inc. to provide property tax online payment and escrow processing services for the Treasurer's office. The agreement has been reviewed by the County's IT Director and Assistant States Attorney in the Administrator's office. No concerns were found.

Thank you for your consideration.

## RESOLUTION



WHEREAS, The County of McLean, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of McLean, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

MONEY CREEK TOWNSHIP

PERMANENT PARCEL NUMBER: 08-03-476-003

As described in certificates(s) : 2011-00039 sold November 2012

and it appearing to the Finance Committee that it would be to the best interest of the County to dispose of its interest in said property.

WHEREAS, Roland J. Frerichs, has bid \$21,118.00 for the County's interest, such bid having been presented to the Finance Committee at the same time it having been determined by the Finance Committee and the Agent for the County, that the County shall receive \$2,937.25 for senior deferral lien and the County shall receive from such bid \$12,876.50 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$33.00 for recording. The remainder is the amount due the Agent under his contract for services. The total paid by purchaser is \$21,118.00.

THEREFORE, your Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF MCLEAN COUNTY, ILLINOIS, that the Chairman of the Board of McLean County, Illinois, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$12,876.50 to be paid to the Treasurer of McLean County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this 16th day of February, 2016

ATTEST:

Kathy Michael  
CLERK

John D. McFarlane  
COUNTY BOARD CHAIRMAN

SALE TO NEW OWNER



Rebecca McNeil  
McLean County Treasurer & Tax Collector  
PO Box 2400  
115 E. Washington, M101  
Bloomington, IL 61702-2400  
PH (309) 888-5180 Fax (309) 888-5176  
Web: [www.mcleancountyl.gov](http://www.mcleancountyl.gov)  
Email: [treasurer@mcleancountyl.gov](mailto:treasurer@mcleancountyl.gov)

Date: January 27, 2016

To: Chairman Owens & Members of the Finance Committee

From: Rebecca McNeil  
McLean County Treasurer & Tax Collector *Rebecca McNeil*

RE: Contract for Property Tax Online Payment and Escrow Processing Services  
with GovTech Services, Inc.

The property tax online payment contract has been with Illinois Epay for many years. Due to changes taking place with the Illinois Epay product, the Treasurer's office took the opportunity to seek demonstrations from other service providers. Many factors were considered during this review.

GovTech Services, Inc. (GTS) was the most favorable service provider. GTS will continue to allow the Treasurer's office to offer taxpayers the ability to pay by credit card online and through an IVR phone provider with a low convenience fee of 2.25% on the tax amount + \$1.50 transaction fee. No portion of this fee will be provided to the County or charged to the County to provide these services to the County Treasurer's office. The only cost to the County would be an initial \$250 equipment charge for counter swipe machines if the Treasurer chooses to offer this option.

The online portal that GTS offers is very user friendly for the taxpayer and Treasurer's staff. The reporting that GTS can provide is very detailed and automated to promote efficiency and accuracy during posting.

An additional feature that no other service provider was able to offer was assistance to the Treasurer's office with escrow processing. This feature will allow the Treasurer to communicate updated information to the major escrow providers on daily basis thus reducing and eliminating refunds for over payments and duplicate payments.

I respectfully request the McLean County Finance Committee and the McLean County Board approve the attached contract with GovTech Services, Inc. to provide property tax online payment and escrow processing services for the Treasurer's office.

Thank you for your consideration.



## Letter of Agreement and Policy Acceptance

This agreement is made and entered into as of February 14, 2016 (Date) by and between GovTech Services, Inc. (Hereinafter, "GTS") an Iowa corporation, maintaining its principle place of business at 1701 48<sup>th</sup> Street, West Des Moines, IA 50266 and

McLean County (County Name)  
(hereinafter, "Tax Collector") a government agency maintaining its principle place of business of

115 E. Washington St. Bloomington, IL 6701 (County Address)

1. **SERVICE:** Said tax collector chooses to offer GTS \_\_\_\_\_ service which is provided at no cost to tax collector. GTS is authorized to act as tax collector's single outside agent in providing access to pre approved property tax information to requesting and authorized mortgage companies, banks and lenders, escrow service processing companies, utilities, and any authorized organization that process property tax information. GTS agrees that it will not disclose any proprietary information and data related to tax collection to any unauthorized third party for any reason. Confirmed resident owner of inquired parcel excluded.

2. **TERM:** This agreement shall be in effect for a period of one ( 1 ) year from the date of its acceptance by tax collector and shall be renewed automatically for successive one year terms thereafter. Subject to the right of either party to terminate anytime during the term by providing the other party written notice of the desire to terminate at least thirty (30) days prior to the intended date of termination.

3. **FEES:** The fees associated with the cost of the products are paid by the consumer. They are determined by the volume of parcels submitted by an authorized requester or public user. The tax collector shall not be liable for any fees for service, or maintenance to this system for any reason at any time. The set up fees are collected and billed from GTS accounting offices directly to the consumer using the service. Any additional fees requested by the tax collector for providing this service will be deposited to an account designated by the tax collector. This deposit of additional fees will be made by GTS no later than 45 days after the final installment due date. Additional marketing costs for tools designated and processed by the county are excluded from this clause.

4. **PROGRAMING:** GTS will provide programming services as needed to meet the requirement of the tax collector in accordance with the business rules and regulations that the tax collector operates under in terms of collecting real estate taxes. GTS is allowed and considered an authorized agent to communicate directly, and work directly with the county's IT department or Software vendor with full cooperation and recommendation from the tax collector's office for the purpose of constructing and distribution of tax data directly related to the selected product software and it's design to report and collect real estate taxes. GTS shall employ all necessary professional practices and take all precautions to ensure that the tax collector's systems are not exposed to elements that would cause a breach in security currently in existence on the county's system.

A) The data is agreed to be submitted to GTS immediately upon certification and after authorized review by the tax collector or authorized agency office. This also allows the set up of automatic nightly updates for the entire county's tax roll system for the designated time of processing tax payments.

5. **INDEMNITY:** GTS agrees to indemnify and hold harmless the tax collector against loss or threatened loss or expense by reason of the liability or potential liability of the tax collector for or arising out of any claims for damages related to the use of selected product software and business practices. Tax collector or acting agency office, agrees to review all property information and records prepared for accuracy to the best of their ability and holds no fault to GTS for discrepancies or incorrect amounts determined to be at fault by the county.

6. **TRAINING:** GTS will provide initial On Line training to the tax collection staff prior to the release of the tax information and all selected product users as registered if needed. On Site training will be at a cost to the collector at a rate of \$125.00 per hour, with a min of 2 hour session. GTS will have continued Helpdesk assistance to the tax collector office and all users of selected products Mon-Fri 7:00AM-7:00PM.

7. **Confidential and Proprietary Information.** GTS recognizes and acknowledges that in the course of performing the services provided hereunder, it may have access to certain confidential or proprietary information. GTS hereby agrees that it will not at any time during or after the term of this Agreement disclose any such confidential or proprietary information to any person, firm, corporation, association or other entity for any reason or purpose whatsoever, unless required by law or upon obtaining the prior written consent of the County or the Treasurer. This agreement also prohibits GTS from altering records provided by the County Treasurer as well as allowing unauthorized enhanced access to other parties in any way. In the event of a breach, whether actual or anticipated, by GTS of the provisions of this section of the contract, the County or the Treasurer shall be entitled to an injunction or other legal or equitable remedy pursuant to which GTS shall be enjoined or precluded from disclosing, in whole or in part, such confidential or proprietary information. The County and the Treasurer recognize and acknowledge that GTS and/or its subcontractors may provide software and other proprietary processes or information that shall remain the property of GTS or its subcontractors, is only licensed to the County/Treasurer for the term of this Agreement and may not be used by the County/Treasurer in any manner inconsistent with this Agreement or disclosed to any third parties.

ACCEPTANCE: \_\_\_\_\_ (Collection Office Name) accepts the service as described above and authorizes this in effect as of this date of 02/14/2016 (mm/dd/yyyy)

By: John D. McIntyre Signed Authorized Signature Chairman, Title

John D. McIntyre Printed Authorized Name McLean County Board Title



**RISK MANAGEMENT OFFICE**

TEL: (309) 888-5940

FAX: (309) 888-5949

E-MAIL: [Jennifer.ho@mcleancountyil.gov](mailto:Jennifer.ho@mcleancountyil.gov)

115 East Washington St, Room 402B, P. O. Box 2400, Bloomington, IL 61702-2400

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**Memo To:** Ben Owens, Chairman  
Members, Finance Committee  
c.c. Bill Wasson, County Administrator

**From:** Jen Ho, Risk Manager

**Date:** January 27, 2016

**Subject:** **Proposed Insurance Program for PY 2016**

The proposed PY 2016 insurance program is attached for your review and approval. Total PY 2016 program costs of \$627,676 are 4.42% over PY 2015, remaining under budget by \$ 17,741. As instructed, our broker, Arthur J. Gallagher Risk Management Services (**AJGRMS**), has marketed the County's insurance coverages, and provided various risk assumption scenarios for our consideration. This is as required by contract and meets the County's fiduciary obligation to secure the most cost-effective program. There are three significant changes in the program for PY 2016:

Based on the evaluation of proposed options, the renewal proposal for PY 2015 is as given below:

**1). Property insurance – Coverage is affected by 2 events:**

- a). A new carrier due to more competitive rates and a reduction in the flood deductible from \$100,000 to \$50,000 ;
- b). 25% Increase over PY 2014 costs due to new agreement on property ownership/lease with Public Building Commission. Indicated costs of \$ 143,863 includes addition of the Law & Justice Center. Total proposed program cost is \$ 166,000. The County will share the costs of the Government Center with the City of Bloomington for structural coverage.

**2). Excess Liability Insurance –** The County is remaining with the Argonaut/Torus Insurance Company. The County will continue to benefit from access to Alteris's online training resources, and also for excess premises liability insurance coverage for the Nursing Home, at no additional costs. The County also benefits from on-line training resources as part of this program.

**3). Cyber Liability Insurance -** In its second year, the County remains with the AIG cyber risk program. Program includes assistance for remediation in the event of a loss.

**4). Nursing Home Liability Insurance –** Unchanged. CNA remains competitive with a 3% reduction in premiums.

5). **Excess Workers Compensation Insurance** – Due to the fatality sustained in PY 2015, rates were increased. Safety National Casualty Company remains the more competitive carrier. The County will increase its retention from \$ 600,000 to \$ 750,000, with an overall 21% in premiums. We are confident that the risk of exceeding the retention is remote.

6). **Theft and Bond Insurance** – Program is in second year of 3-year policy, with blanket fiduciary coverage for public officials. Adding coverage for loss due to hacking from third-parties.

7). **Brokerage Services** – AJGRMS is into its seventh year of engagement with the County. By contractual agreement, costs are increased by 2%, with the both parties reserving their rights to cancellation, with advance notice.

8). **TPA Services** - the County renewed a 3- year contract with Brentwood Services Administrators LLC in December 2015 Board cycle. This will be the start of the seventh year of service.

I will be available at our regular meeting for questions. Meanwhile, please contact me, if you should have questions prior to our meeting. Thank you.



**Risk Management Program PY 2016**

<b>A. Coverages</b>	<b>DESCRIPTION</b>	<b>Budget FY 2016</b>	<b>Proposed PY 2016</b>	<b>Actual PY 2015</b>	<b>Change (16-15) %</b>
<b>1. Property/Inland Marine/Boiler &amp; Machinery</b> Travellers Insurance Company *	\$ 215.3 Mil. Blkt limits; Ded-\$ 10,000 Flood/Quake - \$25 M; Ded - \$ 50,000	\$ 141,584	\$ 143,863	\$ 115,372	25%
<b>3. Excess Liability :</b> Argonaut (Torus) Insurance Co**	Limits: \$15 million excess of SIR Occurrence Form + TRIA coverage	215,702	206,061	205,335	0.35%
<b>4. Cyber Insurance</b> AIG Insurance Company	Limits: \$ 2 Mil Occ/Agg. Ded: \$ 25,000	22,000	20,292	20,292	0.00%
<b>5. Nursing Home Liability Insurance</b> C.N.A Healthpro	Limits: \$ 1 M/\$3 agg; \$ 2M excess = > \$ 3 million per occ	149,190	138,895	143,452	-3%
<b>6 Excess Workers Comp. Ins</b> Safety National Casualty Corp.	Statutory ;SIR: \$ 750,000 EL Limits: \$ 1 Million;	73,000	79,988	65,891	21%
<b>7. Theft/Bond Insurance:***</b> Hanover Insurance Company	Limits:\$ 1,000,000; Ded: \$ 10,000	500	13,110	13,110	0%
<b>B. Brokerage Fees****</b>	Arthur J. Gallagher Risk Management Services Inc. ( AJG)	26,000	25,470	24,970	2%
<b>C. Claims Administration*****</b> 1). Brentwood Services Inc Champaign, IL	Administration of Workers' Compensation claims.	17,640	12,875	12,875	0.00%
<b>Total:</b>		<b>\$ 645,617</b>	<b>\$640,554</b>	<b>\$601,297</b>	<b>6.53%</b>

**Budget - Proposed**

**\$ 5,062.56**

**Notes:**

\* New carrier, \$ 50,000 deductible - flood coverage. Includes cover for L & J, share 1/2 cost of Government Center for structure

\*\* Provides excess for premises liability over NH liability cover.

\*\*\* Change in retention from \$ 600,000 to \$ 750,000.

\*\*\*\* Theft/Bond Cover - 2nd Year of 3-yr with Hanover, includes coverage for bonded public officials. Adding Social media exposure.

\*\*\*\* Brokerage fees are agreed 2% increase; AJG in 7th year of contract.

\*\*\*\*\* TPA - Renewed contract in Dec 2015; Base fees unchanged.



## **2015 Employee Wellness Program Report**

### **Overview**

The McLean County Employee Wellness program was created in 1998 to improve the health of County employees and to reduce medical plan expense. Over the years the program has grown, responding to both changing employee needs and recommendations stemming from scientific research. Initially, employee wellness programs were focused on increasing awareness of health issues, providing activities to encourage healthier eating and regular physical activity, and promotion of regular medical care and immunizations. Today, in addition to continuing those activities; there is a strong focus on behavior change, development of policies to promote healthy behavior throughout the workday, and creation of work environments that support healthy lifestyles.

The mission of the McLean County Employee Wellness Program is to support employees in living a healthy lifestyle. This is accomplished by providing programs, policies, and a supportive work environment; all designed to promote habits that will contribute to a safe, healthy, happy, productive life.

The McLean County Employee Wellness Program supports employees in achieving their best health by providing:

- opportunities to learn about gaining and maintaining better health
- opportunities to develop skills necessary for leading a healthier lifestyle
- opportunities to adopt a behavior that will improve one's health risk status
- opportunities to support and be supported by co-workers pursuing their best health

Blue Cross Blue Shield of Illinois (BCBS) was the insurance provider for 2015. BCBS provides members with an online tool called Well onTarget® that provides a health risk assessment, tracking tools, online classes to support behavior change, and health quizzes. For 2015, employees were provided with the option to earn a deductible credit by completing both a wellness physical and the Well onTarget® Health Risk Assessment (HRA). Both tasks needed to be completed between January 1 and March 31, 2015. Information received through the wellness physical allowed employees to more accurately complete the HRA. The HRA provided employees with useful feedback on their risk for developing heart disease, stroke and diabetes. The 2015 Well onTarget® Health Risk Assessment Annual Report, provided by BCBS was not available at the time this report was written and will be provided as soon as the report is received from Benefit Planning Associates.

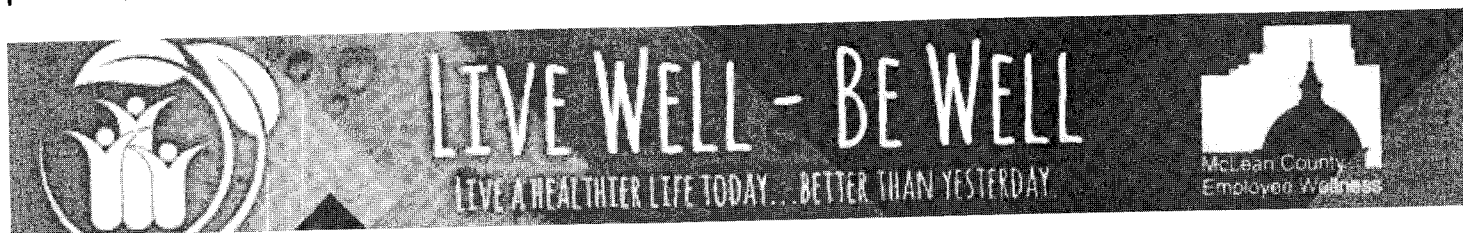
For the most part, the 2015 strategic plan for the employee wellness program was modeled after the 2014 strategic plan. County health issues of concern were identified on the Well onTarget® Health Risk Assessment Annual Report (1/2014 through 12/2014). The top two health issues were high blood pressure (47% of County employees) and high Body Mass Index (77% of County employees). According to the Centers for Disease Control and Prevention (CDC) 29% of American adults have high blood pressure and 69% of American adults are considered to be overweight or obese (measured through BMI). One positive indicator for the County on the report was 48% of County employees were ready to change. Employee Wellness Program activities need to support behavior change that will result in an improvement in employee blood pressure and BMI.

In 2015 the employee wellness program was coordinated by a new Health Department employee due to the retirement of Jan Morris. Teri Payne, a Health Promotion Specialist with wellness programming experience, began 2015 by reaching out to department heads to identify helpful contacts. Establishing a successful communication network was a high priority for 2015 and facilitated increased employee engagement in program activities. Regular meetings were held with contacts at all County worksite locations to allow a more customized approach to both communication about wellness programs and the actual programs offered at each worksite location. For example, Metcom expressed interest in having a challenge to track physical activity during work hours. Pedometers and tracking logs were provided for the 14 employees who participated. Some of the Metcom employees reported increasing their physical activity at work as a result of participating in the challenge. Development of customized wellness programming for all County locations will be a priority in 2016.

The Health Department established a "Health Squad", made up of representatives from each area in the Health Department. The Health Squad works with their administration team to identify, plan, and implement programs, policies, and environmental changes specifically designed to improve the wellness culture at the Health Department. The Health Squad provides a working model for other County departments to replicate. Successes and accomplishments achieved by the Health Department Health Squad will be shared with other County departments in 2016 and support for departments interested in establishing their own Health Squad will be provided.

During 2015 an online wellness platform, 95210, was purchased to create and manage employee wellness challenges. This wellness tool provides a simple way for employees and their families to track sleep, nutrition, screen time, physical activity, sodas and sugary drinks, tobacco exposure, walking steps, weight loss, and water intake. After piloting 95210 at the Health Department, a County challenge was created to encourage employees to maintain healthy habits during the holidays. Currently there are 136 employees, representing 21 departments registered to use 95210. Challenges planned for 2016 will be managed using 95210. Benefits received from this wellness tool include easy 24/7 access for all employees and their families, the ability to set up challenges at different levels (individuals, teams, and departments), usage reports for managing challenges and the ability to monitor employee engagement on a daily and monthly basis.

A logo for the employee wellness program was created in 2015 to use on the 95210 wellness platform, emails, fliers and other communication pieces. The logo is shown below.



Another change for 2015 was the collaborative partnership formed between McLean County Employee Wellness and the City of Bloomington (COB) Employee Wellness. Activities that the County and COB collaborated on included: the Employee Wellness Fair, lunch-and-learn programs, exercise classes, and flu immunization clinics. Both parties felt the collaboration was mutually beneficial and plan to continue it in 2016.

A total of 502 different employees participated in activities provided through the Wellness Program in 2015. Total participation was 1668 providing an average of 3.3 activities per employee. See Table 1 below for more detailed participation information.

Employee Wellness Program Participation Table 1

Activities	Number of Participants
Lunch-and-Learn Programs	144
Challenges	506
Exercise Classes	131
Employee Wellness Fair	172
Cholesterol/Glucose/Blood Pressure Screening	21
Breast Cancer Awareness	85
Immunizations (Flu and Tdap)	193
Employee Wellness Interest Survey	416
Total	1668

### 2015 Employee Wellness Program Highlights

**Ongoing Activities:** Lunch-and-Learn Programs, Wellness Challenges, Exercise Classes

#### Lunch-and-Learn Programs

A variety of health topics were covered through lunch-and-learn programs in 2015. A total of 21 programs were held and 56 different employees attended the programs along with 23 employees from the COB. Health topics covered included stroke awareness, breast cancer awareness, peripheral vascular disease (PVD) awareness, and computer syndrome awareness. Wellness topics covered included nutrition, exercise, posture, healthy body weight, stress management, happiness, and financial planning. Programs were offered at the Health Department, the

Government Center and Bloomington Police Department. The programs with the best attendance were held at the Health Department or had lunch provided by the speaker.

#### Wellness Challenges

Challenges offered in 2015 focused on increasing awareness of a health issue or on tracking healthy behavior. Fifteen challenges were offered in 2015: 10 for County employees, 4 for Health Department employees, and 1 for Metcom employees. In November a challenge to quit smoking was offered as part of the Great American Smokeout. A total of 240 different employees participated in challenges in 2015.

#### Exercise Classes

Five different types of exercise classes were offered in 2015: Yoga, Pilates Matwork, Workplace Workout, Circuit Training, and Mind/Body Strength. Three 30-minute classes were held over the lunch-hour (12:15 -12:45 p.m.) and two classes were held after work (4:45 – 5:45 p.m.). The primary focus for all of the classes was to increase muscular strength and improve overall flexibility. A total of 41 different employees participated in exercise classes, some employees participated in exercise classes two times a week. Seven employees from the COB also participated in the lunch-hour classes.

**Annual Activities:** Employee Wellness Fair, Health Screenings, Flu Immunizations, Employee Wellness Interest Survey

#### Employee Wellness Fair & Health Screening

The Employee Wellness Fair was held April 24, 2015. As mentioned earlier in the report, the fair was offered in partnership with the COB and was held at the U.S. Cellular Coliseum. The fair experience for employees included a healthy breakfast and over 40 community vendors. Vendors provided information and activities on a variety of health and fitness topics. Employees could also participate in a health screening (cholesterol/glucose) or receive an immunization at the fair. One hundred and seventy-two employees attended the fair, 21 employees participated in the health screening, and five employees received a Tdap vaccination.

#### Flu Immunization Clinics

Three flu immunization clinics were held for County employees in three different locations (Health Department, Government Center, and Law & Justice Center). The County partnered with the COB for the clinic at the Law and Justice Center. Additionally, the Health Department provided flu shots to employees at the Highway Department, Metcom, and the Nursing Home. One hundred eighty-eight employees received flu shots from the Health Department.

#### Employee Wellness Survey

An assessment to measure employee interest in wellness program activities was completed in 2015. The survey also asked for feedback on perception of the current wellness culture of the organization. Department Heads were provided with two versions of the survey, a paper version and an online version; they were also asked to help distribute the survey to their staff. Twenty-six County departments participated in taking the survey between May and September 2015. Four hundred and sixteen surveys were completed, which is approximately 46% of the County employee population. A summary report showing the results of the survey is included with this report as Attachment C.

## **2015 Final Budget and 2016 Proposed Budget**

For 2015 the proposed budget amount was \$27,300 and the actual expense was \$22,667.75 (see Attachment A). The difference between the two budgets primarily resulted from significantly less being spent on Health Screening & Health Assessments than expected. Health screening was offered at the Employee Wellness Fair held in April, however interest was low. Health Screening will be offered in 2016 at the Employee Wellness Fair and then later in the fall. It is anticipated that employees who are monitoring their cholesterol and glucose will likely appreciate the opportunity to check their progress in the fall. A screening for hearing is also being evaluated for feasibility and may be offered in 2016.

A new budget line was added during 2015 to cover Wellness Resources/Publications, with an expense of \$512.02. Posters and frames were purchased for County break rooms and other resource materials were purchased as a result of feedback received through the Employee Wellness Interest Survey. This budget line is included in the 2016 proposed budget.

The 2016 proposed budget is modeled after the 2015 budget, some line amounts have been modified to reflect actual cost incurred in 2015 and projected need in 2016 due to new programs. A line for mileage has been added to the 2016 budget to cover planned outreach to all County worksite locations. The amount requested for 2016 (\$26,850) is lower than what was requested for 2015 (\$27,300). The difference is primarily due to a reduction in the amount being requested for Health Screening.

## **2016 Proposed Activity Calendar**

Attachment B shows 2015 activities with engagement numbers and 2016 planned activities. New or enhanced activities for 2016 are highlighted in green on the Activity Calendar and described below.

### **Employee Wellness Celebration & 2015 Employee Wellness Recognition Awards**

The Employee Wellness Celebration was moved from December 2015 to January 2016. This will provide an opportunity to kick-off the employee wellness program at a time when people traditionally consider making health changes related to their New Year resolutions. All employees will be invited to participate in celebrating their wellness. Vendors will be available to provide simple, hands-on activities and ideas to improve overall wellness. Activities that will be offered include chair massage, foot massage, and posture assessments. Healthy snacks will be available. Employee wellness success stories will be featured and employees who participated in the most employee wellness program activities in 2015 will receive an award.

### **Move 2 Improve Challenge**

This will be the first County physical activity challenge using the 95210 wellness platform. Employees will be challenged to track their steps for six weeks. Pedometers will be available for those who are interested. Employees with a Fitbit® will be able to connect their device to the 95210 platform for real time tracking. Employees who remain active the entire six weeks will be recognized and receive a reward.

### Eat Right for Life Program

The Eat Right for Life program is a 10-week program from WELCOA (Wellness Council of America). This nutrition program lays out a plan for healthy living and eating for a lifetime. Participants will receive a resource book and a laminated grocery shopping list to help them put their plan into motion. The program will be offered over the lunch hour.

### Facility Wellness Audits

The assessment planned for 2016 is a Facility Audit. Each County location will be audited to measure how well the work environment supports living a healthy lifestyle. For example, does the food offered in the vending machine include healthy options; is there a bike rack for those who might want to ride their bike to work; and, is there a place to prepare healthy meals?

### Employee Wellness Success Stories

Attachment D contains some employee wellness success stories. County employees are encouraged to submit their wellness success story with a picture. Any employee who is trying to improve their health and is willing to share what is working for them can participate. It may be someone who has been able to stay healthy by continuing healthy habits throughout their lifetime or it may be someone who recently made a change to improve their health. Success stories will be posted on the intranet in 2016. Employees who submit a story will receive an award and their name will be entered into a prize drawing.

### Drink Different Challenge

The drink different challenge will encourage employees to reduce their consumption of sweetened and artificially sweetened beverages and increase their consumption of water. A Zero Sugary Drinks for a Day Challenge will be offered at the end of the Drink Differently Challenge for employees who are interested. Employees who complete the four-week Drink Differently Challenge and/or the Zero Sugary Drinks for a Day Challenge will be recognized and receive a reward.

Another new project planned for 2016 will be the development of an Employee Wellness Page that will be posted on the County Intranet. This online resource will provide an effective way to promote wellness challenges, lunch-and-learn programs, exercise classes and any new programs that are developed. The wellness page will also provide a place to share employee wellness stories, announcements about screenings and immunizations, links to health and wellness resources, and tips on living a healthy lifestyle.

## ATTACHMENT A

## Employee Wellness Program - 2015 Final Budget and 2016 Proposed Budget

2015 Activities		Proposed	Expense	2016 Activities		Proposed
Smoking Cessation Programs				Smoking Cessation Programs		
Great American Smokeout (GASO) Incentives		\$500	\$50.96	GASO Incentives, Class Materials & Incentives		\$200
Nutrition/Weight Management Programs				Nutrition/Weight Management Programs		
Educational Materials, Incentives		\$600	\$440.64	WELCOA Eat Right for Life Incentive Campaign (Multiple Sites)		\$1,000
Wellness Challenges				Wellness Challenges		
95210 Wellness Platform Fee, Incentives, Posters		\$7,000	\$8,045.63	95210 Wellness Platform Fee, Incentives, Posters		\$7,000
Lunch-and-Learn Educational Programs				Lunch-and-Learn & Other Educational/Coaching Programs		
Speaker Fees, Materials, Healthy Snacks		\$1,000	\$321.99	Speaker Fees, Materials, Healthy Snacks (Multiple Sites)		\$500
Exercise Classes & Other Fitness Programs				Exercise Classes & Other Fitness Programs		
Supplies		\$1,000	\$685.13	Supplies (Multiple Sites)		\$1,000
Health Screening & Health Assessments				Health Screening & Health Assessments		
Provider Fees		\$4,600	\$525.00	Provider Fees		\$3,500
Immunizations				Immunizations		
Employees Without Insurance, Insurance That Is Not Billable		\$700	\$150.00	Employees Without Insurance, Insurance That Is Not Billable		\$300
Employee Wellness Fair				Employee Wellness Fair		
Healthy Breakfast, Incentives		\$3,000	\$3,347.00	Healthy Breakfast, Incentives		\$3,500
Employee Wellness Recognition				Employee Wellness Recognition		
Recognition Awards		\$1,000	\$939.38	Recognition Awards		\$1,000
Wellness Resources/Publications				Wellness Resources/Publications		
Educational Materials, Posters, Toilet Talk		\$0	\$512.02	Educational Materials, Posters, Handouts (Multiple Sites)		\$1,000
Professional Membership				Wellness Membership		
WELCOA Membership Fee and more		\$500	\$350.00	WELCOA Membership Fee, CSPI Membership		\$350
Evaluation/Assessment Tool				Evaluation/Assessment Tool		
Survey Monkey		\$200	\$200.00	Survey Monkey		\$200
Wellness Program Staff				Wellness Program Staff		
Health Promotion Specialist (.15 FTE)		\$7,200	\$7,100.00	Health Promotion Specialist (.15 FTE)		\$7,100
				Staff Mileage		
				Travel to County Employee Locations		\$200
Totals		\$27,300	\$22,667.75	Total		\$26,850



## ATTACHMENT B

## McLean County Employee Wellness 2015 and 2016 Activity Calendar

Frequency	2015 Activities	#	2016 Proposed Activities
January	Wellness Topic: Immunizations		Monthly Wellness Topic: Overall Wellness
	Promote Ins. Deductable Discount Opportunity (Jan - Mar)		Promote Ins. Deductable Discount Opportunity (Jan - Mar)
			Employee Wellness Celebration for All County Employees
	Lunch-and-Learn: Captains Mtg. for Challenge	5	2015 Employee Wellness Recognition Awards
	Challenge: 10-Week Wellness Challenge (Jan-Apr)	38	
	Exercise Classes: Yoga	11	Exercise Classes: Yoga, Workplace Workout, Total Body Workout
		54	
February	Wellness Topic: Heart Health		Wellness Topic: Heart Health
	Promote Ins. Deductable Discount Opportunity (Jan - Mar)		Promote Ins. Deductable Discount Opportunity (Jan - Mar)
	Lunch-and-Learn: Exercise for the Workplace	9	Lunch-and-Learn: Behavior Change, Financial Planning
	Challenge: 10-Week Wellness Challenge (Jan - Apr)	38	Challenge: 95210 "Move 2 Improve" Challenge (Feb - March)
	Challenge: National Wear Red Day	83	Challenge: National Wear Red Day on February 5, 2016
	Exercise Classes: Yoga, Pilates, Strength Circuit	16	Exercise Classes: Yoga, Workplace Workout, Total Body Workout
			Toilet Talk: Flexible Fitness on the Go
		146	
March	Wellness Topic: Nutrition & Weight Management		Wellness Topic: National Nutrition Month / Sleep Awareness Week
	Promote Ins. Deductable Discount Opportunity (Jan - Mar)		Promote Ins. Deductable Discount Opportunity (Jan - Mar)
	Lunch-and-Learn: Promote BCBS Life Points	4	Lunch-and-Learn: "Eat Right for Life" 10-Week, Healthy Eating Program
	Challenge: 10-Week Wellness Challenge (Jan - Apr)	38	Challenge: 95210 "Move 2 Improve" Challenge (Feb - Mar)
	Exercise Classes: Yoga, Pilates, Strength Circuit	12	Exercise Classes: Yoga, Workplace Workout, Total Body Workout
		54	
April	Wellness Topic: Stress Awareness & Humor		Wellness Topic: Fitness for Life (Cardio, Strength, Flexibility, & Balance)
	Employee Wellness Fair	172	Employee Wellness Fair
	Cholesterol/Glucose Screening/Immunizations	26	Cholesterol/Glucose Screening/Immunizations
	Lunch-and-Learn: Promote BCBS Life Points	13	Lunch-and-Learn: Incorporating Fitness Activities into Your Workday
	Challenge: Downtown Walk Around for Public Health Week	33	Challenge: Club 66 Kick-off (Downtown Walking Club) during Public Health Wk
	Exercise Classes: Yoga, Pilates, Mind/Body Strength	17	Exercise Classes: Yoga, Workplace Workout, Total Body Workout
		261	
May	Wellness Topic: Bike, Walk, Commute to Work		Wellness Topic: Stress Management
	Lunch-and-Learn: Biking, Posture, PVD, Waist-to-Hip, Sleep	24	Lunch-and-Learn: Time Management
	Challenge: National Bike to Work Day & Workday Workout	24	Challenge: Commuter Challenge & Bike to Work Day on 5/20/16
	Exercise Classes: Yoga, Pilates, Mind/Body Strength	15	Exercise Classes: Yoga, Workplace Workout, Total Body Workout
	Assessment: Employee Wellness Interest Survey	13	Assessment: County Facility Wellness Audit
		76	
June	Wellness Topic: Men's Health & Water Safety		Wellness Topic: Men's Health & Water Safety
			2016 Employee Wellness Success Stories Jan-June
	Challenge: 95210 Pilot at MCHD	52	Lunch-and-Learn: TBD
	Challenge: Metcom/Pedometer Challenge & MCHD/95210 Pilot	14	Challenge: "Drink Different" Challenge
	Exercise Classes: Yoga, Pilates, Mind/Body Strength	12	Exercise Classes: Yoga, Workplace Workout, Total Body Workout
	Toilet Talk: Storm Safety		Toilet Talk: TBD
	Assessment: Employee Wellness Interest Survey	129	Assessment: County Facility Wellness Audit
	# Column: Shows Monthly Engagement Number	207	

## ATTACHMENT B

## McLean County Employee Wellness 2015 and 2016 Activity Calendar

Frequency	2015 Activities	2016 Activities
July	Wellness Topic: UV Protection & West Nile Virus Awareness	Wellness Topic: UV Protection & West Nile Virus Awareness
	Lunch-and-Learn: Financial Planning, Vision, Happiness, Stroke	33 Lunch-and-Learn: TBD
	Challenge: Workout Company Team Challenge	5 Challenge: TBD
	Exercise Classes: Yoga, Pilates, Mind/Body Strength	11 Exercise Classes: Yoga, Workplace Workout, Total Body Workout
	Assessment: Employee Wellness Interest Survey	113 Assessment: County Facility Wellness Audit
		162
August	Wellness Topic: Immunization Awareness	Wellness Topic: Healthy Hydration
	Lunch-and-Learn: Stress Management	12 Lunch-and-Learn: TBD
	Challenge: County/Relaxation Day	5 Challenge: National Relaxation Day Challenge
	Challenge: MCHD Drink Different Pilot	21
	Exercise Classes: Yoga, Pilates, Mind/Body Strength	10 Exercise Classes: Yoga, Workplace Workout, Total Body Workout
		61
September	Wellness Topic: County Flu Immunization Clinics	188 Wellness Topic: Life Balance & County Flu Clinics
	Lunch-and-Learn: Cholesterol, Low Carbohydrate Meals	13 Lunch-and-Learn:
	Challenge: MCHD/Zero Sugary Drinks for a Day Challenge Pilot	24 Challenge: Healthy Sleep Challenge
	Exercise Classes: Yoga, Pilates, Mind/Body Strength	9 Exercise Classes: Yoga, Workplace Workout, Total Body Workout
	Assessment: Employee Wellness Interest Survey	148 Toilet Talk: TBD
		362
October	Wellness Topic: Breast Cancer Awareness	Wellness Topic: Women's Health & Breast Cancer Awareness
	Breast Cancer Awareness Wall of Hope	68
	Breast Cancer Awareness Survivor Program	17
	Lunch-and-Learn: Budgeting, Local Breast Cancer Services	21 Lunch-and-Learn: TBD
	Challenge: Wear Pink Wednesday for Breast Cancer Awareness	106 Challenge: Wear Pink Wednesday
		221
November	Wellness Topic: National Healthy Eating Day	Wellness Topic: Diabetes Awareness
	Lunch-and-Learn: Healthy Holiday Meals, Nuts/Seeds/Oils	19 Lunch-and-Learn: TBD
	Challenge: Great American Smoke Out	10 Challenge: Great American Smoke Out
	Challenge: Healthy Holiday Challenge	91
	Exercise Classes: Yoga, Workplace Workout, Mind/Body Strength	15 Exercise Classes: Yoga, Workplace Workout, Total Body Workout
		135
December	Wellness Topic: County Smoking Cessation Program	Wellness Topic: Smoking Cessation
		Lunch-and-Learn: TBD
	Challenge: 95210 Healthy Holiday Challenge (Nov-Dec)	91 Challenge: TBD
	Exercise Classes: Yoga, Workplace Workout, Mind/Body Strength	13 Exercise Classes: Yoga, Workplace Workout, Total Body Workout
		Toilet Talk: TBD
# Column Shows Monthly Engagement Number		104

### Overview

Regular assessments are a benchmark of a successful employee wellness program. During 2015, an assessment was performed to gather information on: (1) employee interest in program activities; (2) employee interest in wellness focused policy; and, (3) employee interest in workplace environmental support. The 2015 assessment also measured employee perception of the organization's current health culture.

The last time an assessment of this type was performed was in 2012. The 2012 assessment differed in that it only collected information on employee interest in program activities. Current research and industry standards recommend a three pronged approach to employee wellness: (1) behavior change programming combined with (2) a supportive work culture established through policy, and (3) environmental change. The 2015 assessment was designed around this recommendation. An additional component of the 2012 assessment was collection of information on employee health behaviors. Since the Well onTarget® Health Risk Assessment (HRA) Annual Report provided through Blue Cross Blue Shield of Illinois (BCBS of IL) currently provides information on employee health behavior.

The 2015 assessment was administered as a survey created using Survey Monkey. Both a paper and an online version of the survey were available; department heads determined which version worked best for their staff. The surveys were completed May through September 2015. A summary of the data collected through the survey is provided below.

### Responses and Observations

#### 1.) What Department do you work in?

Responses were received from 416 employees, representing 29 departments.

##### Observation:

- The 2012 assessment collected 140 responses, representing 23 departments.
- The 2014 BCBS HRA Report showed that 375 employees completed a HRA.

#### 2.) What worksite do you work at?

Law & Justice Center	(174)
Health Department Building	(79)
Government Center	(65)
Nursing Home	(42)
Highway	(30)

##### Observation:

- Interest is sufficient to plan program activities at multiple locations.

3.) What is your gender?

The survey was completed by 263 (64%) female and 149 (36%) male employees.

Observation:

- The 2014 BCBS HRA Report showed 67% female, 33% male employees.

4.) What is your age?

Employees by age and compared to BCBS HRA Report:

Age Range	Survey Number	Survey Percentage	BCBS Percentage
18-29	72	18%	11%
30-39	80	20%	17%
40-49	91	22%	24%
50-59	124	30%	32%
60+	40	10%	8%

Observation:

- The largest age demographic for the County is age 50-59.
- Demographic distribution is similar; the survey was completed by a larger percentage of age 18-29.

5a.) Please indicate if you had any of these exams/screenings in the past 12 months

Blood Pressure	(326)
Cholesterol Levels	(263)
Blood Sugar	(268)
Vision	(231)
Mammograms	(136)

Observation:

- BCBS HRA Report shows 47% of employees have high blood pressure.
- BCBS HRA Report shows 27% of employees have high cholesterol
- BCBS HRA Report shows 77% of employees have high BMI and are considered over weight, obese, or morbidly obese.

5b.) Please indicate your interest in participating in the screening in the next 12 months

Vision	(162)
Cholesterol	(158)
Blood Pressure	(149)
Blood Sugar	(145)
Hearing	(144)

Observation:

- Offering a hearing screening could be worthwhile for employees, 144 employees indicated high interest in a hearing screening and only 66 employees reported receiving one.

6.) Rate your interest in following educational programs.

Heart Disease Prevention	(231)
Cancer Prevention	(229)
Stroke Prevention	(208)
Cholesterol Management	(189)
Headache Prevention & Treatment	(156)

Observation:

- Healthy behaviors to support prevention of these diseases are the same: regular physical activity, nutritious eating, avoiding tobacco products, responsible drinking, adequate sleep, stress management, and a positive outlook on life.

7.) Rate your interest in receiving the following immunizations.

Flu Shot	(238)
Tetanus Shot	(178)
Shingles Vaccine	(162)
Pneumonia Vaccine	(149)
Hepatitis B Vaccine	(137)
Lyme disease Vaccine	(132)

Observation:

- McLean County Health Department regularly provides flu immunization clinics for County employees and is also able to provide these other immunizations for employees and their families.

8.) Rate your interest in the following employee assistance programs.

Financial Management	(152)
Team Building in the Workplace	(141)
Job Stress Management	(139)

Observation:

- Financial management and stress management programs were offered in 2015; these topics can be repeated in 2016.
- The interest in a program on team building in the workplace will be shared with department heads.

9.) Rate your interest in the following physical fitness activities.

Corporate Discount for Fitness Club Membership	(253)
Workplace Strength Training Classes	(184)
Workplace Personal Training	(180)
Information about Community Activities focused on Exercise/Physical Activity	(166)
Workplace Walking Club	(164)

Observation:

- Employees receive a discount to Four Seasons Association; comments on surveys indicated a discount to other clubs would be helpful.
- Strength training classes are currently offered during the lunch hour and after work for employees.
- Community activities are regularly promoted through Benefits email.
- The interest in personal training services can be considered in program planning for 2016.
- Club 66, a new community walking club, is in the process of being established and will be promoted to employees in 2016.

10.) Rate your interest in the following nutrition based activities.

Eating to Maintain a Healthy Weight	(254)
Eating for Better Health	(247)
Classes on Cooking Healthy Meals	(231)
Healthy Lunch Packing and Snacking	(223)

Observation:

- These topics were covered in lunch-and-learn programs 2015; a new, 10-week nutritious eating program, Eat Right for Life, will be offered in 2016.

11.) Rate your interest in the following behavior change programs.

Improving Overall Wellness	(204)
Better Sleep	(155)
Stress Management	(127)
Time Management	(103)
Smoking Cessation	(39)

Observation:

- These topics will be addressed through lunch-and-learn programs in 2016.

12.) Please indicate the best day and time for you to participate in programs:

Mon., Tue., Wed. and Thur. after work, 4:45-5:30	(102/102/110/106)
Mon. and Wed. during lunch, 12:15-12:45 p.m.	(90/90)

Observation:

- The current employee exercise classes and lunch-and-learn programs are offered on these days and at these times.

13.) The most important aspect I consider when deciding to participate in a program is:

Time the program is offered (238)

The location of the program (117)

Observation:

- This feedback supports the plan to provide more programs at different locations during 2016.

14.) The best way to inform me about what is available through Employee Wellness is:

Benefits Email (235)

Pay Check Insert (101)

County Comments Post (65)

Observation:

- The primary method to communicate wellness program information has been through Benefits email, however, a number of employees do not have access to computers during the workday. Pay check stuffers and fliers were provided to departments that requested them in 2015 and this will continue in 2016.

15.) Rate the importance of having this type of support at work.

A workplace culture that provides opportunities for physical activity throughout the day (169)

A workplace culture that discourages sitting for long periods of time (162)

Challenges and incentives to encourage physical activity (146)

A workplace culture that provides break time & encourages activity during break time (143)

A room and/or indoor area that can be used for independent exercise (133)

Observation:

- Physical activity challenges were offered in 2015 and are planned for 2016.
- In 2015, the Health Department piloted a physical activity break called Take 5 that encouraged staff to get up and move for 5 minutes during the workday. The pilot and program results will be shared with other County departments in 2016.
- There is a Fitness Room in the Health Department building available for employee use.

16.) Rate the importance of having this type of support at work.

Kitchen equipment (refrigerators, microwaves, etc.) for food preparation and storage	(212)
A protected area away from work stations for breaks and meals	(185)
Low-cost, healthy food options provided in vending machines and by snack services	(148)
Challenges/ incentives for participating in nutrition and/or weight management activities	(145)
Promotion of healthy food alternatives at meetings and company functions	(144)

Observation:

- Most workplace locations provide equipment for food preparation and storage.
- The Health Department is working on a project to improve vending machine food options.
- Challenges promoting nutrition/weight management were offered in 2015 and planned for 2016.
- Promotion of healthy food at meetings and company functions will be measured through the Facility Wellness Audit scheduled to be done at all County locations in 2016.

17.) Rate the importance of having this type of support at work.

A smoke-free/tobacco-free worksite campus policy	(170)
Satisfactory enforcement of a smoke-free /tobacco-free policy	(170)
Smoking cessation programs for employees	(140)
Incentives for employees to quit smoking	(134)

Observation:

- The Health Department campus is currently the only County location with a tobacco-free policy; there is employee interest in establishing a tobacco-free policy at more locations.

18.) Please share your perception of the organizations health culture by indicating how you feel about each of the following statements.

Agree

Being healthy is important to me.	(383)
My employer cares about my health.	(219)
My employer encourages me to lead a healthier lifestyle.	(195)
My employer provides a solid wellness program for all employees	(184)
My employer provides incentives for people who participate in health focused activities.	(151)
My employer provides recognition for people who lead a healthy lifestyle.	(150)
The wellness program is promoted by my manager and/or director.	(132)

Observation:

- Improvement could be made in the area of promotion of the wellness program by manager/director.



Submitted by Sandra Payton



My father passed away at age 50 from heart disease and diabetes. I was only 25 and young enough to think that I would never have to worry about that.

Then, the year I turned 32 I was told at my yearly physical that I was "obese". When asked about family history I had a big bright light bulb that went off over my head and I realized I was on the path my Father had taken. It scared me enough to get off the couch and start dieting and trying to exercise. I struggled for a few months. Weight Watchers didn't work for me because I could not control my portions. The fixed prepared meals were out of my budget and I couldn't afford the expensive gym memberships, not to mention I was too embarrassed to go. After about 6 months of a roller coaster ride trying to stay on track I read a book called Flush the Fat. It follows the Atkins plan, and after reading up on it, I gave it a try. It worked for me because I could eat unlimited portions of the allowed food. Not everyone can do this plan, some are better on the Weight Watchers; others just cut back portions but eat what they want as long as they keep moving with exercise. Everyone is different, so it takes what works for them individually. I lost 75 pounds and worked out every day. I felt great! For a few years anyway.

Then life happened and got in the way and I slowly gained it back over 5 years (plus a few extra for good measure). Suddenly, I was 44 and at my highest weight ever. Just 6 short years away from my Dad's age when he died. It scared me. I have a Granddaughter who is 3 and another one on the way. I don't want them to feel like my Daughter did when she lost her Grandfather. So I got up and started all over again. I tried cutting back but that didn't work. I did what I knew would work for me. I got off the couch and started Pilates and yoga both once a week here at work. I loved it. It kept me motivated to keep eating better and not fall off "the wagon". I also take the stairs 99% of the time here at work and on occasion, I will do a round at lunch. After I lost about 20 pounds I got out and started walking. Then, after a couple weeks I added some moderate exercises at home like crunches, squats and some planks (not my favorite). I just recently started some small hand weights and keep increasing my distance on my walks and added jogging into my routine but only small spurts so far. My speed increases a little here and there and my jogging gets a little more as I go. I have now reached my first goal and lost 30 pounds but still have a long road ahead of me and a lot more to lose and even more to gain. My second goal is another 25 pounds.

No certain diet or exercise is good for every single person. It just takes trying what works for you as an individual. If you are trying one thing and it doesn't work try something else. I have days when I want to just eat something like I use to and not care, but I do not want to go back to 6 months ago. I still allow myself a treat now and again but I do not indulge in my old ways. The support I get from my family, friends and co-workers is amazing! Sometimes it is just a simple little comment that gives me a huge boost for the day to stay on track.

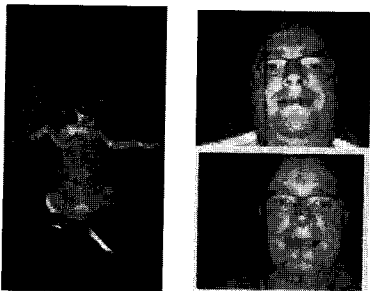
I hope to inspire more people to take that first step to helping yourself get healthier. One step, which is all it takes to start. Set a small goal and work toward it. You are worth it!

Submitted by Katherine Ballard



I have wanted to play hockey since I was about 5 years old. When I was a little girl, at least where I lived, girls didn't play hockey. I learned about the Pepsi Ice Center Adult Learn to Play Hockey classes a while ago but in August I finally decided to go for it. I've been skating for almost six months now and am hoping that I will be confident enough to join the Adult Recreational League soon. In the mean time it has changed the way I think about eating, my daily water intake, the amount of sleep I get, and it motivates me to work out daily, even if I'm not on skates, so I can be stronger and get better as a player. I hope people realize it's never too late to pursue a dream, especially one that helps you get fit.

Submitted by Chris Gibson



My story starts back on October 5<sup>th</sup> 2015. October 5<sup>th</sup> was a day like any other day. I went to work and had not missed a day from work all year for illness. I had my annual eye exam that day and when I went into the eye doctor my vision was slightly worse than the previous eye exam the year before. I was ready for a new pair of glasses and they didn't have the frames I wanted so I ordered the frames from another source. Three weeks later when my frames came in I took them back to the doctor to have my prescription ordered and the lenses place in them. Another week passed and I received the glasses and when I did I could not see anything out of them. The prescription was a work space bifocal and different from anything I had already and they told me it would just be a matter of getting used to wearing them. Over the next week or so I tried to wear them and couldn't see any improvement. I took the glasses back in at which time they said that something else has to be wrong. They rechecked my vision and asked that I see the doctor. After the doctor looked at my exam and checked my eyes he asked if I had a history of diabetes in my family. I said yes my father's side of the family. The doctor told me my eyesight had drastically changed in less than a month; he said he believed that the cause of the drastic change was diabetes related. Now Halloween had just been a short time before and I had been eating lots of sweets and not thinking too much about it but I thought that

might explain recent lack of energy in the morning, feeling sick and blurry vision at times. So I fasted and had a blood test. My results came back with a high sugar level and borderline diabetic.

I received my results on the 3<sup>rd</sup> of December. After talking to my mother about the results she encouraged me to try a diet that she had been on. So on December 5<sup>th</sup> I went to meet her coach at the Ideal Family Weight Loss Center in Bloomington. I met with Tony a coach who was also on the Ideal Protein diet that my mother was claiming was so great. After hearing how the diet worked and sampling some of the foods I said let's give this a shot.

My initial weigh in was 220 pounds on December 5<sup>th</sup>. With healthy eating and no sugar in my diet, currently I have lost 32.4 pounds as January 22<sup>nd</sup> 2016. My total loss of inches off my whole body has been 18 and half inches in the first 4 weeks. 3/4 of an inch off my neck and 2 inches off my chest and 3 3/4 off my waist.

I drink nothing but water and have started eating 3 meals a day with 2 of them consisting of ideal protein meal packet or shake and with lunch 2 cups vegetables, for dinner I have 8 oz lean meat plus 2 cups vegetables for dinner, 2 hours before bed I have ideal protein snack.

I have increased my walking on the treadmill to 1 to 2 hours a night and within the first two weeks had no sleep apnea which was constantly waking me up and I have not felt sick or lacked energy since starting the diet. I have another 17.6 pounds to go until my goal weight of 170.

The wellness program has encouraged me to log on and keep track of my weight, vegetable intake, exercise and other daily activities. I plan to stick with the diet and to continue to increase my exercise as I continue to lose weight. After seeing my primary doctor and discussing the loss of weight (at the time 20 pounds) it was decided to keep me off medication and to just monitor my blood sugar. As for the diet itself I was a little concerned because I'm such a picky eater but after the first week I learned that I'm not as picky as I thought I was. That the vegetables I have never eaten in my life are not as bad as I thought and I don't miss the sugar and fast food. The soda pop was not an issue as I had given it up once before for a year and didn't have any problems doing so.

I have attached two pictures, the first one is me holding my 32 pound rat terrier, Dexter, who represents the amount of weight I have lost since December 5<sup>th</sup>. The second picture is of me from the summer of 2015 and one of me January 18<sup>th</sup> of this year.

I have to give credit to my parents, my wife and kids, friends and all my coworkers who have encouraged me along my journey this last 2 months. Without all the positive support I am not sure I could have done this and stuck with it.

I encourage everyone who wants to get in shape or lose weight to utilize the Mclean County wellness programs offered to them.



**OFFICE OF THE ADMINISTRATOR**

(309) 888-5110 FAX 888-5111

115 E. Washington St., Room 401 P.O. Box 2400  
Bloomington, IL 61702-2400

TO: The Honorable Chairman and Members of the Finance Committee

FROM: Bill Wasson, County Administrator

DATE: January 26, 2016

RE: Interfund Borrowing: January 1 – June 30, 2016

During the first six months of the fiscal year (January 1 – June 30), certain Special Revenue Funds where property tax revenue is the primary revenue source or state controlled revenue reimbursement experience a cash flow problem. The first installment of property tax revenue is not distributed until early June. To address the cash flow problems in these Special Revenue Funds, the Board is asked to approve and authorize the County Treasurer to transfer funds among and between County funds.

For the first six months of this year, the following interfund borrowing Ordinances and one Resolution are presented for the Board's approval.

- (1) An Ordinance Transferring Monies from the General Fund 0001 to the Children's Advocacy Center Fund 0129 and the Tort Judgment Fund 0135;
- (2) A Resolution Transferring Monies from the Working Cash Fund to the F.I.C.A./Social Security Fund 0130 and the I.M.R.F. Fund 0131;
- (3) An Ordinance Transferring Monies from the Health Department Fund 0112 to the Persons with Developmental Disabilities Fund 0110.

By approving and authorizing the County Treasurer to transfer funds among and between certain County funds, the County is able to manage the cash flow cycle of revenues and expenses without having to issue Tax Anticipation Notes. If you have any questions concerning the interfund borrowing, please do not hesitate to call me.

Thank you.

**AN ORDINANCE TRANSFERRING MONIES FROM THE  
COUNTY GENERAL FUND 0001  
TO THE CHILDREN'S ADVOCACY CENTER FUND 0129 and  
THE TORT JUDGMENT FUND 0135  
FOR FISCAL YEAR 2016**

**WHEREAS**, the County Board of McLean County heretofore appropriated monies for the purposes set forth in the Children's Advocacy Center Fund 0129 and the Tort Judgment Fund 0135, in the Fiscal Year 2016 Combined Annual Appropriation and Budget Ordinance; and,

**WHEREAS**, it is necessary to provide sufficient monies to meet ordinary and necessary expenses that have been budgeted; and,

**WHEREAS**, there are sufficient monies available in the County General Fund 0001 that may be drawn upon temporarily to meet this projected shortfall; and,

**WHEREAS**, it is desirable to transfer said monies; and,

**WHEREAS**, the County Administrator has recommended the need for borrowing and transferring up to \$1,617,988.00 from the General Fund 0001 to the Children's Advocacy Center Fund 0129 and the Tort Judgment Fund 0135; and,

**WHEREAS**, the Finance Committee, at its regular meeting on Wednesday, February 3, 2016, concurred with the County Administrator's recommendation and so recommends approval of this Ordinance to the McLean County Board; now, therefore,

**BE IT ORDAINED** by the McLean County Board in regular session that the sum of up to \$2,378,630.00 be and the same is hereby ordered transferred on an as needed basis as follows:

FROM:	County General Fund 0001	<u>\$1,617,988.00</u>
TO:	Children's Advocacy Center Fund 0129	\$ 276,787.00
	Tort Judgment Fund 0135	<u>\$1,341,201.00</u>

Total: \$1,617,988.00

**BE IT FURTHER ORDAINED** that the Treasurer of McLean County be and is hereby directed to make such transfer of up to \$1,617,988.00 accordingly.

**BE IT FURTHER ORDAINED** that said County Treasurer be directed on or before October 1, 2016 to reimburse said County General Fund 0001 after receipt of general property taxes until the full amount so transferred has been returned to these funds.

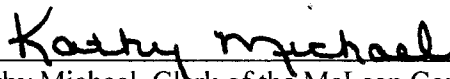
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**BE IT FURTHER ORDAINED** that the County Clerk transmit certified copies of this Ordinance to the County Administrator, County Auditor, and the County Treasurer.

**ADOPTED** by the County Board of McLean County, Illinois this 16th day of February, 2016.

**ATTEST:**

**APPROVED:**

  
\_\_\_\_\_  
Kathy Michael, Clerk of the McLean County Board  
McLean County, Illinois

  
\_\_\_\_\_  
John D. McIntyre, Chairman  
McLean County Board

e:\bill\cobb\ordtrans\_genfund16

**A RESOLUTION TRANSFERRING MONIES FROM THE  
WORKING CASH FUND 0002  
TO THE F.I.C.A./SOCIAL SECURITY FUND 0130  
And IMRF FUND 131  
FISCAL YEAR 2016**

**WHEREAS**, the County Board of McLean County heretofore appropriated monies for the purposes set forth in the F.I.C.A./Social Security Fund 0130 in the Fiscal Year 2016 Combined Annual Appropriation and Budget Ordinance; and,

**WHEREAS**, it is necessary to provide sufficient monies to meet ordinary and necessary expenses that have been budgeted; and,

**WHEREAS**, the County has heretofore established a Working Cash Fund and has accordingly collected a special tax therefore pursuant to statute; and,

**WHEREAS**, it is desirable to transfer to the F.I.C.A./Social Security Fund 0130 monies and IMRF Fund 0131 from said Working Cash Fund; and,

**WHEREAS**, the County Administrator has recommended the need for borrowing and transferring up to \$750,000.00 from the Working Cash Fund 0002 to the F.I.C.A./Social Security Fund 0130; and,

**WHEREAS**, the Finance Committee, at a meeting on Wednesday, February 3, 2016, concurred with the County Administrator's recommendation and so recommends approval of this resolution to the McLean County Board; now, therefore,

**BE IT RESOLVED** by the McLean County Board in regular session that the sum of up to \$750,000.00 be and the same is hereby ordered transferred on an as needed basis from the Working Cash Fund 0002 to the following funds as follows:

FROM:	Working Cash Fund 0002	\$750,000.00
TO:	F.I.C.A./Social Security Fund 0130	\$375,000.00
	I.M.R.F. Fund 0131	\$375,000.00

**BE IT FURTHER RESOLVED** that the Treasurer of McLean County be and is hereby directed to make such transfer of up to \$750,000.00 accordingly.

**BE IT FURTHER RESOLVED** that said County Treasurer be directed to immediately reimburse said Working Cash Fund on or before October 1, 2016 upon receipt of general property taxes until the full amount so transferred has been returned to the Working Cash Fund 0002.

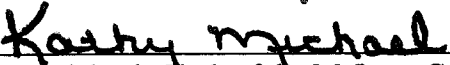
(2)

**BE IT FURTHER RESOLVED** that the County Clerk transmit certified copies of this Ordinance to the County Administrator, County Auditor, and the County Treasurer.

**ADOPTED** by the County Board of McLean County, Illinois this 16th day of February, 2016.

**ATTEST:**

**APPROVED:**

  
\_\_\_\_\_  
Kathy Michael, Clerk of the McLean County Board  
McLean County, Illinois

  
\_\_\_\_\_  
John D. McIntyre, Chairman  
McLean County Board



**AN ORDINANCE TRANSFERRING MONIES FROM THE  
HEALTH DEPARTMENT FUND 0112  
TO THE PERSONS WITH DEVELOPMENTAL DISABILITIES FUND 0110  
FISCAL YEAR 2016**

**WHEREAS**, the County Board of McLean County heretofore appropriated monies for the purposes set forth in the Persons with Developmental Disabilities Fund 0110 in the Fiscal Year 2016 Combined Annual Appropriation and Budget Ordinance; and,

**WHEREAS**, it is necessary to provide sufficient monies to meet ordinary and necessary expenses that have been budgeted; and,

**WHEREAS**, there are sufficient monies available in the Health Department Fund 0112 that may be drawn upon temporarily to meet this projected shortfall; and,

**WHEREAS**, it is desirable to transfer said monies; and,

**WHEREAS**, the County Administrator has recommended the need for borrowing and transferring up to \$166,842.00 from the Health Department Fund 0112 to the Persons with Developmental Disabilities Fund 0110; and,

**WHEREAS**, the Finance Committee, at its regular meeting on Wednesday, February 3, 2016, concurred with the County Administrator's recommendation and recommends approval of this Ordinance to the McLean County Board; now, therefore,

**BE IT ORDAINED** by the McLean County Board in regular session that the sum of up to \$187,314.00 be and the same is hereby ordered transferred on an as needed basis as follows:

FROM: Health Department Fund 0112	\$166,842.00
TO: Persons with Developmental Disabilities Fund 0110	\$166,842.00

**BE IT FURTHER ORDAINED** that the Treasurer of McLean County be and is hereby directed to make such transfer of up to \$166,842.00 accordingly.

(2)

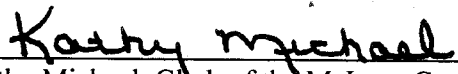
**BE IT FURTHER ORDAINED** that said County Treasurer be directed on or before October 1, 2016 to reimburse said Health Department Fund 0112 upon the receipt of general property taxes until the full amount so transferred has been returned to these funds.

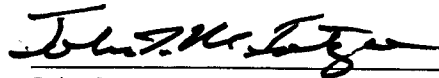
**BE IT FURTHER ORDAINED** that the County Clerk transmit certified copies of this Ordinance to the Director of the Health Department, County Administrator, County Auditor, and the County Treasurer.

**ADOPTED** by the County Board of McLean County, Illinois this 16th day of February, 2016.

**ATTEST:**

**APPROVED:**

  
Kathy Michael, Clerk of the McLean County Board  
McLean County, Illinois

  
John D. McIntyre, Chairman  
McLean County Board

e:\bill\coba\ordtrans\_healthfund16

## ANIMAL CONTROL CENTER AGREEMENT

This AGREEMENT for Animal Control Center Services is made this 1st day of January, 2016 by and between the COUNTY OF MCLEAN, a body politic, located in the City of Bloomington, Illinois (hereinafter called "COUNTY"), and COOKSVILLE, a VILLAGE located in the State of Illinois, County of McLean (hereafter called "VILLAGE").

WHEREAS there is a need to provide prompt and quality shelter for stray or straying dogs and cats, and dogs and cats otherwise subject to impoundment as provided by the Illinois Animal Control Act, ordinances enacted by the County of Mclean pursuant to said Act and ordinances of the VILLAGE; and,

WHEREAS the VILLAGE wishes to contract for prompt and quality shelter for stray or straying dogs and dogs and cats subject to impoundment that are picked up within its jurisdictional boundaries; and,

WHEREAS the COUNTY has the capacity to provide such services through allowing access to the McLean County Animal Control Center during regularly scheduled hours; and,

WHEREAS the COUNTY wishes to provide such services to the VILLAGE through this AGREEMENT,

IT IS, THEREFORE, AGREED by and between the COUNTY and the VILLAGE as follows:

1. The parties enter into this AGREEMENT for the period 1/1/2016 through 12/31/2016.
2. The COUNTY agrees to provide shelter to: a) stray or straying dogs and cats, and dogs and cats otherwise subject to impoundment placed in the Animal Control Center by any authorized representative of the VILLAGE; b) dogs and cats seized by VILLAGE law enforcement officers in the course of executing warrants for the arrest of the owners or persons having custody of any such dogs and cats; c) dogs and cats seized pursuant to warrants issued for the enforcement of VILLAGE and CRIMINAL CODES; and, d) dogs and cats summarily seized by VILLAGE law enforcement officers for failure to vaccinate for rabies and/or failure to register a dog or cat.
3. The COUNTY agrees to assist the VILLAGE in enforcing its municipal ordinances through any or all of the following: reporting the names and addresses of persons reclaiming animals placed in the Animal Control Center by an authorized representative of the VILLAGE and providing within the Animal Control Center information and education materials to residents of the VILLAGE concerning ordinances prohibiting dogs and cats from running at large.
4. The VILLAGE agrees to pay to the COUNTY for such services thirty dollars (\$30.00) per animal impounded at the McLean County Animal Control Center, upon invoice, beginning on January 1, 2016 and continuing throughout the term of this Agreement. Payments for services rendered pursuant to this AGREEMENT will be made by the VILLAGE to the COUNTY (payable to McLean County Animal Control) monthly no later than the 15th day of each month.

5. The COUNTY shall indemnify and hold the VILLAGE harmless from all causes of action, whether judicial or administrative, and the costs of defending any such actions resulting from any intentional or negligent act performed by the COUNTY, its employees and/or its agents which arise out of the performance of this agreement. Such actions shall include, but are not limited to, civil rights actions, property damage actions, personal injury actions, or any actions seeking recovery of money or other remedies.
6. The VILLAGE shall indemnify and hold harmless the COUNTY from all claims and causes of action, whether judicial or administrative, and the costs of defending any such claims or causes of which arise out of or are related to the performance of this Agreement by COUNTY, its employees, agents or assigns, except for any claims or causes of actions resulting from any intentional or negligent acts of the COUNTY, its employees, agents or assigns. Such actions shall include but are not limited to civil rights actions, property damage actions, personal injury actions, or any actions seeking recovery of money or other remedies.
7. All stray or straying dogs and cats, and all dogs and cats subject to impoundment placed in the Animal Control Center by a representative of the VILLAGE pursuant to the terms of this Agreement shall be subject to all of the ordinances, rules and regulations of the County of McLean, including but not limited to any and all statutes, ordinances and regulations relating to the release, quarantine, adoption and disposal of animals. The VILLAGE agrees that the COUNTY shall have no obligation to hold animals any longer than required by law; provided however the COUNTY will hold an animal longer at the request of the VILLAGE on the condition that there is sufficient space available to house the animal and that the VILLAGE agrees to pay all fees for boarding the animal for any additional days. The persons reclaiming such dog(s) or cat(s) shall be required to first pay all such reclaim, boarding, registration, veterinarian costs and all applicable fees associated with such ordinances, rules and regulations due to the COUNTY in addition to the reclamation/release fee of the VILLAGE.
8. This AGREEMENT may be terminated at the request of the VILLAGE or of the COUNTY upon ninety (90) days written notice being provided by either party to the other.
9. It is understood that the terms of this AGREEMENT include all of the agreements made by the COUNTY and the VILLAGE without regard to any oral conversations which may have taken place prior to its execution or subsequent thereto, and that any changes must be agreed to by both parties in writing.
10. If any provision of this AGREEMENT shall be held invalid or unenforceable the remainder of the AGREEMENT shall nevertheless remain in full force and effect. If any provision is held invalid or unenforceable with respect to particular situations or circumstances, it shall nevertheless remain in full force and effect in all other situations or circumstances.
11. This agreement may not be assigned in whole or in part nor duties delegated without the written consent of the VILLAGE, which consent shall be solely within the discretion of the VILLAGE and may be withheld for any reason.

12. Notwithstanding early termination or expiration of this agreement, the COUNTY and the VILLAGE agree to assume and continue all of their obligations described in paragraphs #6 and #7 above for any and all claims arising or made during the life of this agreement.

**VILLAGE**

By \_\_\_\_\_  
Village President

Date: \_\_\_\_\_

**ATTEST:**

By \_\_\_\_\_  
Village Clerk

Date: \_\_\_\_\_

**McLEAN COUNTY**

By \_\_\_\_\_  
Chairman

Date: \_\_\_\_\_

## RESOLUTION OF CONGRATULATIONS OF THE McLEAN COUNTY BOARD

**WHEREAS**, The Bloomington Normal Area Convention and Visitors Bureau has been charged with attracting tourism, conventions, sporting events and special events; and,

**WHEREAS**, the McLean County Board wishes to recognize the outstanding work by the Bloomington Normal Area Convention and Visitors Bureau specifically for attracting a high visibility statewide event, The Miss Illinois Pageants; and,

**WHEREAS**, The Pageants, operated by VANBROS and Associates did their due diligence by selecting McLean county as their new home site for the Pageants; and,

**WHEREAS**, The Pageants provide the contestants scholarships and opportunities to represent the State by encouraging young woman to gain self-awareness, self-confidence, individual pride and greater social awareness; and,

**WHEREAS**, the Pageants will be held at Illinois State University and the Marriott Hotel and Conference Center on Labor day Weekend, September 2 thru 5, 2016; and,

**WHEREAS**, it is appropriate and fitting for the McLean County Board to recognize and congratulate Crystal Howard, Director and Katy Selzer, Sales Marketing Manager of the Bloomington Normal Area Convention and Visitors Bureau and John Vanatta from VANBROS and Associates and representatives of the Pageants, Miss Illinois, Miss Nebraska, Miss Arkansas, Miss Missouri, Miss Oklahoma and Miss Kansas; now, therefore,


**BE IT RESOLVED** by the members of the McLean County Board that the Bloomington Normal Area Convention and Visitors Bureau and VANBROS Associates and their representatives are to be congratulated on selecting McLean County as their new Pageant home and for honorably representing women in their home states.

**ADOPTED** by the McLean County Board this 16<sup>th</sup> day of February, 2016.

ATTEST:

  
Kathy Michael, Clerk of the County Board  
McLean County, Illinois

APPROVED:

  
John D. McIntyre, Chairman  
McLean County Board

**EXECUTIVE COMMITTEE**  
Member Soeldner, presented the following:

**RESOLUTION BY THE McLEAN COUNTY BOARD  
AMENDING CHAPTER 20 OF THE McLEAN COUNTY CODE  
THE RULES OF THE McLEAN COUNTY BOARD**

WHEREAS, the McLean County Board approved and adopted *The Rules of the McLean County Board* on December 1, 2014; and

WHEREAS, the McLean County Board subsequently amended *The Rules of the McLean County Board* on May 19, 2015 and July 21, 2015; and

WHEREAS, the Rules Subcommittee has proposed making certain amendments to *The Rules of the McLean County Board*; and

WHEREAS, the Executive Committee reviewed and recommended approval of the proposed amendments at its meeting of February 9, 2016; and

WHEREAS, *The Rules of the McLean County Board* state that the adopted Rules shall remain in effect until the first Monday in December of 2016; now therefore,

BE IT RESOLVED by the County Board of McLean County, now in regular session, that the aforesaid Chapter 20-16 is hereby amended to read as follows:

(Additions are indicated by text and stricken material by ~~text~~)

§20-16. Committee functions; responsibilities of specific committees.

In addition to the general duties otherwise prescribed, the individual committees shall have the functions, responsibilities, and areas of jurisdiction and overview as set forth in this section.

A. Executive Committee.

1. The Executive Committee shall have the following specific functions and responsibilities:
  - a. To provide general direction for all Board programs, business, planning and policy-making functions and to review the reports of Board committees.
  - b. To exercise general supervision of the administration of all Board affairs, the Administrator's office, and Information Services Department.
  - c. To act in an advisory capacity to the Chair of the Board.
  - d. To review and make recommendations for changes in committee organization and scope and in rules as may be deemed necessary.
  - e. To be responsible for the general overview of, and coordination with, all "ad-hoc" committees, task forces and other like organizations as their activities relate to County business, unless specifically under the jurisdiction of another standing committee.

- f. To be responsible for all matters concerning the employment and activities of all consultants, both paid and unpaid, unless specifically under the jurisdiction of another standing committee.
- g. To review and make recommendations to the Board on salaries and compensation of elected and appointed officials; and to be responsible for the performance evaluation of the County Administrator.
- h. To be responsible for all relationships with other units of government and for all intergovernmental agreements unless specifically under the jurisdiction of another standing committee.
- i. To exercise general supervision over all matters relating to the codification of County ordinances and resolutions.
- j. To exercise general supervision over any federal or state entitlement programs for which the Board has a responsibility.
- k. To make recommendations on all emergency appropriations, transfer ordinances, and any transfers from the contingent account in all funds.
- l. To prepare and submit an annual budget policy resolution to the Board for its approval.
- m. To direct the County Administrator to prepare, recommend and submit to the appropriate oversight committees each year a five-year capital improvement program. The five-year capital improvement program shall be updated annually by the County Administrator as a part of the budget process.
- n. To receive the proposed annual operating and annual capital improvements budgets for each of the departments of County government as recommended by the respective oversight committees; and to study, review and adjust such departmental budget requests in order to accommodate budgetary priorities and fiscal constraints. To then direct the County Administrator to consolidate these adjusted budget requests into a Proposed Budget and Appropriation Ordinance and a Proposed Tax Levy Ordinance that shall be submitted to the Board, with the Executive Committee's recommendation, in accordance with the Statutes of the State of Illinois.
- o. To serve as liaison in the Board's relationship with external boards and commissions with which the Board may have a working relationship.
- p. To be responsible for County government public relations and information matters.
- q. To be generally responsible for the County's interest in all matters concerned with federal and state legislation.
- r. To develop an annual legislative program of primary County legislative concerns; said program to be adopted by the County Board in January of each fiscal year.
- s. To engage in a review of all legislation affecting the County which has been introduced in the General Assembly.



- t. To take action consistent with the best interests of the County on proposed or pending legislation at all stages.
  - u. To take action consistent with the best interests of the County on existing and proposed rules and regulations issued by agencies of the United States or the State of Illinois.
- 2. Liquor Control Commission. The Liquor Control Commission shall have the following specific functions and responsibilities:
  - a. To be responsible for all matters upon which the Commission may be required to act under the regulations of the Liquor Control Ordinance.[1]  
[1] Editor's Note: See Ch. 160, Alcoholic Beverages.
  - b. To review and recommend appropriate amendments to such ordinances as may be deemed necessary.
- 3. Rules Subcommittee. The Rules Subcommittee shall have the following specific functions and responsibilities:
  - a. To periodically review the rules of the Board and recommend revisions deemed necessary and appropriate.
  - b. To receive and consider proposals for changes in the rules of the Board and make appropriate recommendations.
- B. Finance Committee. The Finance Committee shall have the following specific functions and responsibilities:
  - 1. To exercise continuous review of the overall tax cycle, from the initial assessment of property through the tax collection.
  - 2. To exercise continuous review of revenues and expenditures, and to identify new or alternative revenue sources for the County.
  - 3. To review and make recommendations to the Board with respect to purchasing and contracting policies and procedures.
  - 4. To exercise continuous review of the integrated financial management and the accounting and fiscal operations policies.
  - 5. To serve as the oversight committee for the office of Supervisor of Assessments.
  - 6. To serve as the oversight committee for the Auditor, Recorder, Treasurer, County Clerk, Superintendent of the Consolidated Education Service Region, University of Illinois Cooperative Extension Service and Bloomington Board of Election Commissioners.
  - 7. To be responsible for fiscal instruments.
  - 8. To recommend to the Board a public accounting firm to conduct an annual audit of all funds and accounts of the County.
  - 9. To be responsible for the County's Risk Management Program, including

insurance matters.

10. Upon completion of each fiscal year's annual audit, to review and recommend the Comprehensive Annual Financial Report and the Annual County Financial Report to the Board for its acceptance prior to their submission to the Illinois State Comptroller.
11. To review the outside auditor's management letter, request departmental responses to same, make recommendations to the Board and the various oversight committees, and monitor corrective actions.
12. To exercise general supervision over all collective bargaining agreements, employee benefits, and entitlement and recommend changes to the Board.
13. To exercise general supervision over the administration of the Position Classification Schedule and the Salary Schedules.
14. To prepare and make recommendations to the Board with respect to the Personnel Policies and Procedures Ordinance.[2]  
[2] Editor's Note: See Ch. 108, Personnel Policies and Procedures.
15. To consider all requests for compensation changes or reclassification and make a recommendation to the Board, as may be provided in the Personnel Policies and Procedures Ordinance.
16. To consider all requests for staffing changes which require amendment to the Funded Full-time Positions Resolution after review by the appropriate oversight committee and make a recommendation to the Board.
- ~~17. 1. To serve as the oversight committee for the County Nursing Home and recommend policies and programs for the Nursing Home administration.~~
- ~~18. 17. To exercise general supervision over the Animal Control Program.[3]  
[3] Editor's Note: See also Ch. 165, Animals.~~
- ~~19. 18. To exercise general supervision over the following specific responsibilities as they pertain to properties and facilities:
  - a. Janitorial work consisting of cleaning, mowing, and minor repairs for the Animal Control Facility and the Nursing Home.
  - b. Recommending to the Property Committee construction and remodeling of buildings, additions, structures, parking lots, and other land improvements for the Animal Control Facility and the Nursing Home, at costs in excess of \$2,500.
  - c. Construction or remodeling of buildings, additions, structures, parking lots, and other land improvements at a cost of \$2,500 or less when less than 50% of the cost is by contract or contracts for the Animal Control Facility and the Nursing Home.~~
20. 19. To exercise general supervision over all licensing activities which are not under the jurisdiction of other committees.

C. Justice Committee. The Justice Committee shall have the following specific functions and responsibilities:

1. To serve as the oversight committee for the Sheriff, Circuit Clerk, Circuit Court (11th Judicial Circuit), Coroner, Court Services, State's Attorney, Public Defender, Jury Commission and the Sheriff's Office Merit Commission.
2. To serve as the oversight committee for the Emergency Management Agency.
3. To exercise general supervision over the following specific responsibilities as they pertain to properties and facilities:
  - a. Janitorial work consisting of cleaning, mowing, and minor repairs for the Emergency Management Agency garage building on the Fairview Campus.
  - b. Recommending to the Property Committee construction or remodeling of buildings, additions, structures, parking lots, and other land improvements for the Law and Justice Center and the Emergency Management Agency garage building, at costs in excess of \$2,500.
  - c. Construction or remodeling of buildings, additions, structures, parking lots, and other land improvements at a cost of \$2,500 or less or when 50% of the costs is by contract or contracts for the Law and Justice Center and the Emergency Management Agency garage building.
4. To exercise general supervision over fireworks licensing.

D. Transportation Committee. The Transportation Committee shall have the following specific functions and responsibilities:

1. To serve as the oversight committee for the County Highway Department.
2. To exercise general supervision over all bridge, road and right-of-way matters under the jurisdiction of the County; over the acquisition and disposition of County Highway equipment and materials.
3. To recommend to the Board approval of contracts for all highway work for which the County is responsible.
4. To exercise general supervision over the letting of bids and right-of-way acquisitions relating to County highways or the County Highway Department.
5. To provide the Board with long-range plans for the highways in the County, including those to be undertaken by the County and those planned jointly with other political units.
6. To exercise general supervision over the following specific responsibilities as they pertain to properties and facilities:
  - a. Janitorial work consisting of cleaning, mowing, and minor repairs for the County Highway building and garages.

b. Recommending to the Property Committee construction or remodeling of buildings, additions, structures, parking lots, and other land improvements for the County Highway building and garages, at costs in excess of \$2,500.

c. Construction or remodeling of buildings, additions, structures, parking lots, and other land improvements at a cost of \$2,500 or less, or when less than 50% of the cost is by contract or contracts for the County Highway building and garages.

E. Property Committee. The Property Committee shall have the following specific functions and responsibilities:

1. To serve as the oversight committee for the Department of Parks and Recreation and to prepare plans and policies for County participation in recreational facilities and programs and make appropriate recommendations to the Board.

2. To coordinate with appropriate standing committees and the Public Building Commission in planning for any remodeling and expansion of the Law and Justice Center.

3. To prepare, in cooperation with the Public Building Commission and the State's Attorney, procedures for transferring title to the Law and Justice Center to the County.

4. To prepare recommendations for methods of financing operations and maintenance of the Law and Justice Center at such time as title is transferred to McLean County.

5. To exercise general supervision over the following specific responsibilities as they pertain to properties and facilities:

a. Janitorial work consisting of cleaning, mowing, and minor repairs for all County buildings and facilities, except where specific authority and responsibility is vested in another standing committee.

b. Repair of and maintenance contracts for elevators, electrical, heating, ventilation and air conditioning and other such mechanical equipment and systems at all County buildings and facilities.

c. Contract services for pest control, garbage pickup, and other like services.

d. Recommend construction or remodeling of buildings, additions, structures, parking lots, and other land improvements.

e. Purchase of janitorial and paper supplies and any other joint purchase of supplies used to clean, maintain, and operate County buildings and facilities.

F. Land Use and Development Committee. The Land Use and Development Committee shall have the following specific functions and responsibilities:

1. To serve as the oversight committee for the Department of Building and Zoning and to handle all matters upon which the McLean County Zoning Ordinance requires action by a committee of the Board.[4]

[4] Editor's Note: See Ch. 350, Zoning.

2. To exercise general supervision over matters concerning maps, plats and subdivisions and to conduct public hearings and handle all other matters upon which the Land Subdivision Ordinance of McLean County, Illinois, requires action by a committee of the Board.[5]

[5] Editor's Note: See Ch. 317, Subdivision of Land.

3. In cooperation with the Director of Building and Zoning, to review and recommend environment, zoning, building, subdivision, mobile home and nuisance ordinances and resolutions and recommend any necessary changes to the Board.
4. To act as liaison between the Board and the McLean County Regional Planning Commission, Zoning Board of Appeals, Soil Conservation and Cooperative Extension Services and with other agricultural organizations.
5. In cooperation with the appropriate agencies, to recommend for adoption of a long-range Comprehensive Plan or portion thereof for the use of land, for protection of the environment and to coordinate economic development.
6. To act as members of the McLean County Regional Pollution Control Site Hearing Committee and to hold public hearings and to make recommendations to the Board on all matters pursuant to that authority.

G. Health Committee. The Health Committee shall have the following specific functions and responsibilities:

1. To aid in the coordination of public health activities of the County and to prepare plans and policies for County participation in physical and mental health programs and make appropriate recommendations to the Board.
2. To serve as liaison in the Board's relationship with the Board of Health and Persons with Developmental Disabilities Board, and any other County physical and mental health service.
3. To serve as the oversight committee for the County Nursing Home and recommend policies and programs for the Nursing Home administration.
4. To exercise general supervision over the following specific responsibilities as they pertain to properties and facilities:
  - a. Janitorial work consisting of cleaning, mowing, and minor repairs for the Nursing Home.
  - b. Recommending to the Property Committee construction and remodeling of buildings, additions, structures, parking lots, and other land improvements for the Nursing Home, at costs in excess of \$2,500.
  - c. Construction or remodeling of buildings, additions, structures, parking lots, and other land improvements at a cost of \$2,500 or less when less than 50% of the cost is by contract or contracts for the Nursing Home.
5. To exercise general supervision over the health, medical and nursing operations

in the Jail Medical Department and the Juvenile Detention Center.

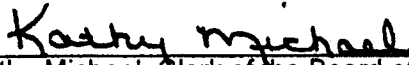
BE IT FURTHER RESOLVED, that the County Clerk shall provide a copy of this Resolution to the County Administrator, the State's Attorney and the First Civil Assistant State's Attorney; and

BE IT FURTHER RESOLVED, this amendment shall become effective and in full force upon adoption of this Resolution.

Adopted by the County Board of McLean County, Illinois, this 16th day of February, 2016.

ATTEST:

APPROVED:

  
Kathy Michael, Clerk of the Board of  
McLean County

  
John D. McIntyre, Chair of the McLean  
County Board

Members Soeldner/Buchanan moved the County Board approve a Request for Approval of an Amendment to Chapter 20 of the McLean County Code, McLean County Board Rules - Rules Subcommittee. Clerk Michael shows all members present voting in favor of the motion. Motion carried.

**EXECUTIVE COMMITTEE**  
Member Soeldner, presented the following:

**Civil Division of the McLean County State's Attorney's Office**



Government Center, Room 401  
115 E. Washington Street, P.O. Box 2400  
Bloomington, Illinois 61702-2400  
Telephone: (309) 888 – 5110  
FAX number: (309) 888 – 5111  
E-mail: don.knapp@mcleancountyil.gov

February 5, 2016

To: John McIntyre, County Board Chairman and Chairman of the Executive Committee  
Fr: Don Knapp  
Re: Intergovernmental Revenue Sharing Agreement

Attached please find for your consideration, an Intergovernmental Revenue Sharing Agreement which details the understanding between the County, Town of Normal (Town) and City of Bloomington (City) regarding the reception and use of sales tax revenue pledged to the County from the Town and City.

As noted in the agreement, in September of 2015, the Town and City enacted ordinances which pledge revenue to the County to be used for mental health and public safety purposes. The Town and City will begin receiving that revenue in April of 2016. This agreement formalizes logistics associated with the reception and use of those funds.

# Intergovernmental Revenue Sharing Agreement

Between the  
County of McLean,  
the City of Bloomington, and  
The Town of Normal

This agreement is dated April 1, 2016 and is between the COUNTY OF McLEAN ("County"), the CITY OF BLOOMINGTON ("City"), and the TOWN OF NORMAL ("Town").

WHEREAS, the United States Department of Justice, through a subdivision thereof known as the National Institute of Corrections evaluated the growing number of citizens from our community who suffer from mental illness who find themselves interacting with our community's criminal justice system; and

WHEREAS, the National Institute of Corrections issued two reports on the matter. The first, technical report No. 13J1032 titled *Options & Opportunities* on January 6, 2013, and the second, technical assistance report No. 13J1069 titled *Jail Mental Health Design and Programming* on July 23-26, 2013; and

WHEREAS, the aforementioned reports found that "publicly funded mental health facilities have closed permanently and/or access to outpatient treatment has been reduced to the point where many people have lost access to vitally needed services. As a result, many people suffering from mental illness are incarcerated for the first time and many others are re-incarcerated following stable community living"; and

WHEREAS, technical assistance report No. 13J1069 indicated that "jails have become the primary safety net for people suffering from mental illness. This further exacerbates community barriers causing mentally ill stigma by the added title 'criminal' to these already 'left-out' community members"; and

WHEREAS, the aforementioned reports found that the McLean County Adult Detention Facility ("MCDF") was not designed for nor is it adequately staffed to manage this growing population of mentally ill; and



WHEREAS, specific to our community, the U.S. Department of Justice found that the “current local community mental health delivery system is ineffective in significantly reducing suffering of its citizens or in reducing mentally ill involvement in the criminal justice system. It is clearly unable to provide timely or adequate levels of services to meet the needs of the community without significant changes and determined commitment among government officials and community leaders”; and

WHEREAS, acknowledging this great need of the community, and in an effort to protect and provided necessary services to our citizens, government officials and community leaders convened two interagency, public-private workgroups. These workgroups identified the long-term objective and necessity to “create a community-wide commitment to diversified funding for Mental Health Services”; and

WHEREAS, in an effort to meet that stated necessity, the Town of Normal, City of Bloomington and County of McLean endeavored to provide the funds necessary to achieve such a worthy long-term objective; and

WHEREAS, the Town of Normal and City of Bloomington are home rule units of government and, as such, Article 7, Section 6(a) of the Constitution of the State of Illinois of 1970 provides them the authority to “exercise any power and perform any function pertaining to its government and affairs including” the power “to tax”; and

WHEREAS, sections 8-11-1 and 8-11-5 of the Illinois Municipal Code allow the Town of Normal and the City of Bloomington to impose a Home Rule Retailer occupation Tax and a Home Rule Service Occupation Tax, respectively; and

WHEREAS, neither State statute nor the Illinois Constitution restricts the Town of Normal nor the City of Bloomington from pledging to share with the County a portion of tax revenue received under sections 8-11-1 or 8-11-5 of the Illinois Municipal Code; and

WHEREAS on September 8, 2015, the Town of Normal found that it is in the best interests of the health, safety, and welfare of the citizens of the Town of Normal to increase the rate of its Home Rule Retailer Occupation Tax and Home Rule Service Occupation Tax to 2.5% beginning January 1, 2016 in part to help fund mental-health services; and

WHEREAS, the Town of Normal by ordinance dedicated 10% of its 2.5% Home Rule Retailer Occupation Tax and Home Rule Service Occupation Tax “to the County of McLean for purposes of mental health and public safety”; and

WHEREAS on September 21, 2015, the City of Bloomington found that it is in the best interests of the health, safety and welfare of the citizens of the City of Bloomington to increase the rate of its Home Rule Retailer Occupation Tax and Home Rule Service Occupation Tax to 2.5% beginning January 1, 2016 in part to help fund mental health services; and

WHEREAS, the City of Bloomington by ordinance dedicated 10% of its 2.5% Home Rule Retailer Occupation Tax and Home Rule Service Occupation Tax “to the County of McLean for purposes of mental health and public safety”; and

WHEREAS, the City of Bloomington is a unit of local government as defined in Article VII, Section 1 of the Constitution of the State of Illinois of 1970. The Town of Normal is a unit of local government as defined in Article VII, Section 1 of the Constitution of the State of Illinois of 1970. The County of McLean is a unit of local government as defined in Article VII, Section 1 of the Constitution of the State of Illinois of 1970; and

WHEREAS, pursuant to Article VII, Section 10 of the Constitution of the State of Illinois of 1970, units of local government have the authority to contract or otherwise associate among themselves to obtain or share services and exercise, combine, or transfer any power or function, in any manner not prohibited by law or ordinance; and

WHEREAS, pursuant to Section 5 of the Intergovernmental Cooperation Act (found at 5 ILCS 220/1 *et seq.*), any one or more public agencies may contract with any one or more other public agencies to perform any governmental service, activity or undertaking or to combine, transfer, or exercise any powers, functions, privileges, or authority which any of the public agencies entering into the contract is authorized by law to perform, provided that such contract shall be approved by the governing bodies of each party to the contract; and

The parties agree as follows:

## **Article 1. Definitions, Purpose, and Term**

### **Section 1-1. Definitions.** As used in this agreement:

“City Rate Ordinance” means City Ordinance, No. 2105-62, passed on September 21, 2015

“Home Rule Sales Tax” means (i) for the Town, the home rule municipal retailers’ occupation tax and the home rule service occupation tax imposed under Section 25.9-1 of the Municipal Code of the Town of Normal, 1969 and (ii) for the City, the home rule municipal retailers’ occupation tax and the home rule service occupation tax imposed under Chapter 39, Section 130 of the Bloomington City Code.

“IDOR” means the Illinois Department of Revenue.

“Net Tax Proceeds” means the Home Rule Sales Tax proceeds remitted to the Town or City by IDOR under Division 11 of Article 8 of the Illinois Municipal Code from its collection of the Town’s or City’s Sales Tax.

“Pledged Revenue” means the portion of the Net Tax Proceeds remitted to the County by the Town and by the City under Article 2 of this Agreement.

“Town Rate Ordinance” means Town Ordinance, No. 5596, passed on September 8, 2015

### **Section 1-2. Purpose and intent.**

(a) The purpose and intent of this agreement is to memorialize the commitment that the City and Town have made to provide the County with revenues collected from the Town and City’s Home Rule Sales Tax for the County to use solely for the purposes of mental health and public safety. The amount of revenues provided to the County are specified in the City Rate Ordinance and the Town Rate Ordinance and set forth below.

(b) The County agrees to use these revenues exclusively for mental health and public safety purposes as more particularly described in Article III.

**Section 1-3. Term.** The term of this agreement begins on April 1, 2016 and continues through May 31, 2036.

## **Article 2. City and Town Obligations**

### **Section 2-1. Payment of Pledged Revenues.**

(a) Each month, the City and the Town will pay to the County the Pledged Revenue, as calculated under Section 2-2.

(b) The Pledged Revenue must be remitted within 30 days after the date that the City or the Town receives the Net Tax Proceeds from IDOR.

(c) The obligation of the City or the Town to begin to remit the Pledged Revenue begins on the first month that the City or the Town receives the Net Tax Proceeds from IDOR of Home Rules Sales Taxes collected at the 2.5% rate. (The parties estimate that the City and the Town will receive these proceeds beginning in April of 2016.) The obligation of the City or the Town to remit the Pledged Revenue continues until that municipality has made a total of 240 monthly payments.

#### **Section 2-2. Calculation of Pledged Revenues.**

(a) The parties intend that the amount of the Pledged Revenue remain proportionate to the distribution to the County set forth in the City Rate Ordinance and in the Town Rate Ordinance, which is 10% of the Net Tax Proceeds collected at a rate of 2.5%.

(b) If, in any month, the Home Rule Sales Tax of the City or the Town is collected at the tax rate of 2.5%, then the amount of the Pledged Revenue for that municipality for that month is 10% of the Net Tax Proceeds received by the municipality for that month.

(c) If, in any month, the Home Rule Sales Tax of the City or the Town is collected at a rate other than 2.5%, then the amount of the Pledged Revenue for that municipality for that month is identified in Schedule A attached to this Agreement.

**Section 2-3. Changes in Law or Circumstances.** The parties agree to negotiate in good faith to amend this agreement accordingly if any of the following occur:

(1) Due to State or federal law, administrative regulations, or referendum, the Town's or the City's ability to impose or receive Home Rule Sales Tax is materially altered; or

(2) there is a material decrease in the County's need for future Pledged Revenues for the expenses set forth in Section 3-2.

#### **Section 2-4. Reduction in Tax Rate.**

(a) The parties acknowledge that the County has incurred debt obligations in anticipation of receiving the Pledged Revenue under this agreement.

(b) If, for any reason other than those set forth in Section 2-3, the City or the Town reduces the rate of this Home Rule Sales Tax to a rate of 1.5% or less, then the parties agree to negotiate in good faith to amend this agreement for the purpose of providing funding to the

County to assist in the repayment of the County's bond obligations incurred in reliance on this Agreement.

(c) The reduction of a rate under this Section does not relieve the City or Town from providing Pledged Revenues until the Net Tax Proceeds collected on the rate of 1.5% or lower are remitted to the City or Town.

(d) The City or Town will provide the County with advanced notice, as soon as practical, of any intention to reduce the Home Rule Sales Tax rate to an amount of 1.5% or less.

**Section 2-5. No obligation to remit other tax proceeds.** Nothing in this Agreement obligates the City or the Town to remit to the County any tax proceeds or any other moneys disbursed by IDOR or by the State other than the Home Rule Sales Tax.

### **Article 3. County Obligations**

#### **Section 3-1. Pledged Revenues maintained in separate fund.**

(a) During the term of this agreement, the County shall maintain a fund, separate from its other funds, known as the County Special Mental Health and Public Safety Fund.

(b) The County must deposit the Pledged Revenue into the Fund and may not deposit any other monies from any source other than the Pledged Revenue into the Fund.

(c) The County may use monies from the Fund only for the purposes set forth in Section 3-2.

**Section 3-2. Use of Pledged Revenues.** The County may use the Pledged Revenue only for the following purposes:

(a) Debt service relating to expansion and renovation of the McLean County Law & Justice Center Detention Facilities.

(b) County Government criminal justice services related to expanded and renovated detention facility operations for behavioral health services.

(c) Community behavioral health initiatives, services and programs consistent with the McLean County Behavioral Health Action Plan, including provisions for an electronic integrated case-management system to be used by Town and City public-safety agencies.

**Section 3-3. Budgeting of Pledged Revenues.** The County shall budget the Pledged Revenue through its normal and customary budgeting process. During the process of budgeting the Pledged Revenue, the County shall seek the advice of the McLean County Behavior Heath Coordinating Council (MCBHCC) which is described in the McLean County Behavioral Health Action Plan. The Town and the City shall nominate one representative, each, to the MCBHCC.

The McLean County Board agrees to appoint those nominated by the Town and the City to the MCBHCC.

**Section 3-4. Reporting.** During the term of the agreement, the County shall provide to the City and Town a financial report upon request and annually providing information on disbursements made from the County Special Mental Health and Public Safety Fund, including type of utilization as outlined in Article III and identification of funded initiatives as outlined in this Article.

## **Article 4. Default and Remedies**

**Section 4-1. Default by City or Town.** Any of the following acts or omissions by the City or Town constitutes a default:

- (a) Failure to remit pledged revenue to the McLean County Treasurer in accordance with the provisions of this Agreement.
- (b) Any other failure on the part of the Town or City to comply with the terms of this Agreement.

**Section 4-2. Default by County.** Any of the following acts or omissions by the County constitutes a default:

- (a) Use of Pledged Revenue for any purpose inconsistent with the terms and conditions of this Agreement.
- (b) Any other failure on the part of the County to comply with the terms and conditions of this Agreement.

**Section 4-3. Notice and opportunity to cure.** Any party asserting a default against another party shall deliver written notice to that party of the nature of the alleged default and shall demand performance. The party asserting default may resort to the remedies under Section 4-4 if, within 45 days after the delivery of the default notice, the defaulting party has failed to cure the default in accordance with the demand set forth in the notice.

**Section 4-4. Remedies.** If, within 45 days after delivery of a default notice under Section 4-3, the defaulting party fails to cure the default in accordance with the demand for performance set forth in the notice, the demanding party, without further notice, may resort to any and all remedies available at law or in equity, including specific performance.

## **Article 5. General Provisions**

**Section 5-1. Amendment.** This Agreement may be amended only by the mutual consent of all parties provide through the adoption by each party of an ordinance or resolution approving said amendment as provided by law, and by the execution of said amendment by the parties.

**Section 5-2. No Third-Party Beneficiaries.** This Agreement is for the exclusive benefit and convenience of the parties hereto. No provision of this Agreement shall in any way inure to the benefit of any third person, including the public at large, so as to constitute any such person a third-party beneficiary of the Agreement or of any one or more of the terms hereof, or otherwise give rise to any cause of action in any person not a party hereto.

**Section 5-3. Assignability.** The parties may not assign this agreement or any right or obligation thereunder without prior written consent of all the parties, which shall not be unreasonably withheld.

**Section 5-4. Integration.** This Agreement supersedes all prior agreements between the parties with respect to its subject matter and constitutes a complete and exclusive statement of the terms of the agreement between the parties with respect to the subject matter.

**Section 5-5. Severability.** If any provision of this Agreement is held illegal or unenforceable in a judicial proceeding, that provision shall be severed and shall be inoperative, and the remainder of this Agreement shall remain operative and binding on the parties.

**Section 5-6. Applicable Law.** This Agreement shall be construed in accordance with the laws and decisions of the State of Illinois.

**Section 5-7. Notices.** All notices herein shall be in writing and shall be deemed to be effective as of the date of actual delivery if by personal delivery or as of the third day from and including the day of posting if mailed by certified or registered mail return receipt requested with postage prepaid. Notices shall be delivered as follows or to any replacement parties as may from time to time be identified by written notice.

*To the City:*  
City of Bloomington

*To the Town:*  
Town of Normal

Attention: City Manager  
109 E. Olive Street  
Bloomington, IL 61701

Attention: City Manager  
11 Uptown Circle  
Normal, IL 61761

*To the County:*  
McLean County  
Attention: County Administrator  
115 E. Washington Street, Suite 401  
Bloomington, IL 61701

*[Remainder of page intentionally blank]*



The parties are signing this agreement as of the date set forth in the introductory clause.

<b>City of Bloomington</b>  By: _____ Mayor  ATTEST:  By: _____ City Clerk	<b>County of McLean</b>  By: _____ County Board Chairman  ATTEST:  By: _____ County Clerk
<b>Town of Normal</b>  By: _____ Mayor  ATTEST:  By: _____ Town Clerk	

## SCHEDULE A

Home Rule Sales Tax Rate	Amount of Pledged Revenue
1.50% or below 1.50%	To be determined
1.75%	14.28% of Net Tax Proceeds
2.00%	12.50% of Net Tax Proceeds
2.25%	11.11% of Net Tax Proceeds
2.50%	10% of Net Tax Proceeds
2.75%	9.09% of Net Tax Proceeds
3.00%	8.33% of Net Tax Proceeds
3.25%	7.69% of Net Tax Proceeds
3.50%	7.14% of Net Tax Proceeds
3.75%	6.66% of Net Tax Proceeds
4.00%	6.25% of Net Tax Proceeds
4.25%	5.88% of Net Tax Proceeds
4.50%	5.55% of Net Tax Proceeds
4.75%	5.26% of Net Tax Proceeds
5.00%	5.00% of Net Tax Proceeds
5.25%	4.76% of Net Tax Proceeds
5.50%	4.54% of Net Tax Proceeds
5.75%	4.34% of Net Tax Proceeds
6.00%	4.16% of Net Tax Proceeds

Members Soeldner/Metsker moved the County Board approve a Request for Approval of Intergovernmental Revenue Sharing Agreement between the County of McLean, the City of Bloomington, and the Town of Normal - Administration. Clerk Michael shows all members present voting in favor of the motion. Motion carried.

**FINANCE COMMITTEE**  
Member Owens, presented the following:

McLean County Animal Control  
9279 North 1375 East Road  
Bloomington, Illinois 61705  
(309) 888 - 5060

January 27, 2016

TO: McLean County Finance Committee  
FROM: Marshall Thomson  
RE: Action Items for the February Finance Committee Meeting

Enclosed are (3) actions items for review by the McLean County Finance Committee:

1.) Appropriation Transfer Request Form:

Purchase Commercial Power Washer

The McLean County Animal Control would like to request approval to move \$2,549.19 from 0001-0032-0621-0001 (Non-Major Equipment) to 0001-0032-0838-0001 (Purchase of Machinery and Equipment) in the 2015 budget. This request is to purchase a commercial power washer for deep cleaning and sanitizing kennels during daily and routine cleaning at the shelter. This is imperative for disease transmission prevention and keeping up with animal debris with more animals being housed at the shelter.

2.) Animal Control Center Agreement for the Town of Normal, 3 year agreement;

The Agreement is for continuation of animal control center services for the next 3 years between the County of McLean and Town of Normal during the period specified in the agreement, once the agreement has been approved the TOWN agrees to pay the COUNTY eighteen thousand five hundred sixteen dollars (\$1,513 per month) for services from April 1, 2016 through March 31, 2017; eighteen thousand eight hundred eighty eight dollars (\$1,574 per month) for services from April 1, 2017 through March 31, 2018; and nineteen thousand two hundred sixty dollars (\$1,605 per month) for services from April 1, 2018 through March 31, 2019. There is a 90 day termination clause for either party.

3.) Animal Control Warden Services for the Town of Normal, 3 year agreement;

The Agreement is for continuation of animal control warden services for the next 3 years between the County of McLean and Town of Normal during the period specified by this agreement, once the agreement has been approved the TOWN agrees to pay the COUNTY forty nine thousand nine hundred fifty six dollars (\$4,163 per month) for services from April 1, 2016 through March 31, 2017; fifty thousand nine hundred fifty two dollars (\$4,246 per month) for services from April 1, 2017 through March 31, 2018; and fifty one thousand nine hundred seventy two dollars (\$4,331 per month) for services from April 1, 2018 through March 31, 2019. There is a 90 day termination clause for either party.

**An EMERGENCY APPROPRIATION Ordinance**  
**Amending the McLean County Fiscal Year 2015**  
**Combined Annual Appropriation and Budget Ordinance**  
**Animal Control General Fund 0001, Department 0032**

WHEREAS, the McLean County Board, on November 18, 2014, adopted the Combined Annual Appropriation and Budget Ordinance, which sets forth the revenues and expenditures deemed necessary to meet and defray all legal liabilities and expenditures to be incurred by and against the County of McLean for the 2015 Fiscal Year beginning January 1, 2015 and ending December 31, 2015; and,

WHEREAS, the Combined Annual Appropriation and Budget Ordinance includes the operating budget for the Animal Control Department 0032; and,

WHEREAS, the Animal Control Department wishes to transfer \$2,549.19 from line item 0621.0001 Non-Major Equipment to line item 0838.0001 Purchase Machinery & Equipment in the Fiscal Year 2015 Adopted Budget; and,

WHEREAS, the Finance Committee, on Tuesday, February 2, 2016, approved and recommended to the County Board an Emergency Appropriation to amend the Combined Annual Appropriation and Budget Ordinance for Fiscal Year 2015 to amend the general fund by transferring \$2,549.19 from line item 0621.0001 to line item 0838.0001 for the Fiscal Year 2015 Adopted Budget; now, therefore,

BE IT ORDAINED by the McLean County Board as follows:

1. That the County Auditor is directed to add (subtract) to the appropriated budget of the Animal Control Department, General Fund 0001, Animal Control Department, 0032, the following appropriation:


	<u>ADOPTED BUDGET</u>	<u>ADD (SUBTRACT)</u>	<u>AMENDED BUDGET</u>
0001-0032-0039-0621.0001 Non-Major Equipment	\$8,141.00	(\$2,549.19)	\$5,591.81
0001-0032-0039-0838.0001 Purchase Machinery & Equipment	\$0.00	\$2,549.19	\$2,549.19


2. That the County Clerk shall provide a copy of this ordinance to the County Auditor, County Treasurer, Director of Court Services, and County Administrator.

ADOPTED by the County Board of McLean County this 16th day of February, 2016.

ATTEST:

APPROVED:

  
Kathy Michael, Clerk of the  
County Board of McLean County, Illinois

  
John D. McIntyre, Chairman  
McLean County Board

Members Owens/Segobiano moved the County Board approve a Request for Approval of an Emergency Appropriation Ordinance Amending the McLean County Fiscal year 2015 Combined Annual Appropriation and Budget Ordinance for Animal Control General Fund 0001, Department 0032. - Animal Control. Clerk Michael shows all members present voting in favor of the motion. Motion carried.

**FINANCE COMMITTEE**  
Member Owens, presented the following:

**TOWN OF NORMAL  
ANIMAL CONTROL CENTER AGREEMENT**

This AGREEMENT for Animal Control Center Services is made this 1st day of April, 2016 by and between the COUNTY OF MCLEAN, a body politic, located in the City of Bloomington, Illinois, hereinafter referred to as the COUNTY, and the TOWN OF NORMAL, a Municipal Corporation located in the State of Illinois, hereafter referred to as the TOWN.

WHEREAS there is a need to provide prompt and quality shelter for stray or straying dogs and cats, and dogs and cats otherwise subject to impoundment that are picked up by a McLean County Animal Control Warden, any authorized representative of the COUNTY or any other authorized representative of the TOWN; and,

WHEREAS the TOWN wishes to contract for prompt and quality shelter for stray or straying dogs and cats, and dogs and cats otherwise subject to impoundment that are picked up within its jurisdictional boundaries; and,

WHEREAS the COUNTY has the capacity to provide such services and will permit a Warden or authorized representative of the COUNTY 24-hour, seven days per week access to the McLean County Animal Control Center for the TOWN; and,

WHEREAS the COUNTY wishes to provide such services to the TOWN through this AGREEMENT,

IT IS, THEREFORE, AGREED by and between the COUNTY and the TOWN as follows:

1. The parties enter into this AGREEMENT for the period April 1, 2016 through March 31, 2017, April 1, 2017 through March 31, 2018, and April 1, 2018 through March 31, 2019.
2. The COUNTY agrees to provide shelter to: a) stray or straying dogs and cats, and dogs and cats otherwise subject to impoundment placed in the Animal Control Center by any authorized representative of the TOWN; b) dogs and cats seized by TOWN law enforcement officers in the course of executing warrants for the arrest of the owners or persons having custody of any such dogs and cats; c) dogs and cats seized pursuant to warrants issued for the enforcement of TOWN MUNICIPAL and CRIMINAL codes and, d) dogs and cats summarily seized by TOWN law enforcement officers for failure to vaccinate for rabies and/or failure to register a dog or cat.
3. The COUNTY agrees to assist the TOWN in enforcing its municipal ordinances through any or all of the following: collecting reclamation/release fees, reporting the names and addresses of persons reclaiming dogs and cats placed in the Animal Control Center by an authorized representative of the TOWN and providing within the Shelter information and education materials to residents of the TOWN concerning ordinances prohibiting dogs and cats from running at large.
4. The TOWN agrees to pay to the COUNTY for such services as follows:

- A. One thousand five hundred forty-three dollars (\$1,543) per month, for a total of eighteen thousand five hundred sixteen dollars (\$18,516), from April 1, 2016 through March 31, 2017;
  - B. One thousand five hundred seventy-four dollars (\$1,574) per month, for a total of eighteen thousand eight hundred eighty-eight dollars (\$18,888), from April 1, 2017 through March 31, 2018;
  - C. One thousand six hundred five dollars (\$1,605) per month, for a total of nineteen thousand two hundred and sixty dollars (\$19,260) from April 1, 2018 through March 31, 2019.
- 5. Payments for services rendered pursuant to this AGREEMENT will be made by the TOWN to the COUNTY (payable to the McLean County Animal Control) monthly no later than the 15th day of each month.
  - 6. The COUNTY will indemnify and hold the TOWN harmless from all causes of action, whether judicial or administrative, and the costs of defending any such actions resulting from any intentional or negligent act performed by the COUNTY, its employees and/or its agents which arise out of the performance of this agreement. Such actions shall include, but are not limited to, civil rights actions, property damage actions, personal injury actions, or any actions seeking recovery of money or other remedies.
  - 7. The TOWN will indemnify and hold harmless the COUNTY from all causes of action, whether judicial or administrative, and the costs of defending any such actions resulting from any intentional or negligent acts performed by the TOWN, its employees and/or its agents which arise out of the performance of this agreement. Such actions shall include, but are not limited to, civil rights actions, property damage actions, personal injury actions, or any actions seeking recovery of money or other remedies.
  - 8. All stray or straying dogs and cats placed in the Animal Control Center by a representative of the TOWN pursuant to the terms of this Agreement shall be subject to all of the ordinances, rules and regulations of the County of McLean, including but not limited to any and all statutes, ordinances and regulations relating to the release, quarantine, adoption and disposal of animals. The TOWN agrees that the COUNTY shall have no obligation to hold animals any longer than required by law; provided however the COUNTY will hold an animal longer at the request of the TOWN on the condition that there is sufficient space available to house the animal and that the TOWN agrees to pay all fees for boarding the animal for any additional days. The persons reclaiming such dog(s) or cat(s) shall be required to first pay all such reclaim, boarding, registration, veterinarian costs and all applicable fees associated with such ordinances, rules and regulations in addition to the reclamation/release fee of the TOWN.
  - 9. This AGREEMENT may be terminated at the request of the TOWN or of the COUNTY upon ninety (90) days written notice being provided by either party to

the other.

10. It is understood that the terms of this AGREEMENT include all of the agreements made by the COUNTY and the TOWN without regard to any oral conversations which may have taken place prior to its execution or subsequent thereto, and that any changes must be agreed to by both parties in writing.
11. If any provision of this agreement shall be held invalid or unenforceable, the remainder of this agreement shall nevertheless remain in full force and effect in all other circumstances. If any provision is held invalid or unenforceable with respect to particular situations or circumstances, it shall nevertheless remain in full force and effect in all other situations or circumstances.
12. This agreement may not be assigned in whole or in part nor duties delegated without the written consent of the TOWN, which consent shall be solely within the discretion of the TOWN and may be withheld for any reason.
13. Notwithstanding early termination or expiration of this agreement, the COUNTY and the TOWN agree to assume and continue all of their obligations described in paragraphs #6 and #7 above for any and all claims arising or made during the life of this agreement.

**TOWN OF NORMAL**  
a Municipal Corporation

By \_\_\_\_\_ Date: \_\_\_\_\_  
Chris Koos, Mayor

ATTEST:

By \_\_\_\_\_ Date: \_\_\_\_\_  
Town of Normal Clerk

**McLEAN COUNTY**

By \_\_\_\_\_ Date: \_\_\_\_\_  
John D. McIntyre, Chairman

Members Owens/Metsker moved the County Board approve a Request for Approval of a three year agreement with the Town of Normal and the County of McLean for Animal Control Services. - Animal Control. Clerk Michael shows all members present voting in favor of the Motion. Motion carried.

**FINANCE COMMITTEE**  
Member Owens, presented the following:

**Town of Normal Contract for  
Animal Control Warden Services**

This CONTRACT for Animal Control Warden Services made this 1st day of April, 2016, by and between the McLean County, a body politic located in the City of Bloomington, Illinois (hereinafter called "COUNTY"), and the Town of Normal, a municipal corporation located in the State of Illinois, County of McLean (hereinafter called "TOWN").

WHEREAS, there is a need for animal control services twenty-four (24) hours per day within the corporate limits of the TOWN; and,

WHEREAS, there is a need to remove stray or straying dogs and cats, and dogs and cats otherwise subject to impoundment as directed by the City Manager or representative of the Normal Police Department, from within the corporate limits of the TOWN upon request of the TOWN; and,

WHEREAS, there is a need to remove dead animals within the corporate limits of the TOWN upon the request of the TOWN; and,

WHEREAS, there is a need to remove wild animals from within the corporate limits of the TOWN, in situations where there is a potential rabies hazard, upon request from the TOWN; and,

WHEREAS, the COUNTY has the capacity to provide such services through its Animal Control Wardens; and,

WHEREAS, the COUNTY, has been designated as the supervising and administrative agent to administer and oversee animal control functions as defined in the Illinois Animal Control Act and all County ordinances enacted attendant thereto by the County of McLean; and,

WHEREAS, the COUNTY wishes to provide such services to the TOWN through its Animal Control Wardens;

**IT IS THEREFORE AGREED AS FOLLOWS:**

1. That parties enter into this Agreement for the period April 1, 2016 through March 31, 2017; April 1, 2017 through March 31, 2018; and April 1, 2018 through March 31, 2019 as follows:
  - A. The COUNTY agrees to provide contracted animal control services, twenty-four (24) hours per day within the corporate limits of the TOWN, within a reasonable period of time.
  - B. The COUNTY agrees to provide removal of stray or straying dogs and cats, and dogs and cats otherwise subject to impoundment as directed by the City Manager or representative of the Normal Police Department, from within the corporate limits of the TOWN, upon request of the TOWN.



- C. The COUNTY agrees to provide removal of dead animals from public right of way within the corporate limits of the TOWN and removal of dead dogs and cats from private property within the corporate limits of the TOWN when an owner is unknown, providing the TOWN provides a disposal site for said carcasses.
  - D. The COUNTY agrees that its Animal Control Wardens will remove nuisance wild animals from residential areas only when said animal has entered an actual living space of a dwelling or if the potential of exposure to rabies is increased due to high levels of interaction with said animal. Notwithstanding the foregoing, nuisance wildlife identified in Section 525 of the Illinois Administrative Code, not posing an eminent potential of rabies exposure, shall be removed by a licensed trapper or referred to the Department of Natural Resources for removal.
  - E. The COUNTY agrees to collect and remit to the TOWN all release fees associated with owner reclamation of impounded animals in accordance with agreement with the TOWN.
2. During the period specified by this agreement, the TOWN agrees to pay the COUNTY for services specified in paragraphs A, B, C, D, and in Section 1, **forty-nine thousand nine hundred fifty-six dollars (\$49,956) for year one, fifty thousand nine hundred and fifty-two dollars (\$50,952) for year two, and fifty-one thousand nine hundred and seventy-two dollars (\$51,972) for year three payable as follows:**
- A. **Beginning April 1, 2016 the monthly payment will be four thousand one hundred sixty-three dollars (\$4,163) and continue through March 31, 2017.**
  - B. **Beginning April 1, 2017 the monthly payment will be four thousand two hundred and forty-six dollars (\$4,246) and continue through March 31, 2018.**
  - C. **Beginning April 1, 2018 the monthly payment will be four thousand three hundred and thirty-one dollars (\$4,331) and continue through March 31, 2019.**
3. COUNTY agrees to authorize and make reasonable efforts to maintain at least one (1) full-time (37.50 hours per week work period) Animal Control Warden.
4. COUNTY agrees to provide the TOWN written evidence, in a manner acceptable to the TOWN, detailing the hours expended by its Animal Control Warden pursuant to this agreement.
5. The COUNTY will indemnify and hold the TOWN harmless from all causes of action, whether judicial or administrative, and the costs of defending any such actions resulting from any intentional or negligent act performed by the COUNTY, its employees and/or its agents which arise out of the performance of this agreement. Such actions shall include, but are not limited to, civil rights actions, property damage actions, personal injury actions, or any actions seeking recovery of money or other remedies.
6. The TOWN will indemnify and hold harmless the COUNTY from all causes of action, whether judicial or administrative, and the costs of defending any such actions resulting from any intentional or negligent acts performed by the TOWN, its employees and/or its agents which arise out of the performance of this agreement. Such actions shall include,

but are not limited to, civil rights actions, property damage actions, personal injury actions, or any actions seeking recovery of money or other remedies.

7. This agreement may be terminated for any of the following reasons:
  - A. At the request of the TOWN, upon ninety (90) days written notice.
  - B. At the request of the COUNTY, upon ninety (90) days written notice.
8. In the event this agreement is terminated prior to its expiration, then the TOWN agrees to pay the COUNTY for any services outstanding rendered by the COUNTY.
9. It is understood that the terms of this agreement include all of the agreements made by the COUNTY and the TOWN without regard to any oral conversations which may have taken place prior to execution or subsequent thereto and that changes shall be made in writing and agreed to by both parties.
10. If any provisions of this agreement shall be held invalid or unenforceable, the remainder of this agreement shall nevertheless remain in full force and effect in all other circumstances. If any provision is held invalid or unenforceable with respect to particular situations or circumstances, it shall nevertheless remain in full force and effect in all other situations or circumstances.
11. This agreement may not be assigned in whole or in part nor duties delegated without the written consent of the TOWN, which consent shall be solely within the discretion of the TOWN and may be withheld for any reason.
12. Any issues pertaining to the sheltering of animals shall come under the Inter-Governmental Agreement for Animal Control Center Services.
13. Notwithstanding early termination or expiration of this agreement, the COUNTY and the TOWN agree to assume and continue all of their obligations described in paragraphs #5 and #6 above for any and all claims arising or made during the life of this agreement.

**TOWN OF NORMAL, A Municipal Corporation**

By \_\_\_\_\_ Date \_\_\_\_\_  
Chris Koos, Mayor

ATTEST:

By \_\_\_\_\_ Date \_\_\_\_\_  
Clerk, Town of Normal

**McLEAN COUNTY**

By \_\_\_\_\_ Date \_\_\_\_\_  
John D. McIntyre, Chairman

Members Owens/Schafer moved the County Board approve a Request for Approval of a three year agreement with the Town of Normal and the County of McLean for Animal Control Warden Services. - Animal Control. Clerk Michael shows all members present voting in favor of the Motion. Motion carried.

**FINANCE COMMITTEE**

Member Owens, presented the following:



**Kathy Michael**

**McLean County Clerk**

Phone: 309.888.5183 Fax: 309.888.5932  
115 E Washington Street, Room 102 PO Box 2400  
Bloomington, IL 61702-2400  
Website: [www.mcleancountyl.gov/countyclerk](http://www.mcleancountyl.gov/countyclerk)  
Email: [kathy.michael@mcleancountyl.gov](mailto:kathy.michael@mcleancountyl.gov)  
Join us also on our Blog, Facebook and Twitter

Date: February 11, 2016

To: Chairman Owens & Members of the Finance Committee

From: Kathy Michael  
McLean County Clerk

RE: Contract for Online Payments with Government Payment Services, Inc.

The online payment contract has been with Illinois Epay for many years. Due to the changes taking place with the Illinois Epay product, the County Clerk's office took the opportunity to seek demonstrations from other service providers. Many factors were considered during this review.

Government Payment Services, Inc. (GovPay) was the most favorable service provider. GovPay will continue to allow the Clerk's office to offer the ability to pay by credit card online with a low convenience fee. No portion of this fee will be provided to the County or charged to the County to provide these services to the County Clerk's office. The only charge will be an initial equipment charge for counter swipe machines should we decide we want it.

The online portal that GovPay offers is very user friendly for payers and staff. The reporting that GovPay can provide is very detailed and automated to promote efficiency and accuracy during posting.

I respectfully request the McLean County Finance Committee and the McLean County Board approve a contract with GovPay to provide online payment services for the Clerk's Office.

We are awaiting completion of contract review and anticipate providing a contract at the County Board meeting.

Thank you for your consideration.

*Kathy Michael*

Members Owens/Segobiano moved the County Board approve a Request for Approval of contract with Government Payment Services, Inc. for online payments - County Clerk. Clerk Michael shows all members present voting in favor of the motion. Motion carried.

**TRANSPORTATION COMMITTEE**  
Member Soeldner, presented the following:

An EMERGENCY APPROPRIATION Ordinance  
Amending the McLean County Fiscal Year 2015  
Combined Annual Appropriation and Budget Ordinance  
McLean County Highway Fund 0120  
McLean County Highway Department 0055

**WHEREAS**, the McLean County Board, on November 18, 2014, adopted the Combined Annual Appropriation and Budget Ordinance, which sets forth the revenues and expenditures deemed necessary to meet and defray all legal liabilities to be incurred by and against the County of McLean for the 2015 Fiscal Year beginning January 1, 2015 and ending December 31, 2015; and,

**WHEREAS**, the Combined Annual Appropriation and Budget Ordinance includes the operating budget for the McLean County Highway Fund 0120; and,

**WHEREAS**, the Highway Department exceeded the categorical limits in the 500 line items during 2015; and,

**WHEREAS**, the Highway Department has unused budget authority remaining in the following line item in the McLean County Highway Fund (0120); and,  
0120-0055-0056-0608-0001 (Gasoline/Oil/Diesel Fuel) \$6,500.00

**WHEREAS**, the Highway Department recommends transferring the above referenced unused budget authority to line item 0120-0055-0056-0516-0001 (Seasonal/Occasional/Part-Time Employees) in the amount of \$6,500.00 for the incurred expenses; and,

**WHEREAS**, the Transportation Committee at its regular meeting on February 2, 2016, approved and recommended to the County Board an Emergency Appropriation Ordinance for the County Highway Fund, Fund 0120, to transfer funds to provide additional budget authority for expenses incurred in Fund 0120; now, therefore,

**BE IT ORDAINED** by the McLean County Board as follows:

1. That the County Auditor is directed to deduct from the appropriation budget of the County Highway Fund 0120, Highway Department 0055, the following appropriation:

	<u>CURRENT BUDGET</u>	<u>REDUCE</u>	<u>AMENDED BUDGET</u>
County Highway Department Gasoline/Oil/Diesel Fuel 0120-0055-0056-0608-0001	\$284,375.00	(\$6,500.00)	\$277,875.00

2. That the County Auditor is directed to add to the appropriation budget of the County Highway Fund 0120, Highway Department 0055, the following appropriations:

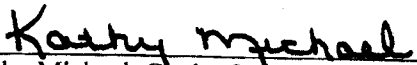
	<u>CURRENT BUDGET</u>	<u>ADD</u>	<u>AMENDED BUDGET</u>
County Highway Department Seasonal/Occasional/Part-Time Employees 0120-0055-0056-0516-0001	\$42,019.00	\$6,500.00	\$48,519.00

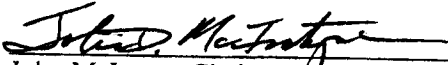
3. That the County Clerk shall provide a Certified Copy of this Ordinance to the County Administrator, County Treasurer, County Auditor, and County Engineer.

ADOPTED by the McLean County Board the 16<sup>h</sup> day of February 2016.

ATTEST:

APPROVED:

  
Kathy Michael, Clerk of the County Board  
McLean County, Illinois

  
John McIntyre, Chairman  
McLean County Board

Members Soeldner/Robustelli moved the County Board approve a Request for Approval of an Emergency Appropriation Ordinance Amending the McLean County Fiscal year 2015 Combined Annual Appropriation and Budget Ordinance for McLean County Highway Fund 0120, Department 0055 - Highway. Clerk Michael shows all members present voting in favor of the motion. Motion carried.

**PROPERTY COMMITTEE**  
Member Segobiano, presented the following:



**DEPARTMENT OF PARKS AND RECREATION**  
(309)434-6770 FAX (309)726-2025  
130001 Recreation Area Dr. Hudson. IL 61748

DATE: February 1, 2016

TO: Honorable Chairman and Members, Property Committee

FROM: Michael J. Steffa, Director of Parks & Recreation

RE: Request Emergency Appropriation to Purchase a New Park Boat, Motor & Trailer

In early November after an overnight flooding event with high winds, the Parks Department's boat was found upside down and mostly submerged in the lake. Significant and unrepairable damage was caused to the boat and motor including destruction of the console, damaged frame, holes in the underside and end of the boat, and the block of the motor was damaged and cracked.

The Park's Department recently solicited price quotes for a new boat, motor, and trailer. Of the seven quotes solicited the quote from Xpress Boats – Manufacturer: Hot Springs, AR in the amount of \$12,495.00 was the lowest quote received.

This quotation was received directly from the manufacturer and therefore represents substantial savings from retail pricing. The Parks Department would like to request an emergency appropriation of funds to purchase this boat, motor, and trailer directly from Xpress Boats.

An **EMERGENCY APPROPRIATION** Ordinance  
Amending the McLean County Fiscal Year 2016  
Combined Annual Appropriation and Budget Ordinance  
Parks & Recreation General Fund 0001, Department 0040

**WHEREAS**, the McLean County Board, on November 17, 2015, adopted the Combined Annual Appropriation and Budget Ordinance, which sets forth the revenues and expenditures deemed necessary to meet and defray all legal liabilities and expenditures to be incurred by and against the County of McLean for the 2016 Fiscal Year beginning January 1, 2016 and ending December 31, 2016 including the operating budget for the Parks & Recreation Department 0040; and,

**WHEREAS**, it is necessary to provide sufficient monies to meet unexpected and necessary expenses for the Parks & Recreation Department; and

**WHEREAS**, there are sufficient monies available in the County General Fund 0001 that may be drawn upon to meet this unexpected and necessary expense; and

**WHEREAS**, the County Administrator has recommended the transferring monies from the County General Fund 0001 to the Parks & Recreation line item 0838.0001 in the Fiscal Year 2016 Adopted Budget; and,

**WHEREAS**, the Property Committee, on Thursday, February 4, 2016, approved and recommended to the County Board an Emergency Appropriation to amend the Combined Annual Appropriation and Budget Ordinance for Fiscal Year 2016 by transferring \$13,000.00, from the County General Fund 0001 to the Unappropriated Fund Balance and to the Parks & Recreation Department line item 0001-0040-0042-0838.0001 for the Fiscal Year 2016 Adopted Budget; now, therefore,

**BE IT ORDAINED** by the McLean County Board as follows:

1. That the County Treasurer is directed to make an Emergency Appropriation from the unappropriated fund balance of the County's General Fund 0001 in the following amount

	<u>ADOPTED BUDGET</u>	<u>ADD (SUBTRACT)</u>	<u>AMENDED BUDGET</u>
0001-0001-0001-0400.0000 Unappropriated Fund Balance	\$1,210,861.00	\$13,000.00	\$1,223,681.000

2. That the County Auditor is directed to add to the appropriated budget of the General Fund 0001, Parks & Recreation Department 0040 the following appropriation

	<u>ADOPTED BUDGET</u>	<u>ADD (SUBTRACT)</u>	<u>AMENDED BUDGET</u>
0001-0040-0042-0838.0001 Purchase Equipment & Machinery	\$18,600.00	\$13,000.00	\$31,600.00


(2)

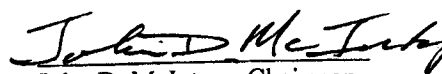
2. That the County Clerk shall provide a copy of this ordinance to the County Auditor, County Treasurer, Director of Court Services, and County Administrator.

ADOPTED by the County Board of McLean County this 16th day of February, 2016.

ATTEST:

APPROVED:

  
Kathy Michael, Clerk of the  
County Board of McLean County, Illinois

  
John D. McIntyre, Chairman  
McLean County Board

Members Segobiano/Owens moved the County Board approve a Request for Approval of an Emergency Appropriation Ordinance amending the McLean County Fiscal Year 2016 Combined Annual Appropriation and Budget Ordinance for Parks & Recreation General Fund 0001, Department 0040. - Parks & Recreation. Clerk Michael shows all members present voting in favor of the motion. Motion carried.



**JUSTICE COMMITTEE**

Member Caisley, presented the following:

**AN EMERGENCY APPROPRIATION ORDINANCE  
Amending the McLean County Fiscal Year 2016  
Combined Annual Appropriation and Budget Ordinance**

**Fund 0129 – Children's Advocacy Center  
Department 0062 – Children's Advocacy Center  
Sub-Department 0021– Children's Advocacy Center Program**

WHEREAS, the McLean County Board, on November 17, 2015, adopted the Combined Annual Appropriation and Budget Ordinance which sets forth the revenues and expenditures deemed necessary to meet and defray all legal liabilities and expenditures to be incurred by and against the County of McLean for the 2016 Fiscal Year beginning January 1, 2016 and ending December 2016; and

WHEREAS, the Combined Annual Appropriation and Budget Ordinance includes the operating budget for the McLean County Children's Advocacy Center Department 0062;

WHEREAS, the Justice Committee at its regular meeting on February 2, 2016 approved and recommended to the County Board an Emergency Appropriation Ordinance, now, therefore,

BE IT ORDAINED by the McLean County Board as follows:

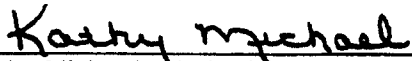
1. That the County Auditor is directed to add to the appropriation budget of the McLean County Children's Advocacy Center Fund 0129, Children's Advocacy Center Department 0062, Sub-Department 0021, the following appropriation:

<u>Line Item and Name</u>	<u>Adopted Budget</u>	<u>Add (Subtract) Amount</u>	<u>Requested Amended Budget</u>
0410.0101 Child Protection Network	\$1.00	\$10,700.00	\$10,701.00

ADOPTED by the McLean County Board on this 16th day of February, 2016.

ATTEST:

APPROVED:

  
Kathy Michael, Clerk of the County Board  
McLean County, Illinois

  
John D. McIntyre, Chairman  
McLean County Board

Members Caisley/Harris moved the County Board approve a Request for Approval of an Emergency Appropriation Ordinance amending the McLean County Fiscal Year 2016 Combined Annual appropriation and Budget Ordinance for the Children's Advocacy Center Program (Fund 0129, Department 0062, Sub-Department 0021). - CAC. Clerk Michael shows all members present voting in favor of the motion. Motion carried.



**JUSTICE COMMITTEE**  
Member Caisley, presented the following:

TO: Honorable Chairman John McIntyre and Members, Justice Committee  
FROM: Bill Wasson, County Administrator  
DATE: 2/11/16  
RE: Adult and Juvenile Detention Facility Medical Director Services

At the December 2015 Committee meeting, we reported to you that OSF was cancelling their contract with McLean County for Detention Facilities Medical Director services effective December 31, 2015. Subsequently, OSF agreed to provide services for another 60 days to allow the County to obtain replacement services. Since that time the Administration and Sheriff's Department staff has reviewed several alternatives for services. Based upon this review the staff recommends that the County enter into a contract for Medical Director Services commencing March 1, 2016 with Advance Correctional Healthcare to be the most advantageous based upon price, quality, service and availability.

Please find attached, the proposal for services provided by Advanced Correctional Healthcare for medical director services. Final negotiations are being completed on contract language between the civil division of the State's Attorney's Office and Advance Correctional Healthcare. We anticipate having a contract to be provided to the County Board at its February 16, 2016 meeting.

As always, please contact myself or Sheriff Sandage if you have any questions.

## Practitioner Only Program Overview\*

### McLean County, IL

County ADP: 258  
County per diem: \$ 0.15  
Non-county ADP: 0  
Non-county per diem: \$ 0.15

**Annual Price:**  
**\$79,290.31**

<b>Practitioner Services</b> (MD, NP, PA)	Physician on site at the County Jail once every week. Physician on site at the Juvenile Detention Center once every week. 24/7 on-call phone assistance with two additional providers.
<b>Nursing Services</b>	All nursing services are the responsibility of the county.
<b>Mental Health Services</b>	The County is responsible for all mental health services and prices. Hold harmless and indemnification, facility and county named as additional insureds on the commercial automobile, commercial general, and professional liability (including civil rights liability) portions of ACH's insurance policies
<b>Risk Management Program</b>	Strategic plan, peer review, Continuing Quality Improvement meetings, waste reduction, utilization management, risk management
<b>Management Services</b>	All pharmaceutical services and price are the responsibility of the county.
<b>Pharmaceuticals</b>	
<b>Medical Supplies (disposable)</b>	All medical supplies and price are the responsibility of the county.
<b>Biomedical Waste Disposal</b>	All medical waste price are the responsibility of the county.
<b>Dental Care</b>	All dental care services and price are the responsibility of the county.
<b>Mobile Services</b> Laboratory, X-ray	All mobile care services and price are the responsibility of the county.
<b>Off-site Services</b> Consultations, diagnostic testing, hospitalizations, ambulance transportation, specialty services (i.e., gynecology)	All off site services and price are the responsibility of the county.
<b>Office Supplies (disposable)</b>	All office supplies and price are the responsibility of the county.
<b>Advanced Training Program</b>	Mental health related DVD series, pre- and post-tests are included in ACH program.
<b>Price Containment Program &amp; Advanced Purchase Program</b>	All county entities will have access to group buying contracts with a potential APP savings of \$ 60,000

This proposal is valid for 60 days from 12/11/2015

For additional information or to accept this program overview, please contact:

Megan King, Program Consultant

Phone: 309-657-6970

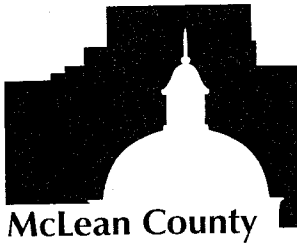
E-mail: [mking@advancedch.com](mailto:mking@advancedch.com)

\*This proposal is not a contract. All contracts must be negotiated and signed by both parties.

ACH's federal ID number is 36-44952555.

Advanced Correctional Healthcare  
3922 W. Baring Trace  
Peoria, IL 61615-2500  
(309)692-8100

Members Caisley/Buchanan moved the County Board approve a Request for Approval of a contract between Advanced Correctional Healthcare and McLean County for Physician Services at the McLean County Adult Detention Facility and Juvenile Detention Center - Sheriff's Department. Clerk Michael shows all members present voting in favor of the motion. Motion carried.



**Michelle L. Anderson**  
**COUNTY AUDITOR**


Government Center  
115 E. Washington Street, Room 402 • PO Box 2400 • Bloomington, IL 61702-2400  
(309) 888-5148 • Fax (309) 888-5209  
michelle.anderson@mcleancountyil.gov • www.mcleancountyil.gov/auditor

**MCLEAN COUNTY BOARD COMPOSITE**

February 16, 2016

**2015 and 2016 Budget Expenditures**

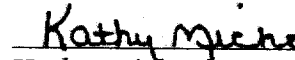
<b>COMMITTEE</b>	<b>PENDING EXPENDITURES</b>	<b>PRE-PAID EXPENDITURES</b>	<b>TOTAL EXPENDITURES</b>
Executive		\$354,198.56	\$354,198.56
Finance		\$1,242,412.89	\$1,242,412.89
Human Services		\$281,973.18	\$281,973.18
Justice		\$813,092.70	\$813,092.70
Land Use		\$21,233.41	\$21,233.41
Property		\$342,028.74	\$342,028.74
Transportation		\$1,062,397.40	\$1,062,397.40
Health		\$170,778.60	\$170,778.60
Health/Dev. Disability Board		\$59,209.16	\$59,209.16
<b>Total</b>	<b>\$0.00</b>	<b>\$4,347,324.64</b>	<b>\$4,347,324.64</b>

  
John McIntyre, Chairman  
McLean County Board

The meeting was adjourned until March 15, 2016 at 9:00 a.m., in Government Center, Room 400, Bloomington, Illinois.

Time: 9:25 a.m.


  
John D. McIntyre, Chairman  
County Board

  
Kathy Michael  
County Board Clerk

STATE OF ILLINOIS       )  
                                      ) ss.  
COUNTY OF McLEAN     )

I, Kathy Michael, County Clerk in and for the State and County aforesaid, do hereby certify the foregoing to be a full, true, and correct copy of the proceedings had by the McLean County Board at a meeting held on the 26<sup>th</sup> day of February 2016, and as the same appears of record.

IN WITNESS WHEREOF, I have set my hand and official seal this 26th day of February 2016.

  
Kathy Michael  
McLean County Clerk